



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

December 15, 2020

5:30 p.m.

Visitors are welcome to our Board Meeting. However, due to regulations surrounding COVID-19 we are limited in space for visitors. In accordance with H.B. 197, the meeting will be streamed live on our Facebook page at www.facebook.com/cteceducation. If viewing the meeting on Facebook, the public may still submit comments or questions related to board agenda items by emailing them by noon on Tuesday, December 15, 2020. Questions or comments are to be emailed to questions@ctec.edu

If attending in person, you may address the Board during the public comments portions of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Minutes of November 17, 2020 Board of Education Meeting
4. Hearing of the public (agenda items)
5. Superintendent's Recommendations
 - A. Personnel
 1. To accept the resignation of Bruce Piper, ITEC Coordinator, for the purpose of retirement, effective May 31, 2021
 2. To accept the resignation of Jim Bishop, Building Operator, effective February 12, 2021
 3. To employ Laura Atherton as Substitute Teacher on an as needed basis, for the 2020-2021 school year at the rate of \$95.00 per day

4. To employ Jim Bishop as part-time Building Operator for the 2020-2021 school year, on an as needed basis, at the rate of \$21.16 per hour not to exceed 28 hours per week
5. To approve the Adult Education Center’s part-time personnel, on an as needed basis, for the 2020-2021 school year

Healthcare – STNA Classroom
Boyce, Jessica May * \$21.00 per hour

Healthcare – STNA Clinical
Boyce, Jessica May * \$21.00 per hour

*pending background check

- B. To approve an MOU with Central Ohio Technical College for the purpose of absorbing workforce development certificate programs and non-credit training effective January 1, 2021 through December 30, 2026
- C. To approve the Coordinator of Adult Education Programs and Services job description
- D. To approve a revision of the CARES contract from the Licking County Commissioner’s Office
- E. To approve the Adult Education Student Catalog valid January 1, 2021 – June 30, 2021
- F. Information: 2020-2021 mid-year bullying incidents, for the C-TEC Secondary Center, being reported in compliance with Ohio Revised Code 3313.66 and Board Policy 5517.01, are 1 reported incidences of bullying, harassment, and intimidation, 0 were substantiated as bullying
- G. Donation
Ann Salyer
250 Crandall Drive
Worthington, OH 43085
Miscellaneous woodworking equipment to be used by the Multicraft Facility
Maintenance Program

Chad Dennewitz
Secretary/Administrator
Aladdin Shriners – Hospital Association for Children
1801 Gateway Circle
Grove City, Ohio 43123
Thermal Imaging Camera to be used by the Firefighting/EMS program

6. Treasurer/CFO's Recommendations
 - A. To approve the financial reports for November 2020
 - B. To approve the following Then and Now purchase

81949	Columbus State Community College	\$3,142.63
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 - C. To approve a lease agreement between C-TEC and Matthew E. Wright for the purpose of farming 30 acres of agricultural land, owned by the Thomas J. Evans Foundation, for the amount of \$3,000.00 (\$100.00 per acre/per year) for the crop years 2021-2024
 - D. To approve Resolution 2020-17 Amended Appropriation Resolution
7. Hearing of the public (non-agenda items)
8. Board Members' Comments
10. Superintendent's Comments
11. Treasurer's Comments

Adjournment: Next Meeting: tbd



Board of Education Minutes

Newark, Ohio

December 15, 2020

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on December 15, 2020.

The meeting was called to order at 5:35 p.m. The following Board Members were present at roll call: Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Stacy Evans, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

20:057

Dr. Jennifer Cornman moved and Ms. Dianne Winter seconded the approval of the Board of Education meeting minutes of November 17, 2020

YEA: CORNMAN, WINTER, CLARK, EVANS, YOCUM, and NICCUM

The President advised the motion carried

20:058

Mr. Matthew Clark moved and Mr. Stacy Evans seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To accept the resignation of Bruce Piper, ITEC Coordinator, for the purpose of retirement, effective May 31, 2021
2. To accept the resignation of Jim Bishop, Building Operator, effective February 12, 2021
3. To employ Laura Atherton as Substitute Teacher on an as needed basis, for the 2020-2021 school year at the rate of \$95.00 per day
4. To employ Jim Bishop as part-time Building Operator for the 2020-2021 school year, on an as needed basis, at the rate of \$21.16 per hour not to exceed 28 hours per week

5. To approve the Adult Education Center’s part-time personnel, on an as needed basis, for the 2020-2021 school year

Healthcare – STNA Classroom
Boyce, Jessica May * \$21.00 per hour

Healthcare – STNA Clinical
Boyce, Jessica May * \$21.00 per hour

*pending background check

6. To accept the resignation of Timothy Daubenmire, part-time Power Lineman Instructor, effective December 11, 2020
 7. To accept the resignation of Samantha Powers, part-time Administrative Assistant, effective December 23, 2020
 8. To employ Howard Hill as Adult Education Coordinator, Step 5 on the Coordinator Salary Schedule, one (1) year limited contract, at the annual salary of \$77,737.00, prorated for the 2020-2021 school year, effective upon obtaining a suitable replacement for Howard’s Social Studies Instructor position
 9. To accept the resignation of Howard Hill, Social Studies Instructor, contingent on board approval for the Adult Education Coordinator position
- B. To approve an MOU with Central Ohio Technical College for the purpose of absorbing workforce development certificate programs and non-credit training effective January 1, 2021 through December 30, 2026
 - C. To approve the Coordinator of Adult Education Programs and Services job description
 - D. To approve a revision of the CARES contract from the Licking County Commissioner’s Office
 - E. To approve the Adult Education Student Catalog valid January 1, 2021 – June 30, 2021
 - F. Information: 2020-2021 mid-year bullying incidents, for the C-TEC Secondary Center, being reported in compliance with Ohio Revised Code 3313.66 and Board Policy 5517.01, are 1 reported incidences of bullying, harassment, and intimidation, 0 were substantiated as bullying

- G. Donations
Ann Salyer
250 Crandall Drive
Worthington, OH 43085
Miscellaneous woodworking equipment to be used by the Multicraft Facility
Maintenance Program

Chad Dennewitz
Secretary/Administrator
Aladdin Shriners – Hospital Association for Children
1801 Gateway Circle
Grove City, Ohio 43123
Thermal Imaging Camera to be used by the Firefighting/EMS program

- H. To approve an agreement between C-TEC and Flight Works Alabama for the purpose of running the We Build It Better Pilot Program

YEA: CLARK, EVANS, CORNMAN, YOCUM, WINTER, and NICCUM
The President advised the motion carried

20:059

Ms. Dianne Winter moved and Dr. Jennifer Cornman seconded the approval of the Treasurer/CFO's Recommendations

- A. To approve the financial reports for November 2020
- B. To approve the following Then and Now purchase

81949	Columbus State Community College	\$3,142.63
-------	----------------------------------	------------
- C. To approve a lease agreement between C-TEC and Matthew E. Wright for the purpose of farming 30 acres of agricultural land, owned by the Thomas J. Evans Foundation, for the amount of \$3,000.00 (\$100.00 per acre/per year) for the crop years 2021-2024
- D. To approve Resolution 2020-17 Amended Appropriation Resolution

YEA: WINTER, CORNMAN, CLARK, EVANS, YOCUM and NICCUM
The President advised the motion carried

20:060

Mr. Forest Yocum moved and Dr. Jennifer Cornman seconded the motion that the meeting be adjourned

YEA: YOCUM, CORNMAN, CLARK, EVANS, WINTER, and NICCUM
The President advised the meeting be adjourned at 6:00 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

Visitors are welcome to our Board Meeting. However, due to regulations surrounding COVID-19 we are limited in space for visitors. In accordance with H.B. 197, the meeting will be streamed live on our Facebook page at www.facebook.com/cteceducation. If viewing the meeting on Facebook, the public may still submit comments or questions related to board agenda items by emailing them by noon on Tuesday, November 17, 2020. Questions or comments are to be emailed to questions@ctec.edu

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1. Roll Call
2. Pledge of Allegiance
3. Presentation: Michelle Snow, Director of Secondary Center
4. Minutes of October 27, 2020 Board of Education Meeting
5. Hearing of the public (agenda items)
6. Superintendent's Recommendations
 - A. Personnel
 1. To terminate the employment of Ryan Haught, Adult Education HVAC Instructor/Coordinator, effective November 17, 2020
 2. To employ Season Richards as Cosmetology Instructor/Coordinator, Step 1 on the Instructor/Coordinator salary schedule, one (1) year limited contract, at the annual salary of \$57,222.00, prorated for the 2020-2021 school year, effective December 1, 2020

3. To approve the Adult Education Center’s part-time personnel, on an as needed basis, for the 2020-2021 school year

Adult Basic and Literacy Education-Probation	
Farias, Lesha	\$25.00 per hour
Schwartz, Allen	\$30.00 per hour

Adult Basic and Literacy Education – OMJ	
Schwartz, Allen	\$30.00 per hour

Adult ESOL Customized Instruction-KDC	
Claggett, Tami	\$30.00 per hour

Ariel	
Abel, David	\$30.00 per hour
Arthur, Christian	\$30.00 per hour
Bruns, Mark	\$30.00 per hour
DeAngelo, Anthony	\$30.00 per hour
Gentil, Stephen	\$30.00 per hour
Harlan, Thomas	\$30.00 per hour
Harris, Thomas	\$30.00 per hour
Hartman, Fred	\$30.00 per hour
Huhn, Rodney	\$30.00 per hour
Jardell, Jeff	\$30.00 per hour
Martin, Christine	\$30.00 per hour
Mazzone, Lori	\$30.00 per hour
Nelson, Jeff	\$30.00 per hour
O’Donnell, James	\$30.00 per hour
Ransom, Jack	\$30.00 per hour
Simpson, Ron	\$25.00 per hour
Wharton, William	\$30.00 per hour
Wiseman, John	\$30.00 per hour

Career Planning & Placement -AE PT Customized Training Instructor	
Brunn, Amy	\$25.00 per hour

Customized Business and Industrial Training- Instructor/Coordinator	
Wiseman, John	\$30.00 per hour

Customized Business and Industrial Training- Instructors

Abel, David	\$30.00 per hour
Arthur, Christian	\$30.00 per hour
Beers, Donald	\$30.00 per hour
Bishop, Mark	\$25.00 per hour
Broseus, Karey	\$25.00 per hour
Bruns, Mark	\$30.00 per hour
Daubenmire, Timothy	\$30.00 per hour
Daugherty, John	\$30.00 per hour
DeAngelo, Anthony	\$30.00 per hour
Gentil, Stephen	\$30.00 per hour
Giffen, Michael	\$30.00 per hour
Harlan, Thomas	\$30.00 per hour
Harris, Thomas	\$30.00 per hour
Hartman, Fred	\$30.00 per hour
Huhn, Rodney	\$30.00 per hour
Jardell, Jeff	\$30.00 per hour
Martin, Christine	\$30.00 per hour
McClain, Corey	\$30.00 per hour
Nelson, Jeff	\$30.00 per hour
Newsom, William	\$30.00 per hour
O'Donnell, James	\$25.00 per hour
Ott, Phillip	\$30.00 per hour
Ransom, Jack	\$30.00 per hour
Ralston, Robert	\$30.00 per hour
Sensabaugh, Joel	\$30.00 per hour
Severt, Tim	\$25.00 per hour
Simpson, Ron	\$25.00 per hour
Wiseman, John	\$30.00 per hour

EDGE/PET Manufacturing Instructor

Arthur, Christian	\$25.00 per hour
Bowers, Brooklyn	\$25.00 per hour
Bruns, Mark	\$25.00 per hour
Claggett, Tami	\$25.00 per hour
DeAngelo, Anthony	\$25.00 per hour
Harlan, Thomas	\$25.00 per hour
Harris, Thomas	\$25.00 per hour
Huhn, Rodney	\$25.00 per hour
Jardell, Jeff	\$25.00 per hour

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Agenda – C-TEC Board of Education
November 17, 2020

Newsom, William	\$25.00 per hour
O'Donnell, James	\$25.00 per hour
Ott, Phillip	\$25.00 per hour
Ransom, Jack	\$25.00 per hour
Wiseman, John	\$25.00 per hour

IT/Computer Technology - Instructor	
DeAngelo, Anthony	\$30.00 per hour
Wiseman, John	\$30.00 per hour

Licensed Massage Therapist - Instructor	
Hietala, Natalie *	\$17.50 per hour
McNemar, Leslie*	\$18.50 per hour

OSU	
Abel, David	\$30.00 per hour
Beers, Donald	\$30.00 per hour
Bishop, Mark	\$30.00 per hour
Broseus, Karey	\$30.00 per hour
Bruns, Mark	\$30.00 per hour
Daugherty, John	\$30.00 per hour
Harris, Thomas	\$30.00 per hour
Jardell, Jeff	\$30.00 per hour
Mazzone, Lori	\$30.00 per hour
Nelson, Jeff	\$30.00 per hour
Newsom, William	\$30.00 per hour
O'Donnell, James	\$30.00 per hour
Ott, Phillip	\$30.00 per hour
Ralston, Robert	\$30.00 per hour
Ransom, Jack	\$30.00 per hour
Severt, Tim	\$30.00 per hour
Simpson, Ron	\$30.00 per hour
Thompson, Sheila	\$30.00 per hour
Wiseman, John	\$30.00 per hour

OSU Instructor/Coordinator	
Wiseman, John	\$30.00 per hour

Public Safety-CPR Customized	
Cronin, Mike	\$25.00 per hour

Deal, Chad	\$25.00 per hour
Futral, Dirk	\$25.00 per hour
Gottfried, Bruce	\$25.00 per hour
Haas, Anthony	\$25.00 per hour
Thompson, Sheila	\$25.00 per hour
Wood, Shelia	\$25.00 per hour

Public Safety- Customized

Antol, John	\$30.00 per hour
Ashcraft, Alan	\$30.00 per hour
Bailey, Lewis	\$30.00 per hour
Bailey, Michael	\$30.00 per hour
Baker, Scott	\$30.00 per hour
Baughman, Andy	\$30.00 per hour
Bell, Eric Raymond	\$30.00 per hour
Blair, David	\$30.00 per hour
Boring, Jan	\$30.00 per hour
Bowman, Thomas	\$30.00 per hour
Breece, Dustin	\$30.00 per hour
Brown, Douglass	\$30.00 per hour
Broska, James	\$30.00 per hour
Burgess, Eric	\$30.00 per hour
Cronin, Mike	\$30.00 per hour
DuBeck, Paul	\$30.00 per hour
Ecleberry, Greg	\$30.00 per hour
Ferris, Christopher	\$30.00 per hour
Futral, Dirk	\$30.00 per hour
Futral, Jan	\$30.00 per hour
Gottfried, Adam	\$30.00 per hour
Gottfried, Bruce	\$30.00 per hour
Haas, Anthony	\$30.00 per hour
Harman, Gary	\$30.00 per hour
Harrison, Joshua	\$30.00 per hour
Highley, Darcey	\$30.00 per hour
Hill, Bradley	\$30.00 per hour
Hoffman, Brian	\$30.00 per hour
Hughes, Terry	\$30.00 per hour
Huggins, Mark	\$30.00 per hour
Jones, Jaime	\$30.00 per hour
Kempton, Heath	\$30.00 per hour

Magers, Todd	\$30.00 per hour
Matheny, Lindsey	\$30.00 per hour
Mattia, Charles	\$30.00 per hour
McBride, David	\$30.00 per hour
McClain, Angela	\$30.00 per hour
McCord, Warren	\$30.00 per hour
Mickey, James	\$30.00 per hour
Miller, Earl	\$30.00 per hour
O'Brien, Thomas	\$30.00 per hour
Price, Duane	\$30.00 per hour
Price, Pamela	\$30.00 per hour
Redd, Christopher	\$30.00 per hour
Shoults, Tristan	\$30.00 per hour
Simpson, Samantha	\$30.00 per hour
Smith, David	\$30.00 per hour
Smith, Todd	\$30.00 per hour
Stickle, Anita	\$30.00 per hour
Turner, Brandon	\$30.00 per hour
Vermaaten, David	\$30.00 per hour
Villinger, Angela Marie	\$30.00 per hour
Watling, Nicholas	\$30.00 per hour
Williams, Harold	\$30.00 per hour
Wortman, Ginger	\$30.00 per hour

*Pending background check

B. Donation

Kevin Stockdale

ODRC Training Facility

11271 State Route 762

Orient, OH 43146

Miscellaneous holding room items to be used by the Criminal Justice program

7. Treasurer/CFO's Recommendations

A. To approve the financial reports for October 2020

B. To approve the Five-Year Forecast for the November Submission

- C. To authorize the Treasurer/CFO to request advances of Tax Revenue, as it becomes available, from the Licking County Auditor
- 8. Hearing of the public (non-agenda items)
- 9. Board Members' Comments
- 10. Superintendent's Comments
- 11. Treasurer's Comments

Adjournment: Next Meeting December 15, 2020



Board of Education Minutes

Newark, Ohio

November 17, 2020

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The meeting was called to order at 5:34 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Stacy Evans, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

20:053

Mr. Forest Yocum moved and Ms. Dianne Winter seconded the approval of the Board of Education meeting minutes of October 27, 2020

YEA: YOCUM, WINTER, CARR, EVANS, and NICCUM

The President advised the motion carried

Dr. Jennifer Cornman entered the meeting at 5:36 p.m.

Mr. Matthew Clark entered the meeting at 5:42 p.m.

20:054

Mr. Tim Carr moved and Dr. Jennifer Cornman seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To terminate the employment of Ryan Haught, Adult Education HVAC Instructor/Coordinator, effective November 17, 2020
2. To employ Season Richards as Cosmetology Instructor/Coordinator, Step 1 on the Instructor/Coordinator salary schedule, one (1) year limited contract, at the annual salary of \$57,222.00, prorated for the 2020-2021 school year, effective December 1, 2020

3. To approve the Adult Education Center’s part-time personnel, on an as needed basis, for the 2020-2021 school year

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OSU Instructor/Coordinator	
Wiseman, John	\$30.00 per hour

Public Safety-CPR Customized	
Cronin, Mike	\$25.00 per hour
Deal, Chad	\$25.00 per hour
Futral, Dirk	\$25.00 per hour
Gottfried, Bruce	\$25.00 per hour
Haas, Anthony	\$25.00 per hour
Thompson, Sheila	\$25.00 per hour
Wood, Shelia	\$25.00 per hour

Public Safety- Customized	
Antol, John	\$30.00 per hour
Ashcraft, Alan	\$30.00 per hour
Bailey, Lewis	\$30.00 per hour
Bailey, Michael	\$30.00 per hour
Baker, Scott	\$30.00 per hour
Baughman, Andy	\$30.00 per hour
Bell, Eric Raymond	\$30.00 per hour
Blair, David	\$30.00 per hour
Boring, Jan	\$30.00 per hour
Bowman, Thomas	\$30.00 per hour
Breece, Dustin	\$30.00 per hour
Brown, Douglass	\$30.00 per hour
Broska, James	\$30.00 per hour
Burgess, Eric	\$30.00 per hour
Cronin, Mike	\$30.00 per hour
DuBeck, Paul	\$30.00 per hour
Ecleberry, Greg	\$30.00 per hour
Ferris, Christopher	\$30.00 per hour
Futral, Dirk	\$30.00 per hour
Futral, Jan	\$30.00 per hour
Gottfried, Adam	\$30.00 per hour
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Huggins, Mark	\$30.00 per hour
Jones, Jaime	\$30.00 per hour
Kempton, Heath	\$30.00 per hour
Magers, Todd	\$30.00 per hour
Matheny, Lindsey	\$30.00 per hour
Mattia, Charles	\$30.00 per hour
McBride, David	\$30.00 per hour
McClain, Angela	\$30.00 per hour
McCord, Warren	\$30.00 per hour
Mickey, James	\$30.00 per hour
Miller, Earl	\$30.00 per hour
O'Brien, Thomas	\$30.00 per hour
Price, Duane	\$30.00 per hour

Price, Pamela	\$30.00 per hour
Redd, Christopher	\$30.00 per hour
Shoults, Tristan	\$30.00 per hour
Simpson, Samantha	\$30.00 per hour
Smith, David	\$30.00 per hour
Smith, Todd	\$30.00 per hour
Stickle, Anita	\$30.00 per hour
Turner, Brandon	\$30.00 per hour
Vermaaten, David	\$30.00 per hour
Villinger, Angela Marie	\$30.00 per hour
Watling, Nicholas	\$30.00 per hour
Williams, Harold	\$30.00 per hour
Wortman, Ginger	\$30.00 per hour

*Pending background check

B. Donation

Kevin Stockdale
ODRC Training Facility
11271 State Route 762
Orient, OH 43146
Miscellaneous holding room items to be used by the Criminal Justice program

YEA: CARR, CORNMAN, CLARK, EVANS, WINTER, YOCUM, and NICCUM
The President advised the motion carried

20:055

Mr. Stacy Evans moved and Mr. Forest Yocum seconded the approval of the Treasurer/CFO's Recommendations

- A. To approve the financial reports for October 2020
- B. To approve the Five-Year Forecast for the November Submission
- C. To authorize the Treasurer/CFO to request advances of Tax Revenue, as it becomes available, from the Licking County Auditor

YEA: EVANS, YOCUM, CARR, CLARK, CORNMAN, WINTER, and NICCUM
The President advised the motion carried

Mr. Tim Carr left the meeting at 6:05 p.m.

20:056

Ms. Dianne Winter moved and Dr. Jennifer Cornman seconded the motion that the meeting be adjourned

YEA: WINTER, CORNMAN, CLARK, EVANS, YOCUM, and NICCUM
The President advised the meeting be adjourned at 6:15 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

October 27, 2020

5:30 p.m.

Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Presentation: Lauren Massie, Director of Adult Education
4. Minutes of September 22, 2020 Board of Education Meeting
5. Hearing of the public (agenda items)
6. Superintendent's Recommendations
 - A. Personnel
 1. To accept the resignation of Nicole Jardell, Financial Aid Assistant, effective September 29, 2020
 2. To accept the resignation of Frederick Hartman, Adult Education part-time Instructor, effective September 30, 2020
 3. To accept the resignation of June Nicodemus, Adult Education part-time Instructor, effective October 8, 2020
 4. To accept the resignation of Patricia Bailey, Cafeteria Worker, effective October 30, 2020

5. To employ the following as Substitute Teachers on an as needed basis, for the 2020-2021 school year at the rate of \$95.00 per day, pending background check

Angela Kiefer
Stephanie Kline

6. To approve the following Secondary Center part-time personnel for the 2020-2021 school year, effective September 22, 2020

Danica Hewitt	Saturday School Supervisor*	\$18.00/hour 4 hours/week
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*this is a shared position on an as needed basis

7. To employ Mary Bebout for the following substitute positions, on an as needed basis, for the 2020-2021 school year, effective October 2, 2020

Boulevard Receptionist	\$14.00 per hour
Building Monitor	\$13.00 per hour
Cafeteria Worker	\$10.60 per hour

8. To approve the Adult Education Center's part-time personnel, on an as needed basis, for the 2020-2021 school year

Full Time Program Gonzalez, Abby *	\$18.00 per hour
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*pending background check

9. To approve unpaid medical leave for Charles Hill, Intervention Specialist, for the 2020-2021 school year in accordance with Ohio Revised Code 3319.13

B. To approve the 2021-2022 school calendar

C. To approve the TechCred Grant Agreement with the State of Ohio Development Services Agency for the purpose of supporting Adult Education instructor training in MSSC and NIMS

- D. To approve the Student Affiliate Agreement and Exhibit A with Licking Memorial Health Systems for the purpose of providing Clinical and Education Placements for Secondary and Adult Education students
- E. To approve an amendment to a contract with Licking County Job & Family Services for Comprehensive Evaluation Services for the C-TEC Adult Education's Testing Center from January 1, 2021 to December 31, 2021
- F. To approve a vendor agreement with Licking County Job & Family Services to provide ASPIRE/GED preparation, remediation, and related services to OWF/PRC/FAET/CCMEP/WIOA eligible Licking County participants from January 1, 2021 to December 31, 2021
- G. To approve the following Board Policies
 - 1520 Employment of Administrators
 - 2270 Religion in the Curriculum
 - 3124 Employment Contract
 - 5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students
 - 5611 Due Process Rights
 - 6144 Investments
 - 6325 Procurement – Federal Grants-Funds
 - 8800 Religious/Patriotic Ceremonies and Observances
- H. To commend Jared Lucas, Social Studies Instructor, for being honored with the 2020 Transcendia Excellence in Education Award

7. Treasurer/CFO's Recommendations

- A. To approve the financial reports for September, 2020
- B. To approve the following Then and Now purchases

80652	Nicholas E Subashi Co LPA	\$7,614.50
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- C. To approve a one year contract with Anthem to provide health insurance coverage effective January 1, 2021 through December 31, 2021 at a cost of \$2,008.70 per month for family coverage and at a cost of \$743.94 per month for single coverage

- D. To approve a one year contract with Anthem Life to provide life insurance coverage effective January 1, 2021 through December 31, 2021 at a cost of \$0.133 per \$1,000.00 of coverage per month per covered employee
 - E. To approve a one year contract with Anthem Blue View Vision to provide insurance coverage effective January 1, 2021 through December 31, 2021 at a cost of \$13.92 per month per covered employee
8. Hearing of the public (non-agenda items)
 9. Board Members' Comments
 10. Superintendent's Comments
 11. Treasurer's Comments
 12. Request Executive Session to consider the employment of a public employee

Adjournment: Next Meeting November 17, 2020



Board of Education Minutes

Newark, Ohio

October 27, 2020

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on October 27, 2020.

The meeting was called to order at 5:31 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Stacy Evans, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

20:047

Ms. Dianne Winter moved and Mr. Matthew Clark seconded the approval of the Board of Education meeting minutes of September 22, 2020

YEA: WINTER, CLARK, CARR, CORNMAN, EVANS, and YOCUM

ABSTAIN: NICCUM

The President advised the motion carried

20:048

Mr. Stacy Evans moved and Mr. Forest Yocum seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To accept the resignation of Nicole Jardell, Financial Aid Assistant, effective September 29, 2020
2. To accept the resignation of Frederick Hartman, Adult Education part-time Instructor, effective September 30, 2020
3. To accept the resignation of June Nicodemus, Adult Education part-time Instructor, effective October 8, 2020
4. To accept the resignation of Patricia Bailey, Cafeteria Worker, effective October 30, 2020

5. To employ the following as Substitute Teachers on an as needed basis, for the 2020-2021 school year at the rate of \$95.00 per day, pending background check

Angela Kiefer
Stephanie Kinne

6. To approve the following Secondary Center part-time personnel for the 2020-2021 school year, effective September 22, 2020

Danica Hewitt	Saturday School Supervisor*	\$18.00/hour 4 hours/week
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*this is a shared position on an as needed basis

7. To employ Mary Bebout for the following substitute positions, on an as needed basis, for the 2020-2021 school year, effective October 2, 2020

Boulevard Receptionist	\$14.00 per hour
Building Monitor	\$13.00 per hour
Cafeteria Worker	\$10.60 per hour

8. To approve the Adult Education Center's part-time personnel, on an as needed basis, for the 2020-2021 school year

Full Time Program Gonzalez, Abby *	\$18.00 per hour
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*pending background check

9. To approve unpaid medical leave for Charles Hill, Intervention Specialist, for the 2020-2021 school year in accordance with Ohio Revised Code 3319.13

10. To accept the resignation of Britney Hubble, Adult Education part-time Instructor, effective October 24, 2020

B. To approve the 2021-2022 school calendar

C. To approve the TechCred Grant Agreement with the State of Ohio Development Services Agency for the purpose of supporting Adult Education instructor training in MSSC and NIMS

- D. To approve the Student Affiliate Agreement and Exhibit A with Licking Memorial Health Systems for the purpose of providing Clinical and Education Placements for Secondary and Adult Education students
- E. To approve an amendment to a contract with Licking County Job & Family Services for Comprehensive Evaluation Services for the C-TEC Adult Education's Testing Center from January 1, 2021 to December 31, 2021
- F. To approve a vendor agreement with Licking County Job & Family Services to provide ASPIRE/GED preparation, remediation, and related services to OWF/PRC/FAET/CCMEP/WIOA eligible Licking County participants from January 1, 2021 to December 31, 2021
- G. To approve the following Board Policies
 - 1520 Employment of Administrators
 - 2270 Religion in the Curriculum
 - 3124 Employment Contract
 - 5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students
 - 5611 Due Process Rights
 - 6144 Investments
 - 6325 Procurement – Federal Grants-Funds
 - 8800 Religious/Patriotic Ceremonies and Observances
- H. To commend Jared Lucas, Social Studies Instructor, for being honored with the 2020 Transcendia Excellence in Education Award

YEA: EVANS, YOCUM, CARR, CLARK, CORNMAN, WINTER, and NICCUM
The President advised the motion carried

20:049

Mr. Matthew Clark moved and Mr. Tim Carr seconded the approval of the Treasurer/CFO's Recommendations

- A. To approve the financial reports for September, 2020
- B. To approve the following Then and Now purchases

80652	Nicholas E Subashi Co LPA	\$7,614.50
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- C. To approve a one year contract with Anthem to provide health insurance coverage effective January 1, 2021 through December 31, 2021 at a cost of \$2,008.70 per month for family coverage and at a cost of \$743.94 per month for single coverage
- D. To approve a one year contract with Anthem Life to provide life insurance coverage effective January 1, 2021 through December 31, 2021 at a cost of \$0.133 per \$1,000.00 of coverage per month per covered employee
- E. To approve a one year contract with Anthem Blue View Vision to provide insurance coverage effective January 1, 2021 through December 31, 2021 at a cost of \$13.92 per month per covered employee

YEA: CLARK, CARR, CORNMAN, EVANS, WINTER, YOCUM and NICCUM
The President advised the motion carried

20:050

Mr. Stacy Evans moved and Ms. Dianne Winter seconded to enter into Executive Session to consider the employment of a public employee

YEA: EVANS, WINTER, CARR, CLARK, CORNMAN, YOCUM, and NICCUM
The President advised the motion carried

The Board entered into Executive Session at 5:59 p.m.

The Board returned to Regular Session at 6:12 p.m.

20:051

Dr. Jennifer Cornman moved and Mr. Matthew Clark seconded the approval of the Superintendent's Recommendation

A. Personnel

- 11. To approve Resolution 2020-16 In the Matter of Termination from Employment

YEA: CORNMAN, CLARK, CARR, EVANS, WINTER, YOCUM, and NICCUM
The President advised the motion carried

20:052

Mr. Forest Yocum moved and Ms. Dianne Winter seconded the motion that the meeting be adjourned

YEA: YOCUM, WINTER, CARR, CLARK, CORNMAN, EVANS, and NICCUM
The President advised the meeting be adjourned at 6:13 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

September 22, 2020

5:30 p.m.

Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Presentation: Stephanie Priestnal, Assistant Superintendent
4. Minutes of August 25, 2020 Board of Education Meeting
5. Hearing of the public (agenda items)
6. Superintendent's Recommendations

A. Personnel

1. To employ Ashley Wood as part-time FACTS Tutor for the 2020-2021 school year at the rate of \$20.00 per hour, not to exceed 25 hours per week, pending background check
2. To approve a one-year additional duty contract for the following members of the Local Professional Development Committee for the 2020-2021 school year

Laura Bowers, member	\$1,000.00
Jill LeMaster, Secretary	\$1,750.00
Stephanie Priestnal, Chairperson	\$1,750.00
Andrea Scott, member	\$1,000.00
Phil Zitricki, member	\$1,000.00

3. To approve a one-year additional duty contract for Jessica Karr, Culinary Arts I Instructor, as co-chair of the Professional Development Committee in the amount of \$500.00 for the 2020-2021 school year
4. To approve the following Secondary Center part-time personnel for the 2020-2021 school year

Darren Kennedy	Wednesday School Supervisor*	\$18.00/hour 1 hour/week
Darren Kennedy	Saturday School Supervisor *	\$18.00/hour 4 hours/week
Chris Wood	Wednesday School Supervisor *	\$18.00/hour 1 hour/week
Chris Wood	Saturday School Supervisor *	\$18.00/hour 4 hours/week

*This is a shared position on an as needed basis

5. To approve the Adult Education Center’s part-time personnel, on an as needed basis, for the 2020-2021 school year

Customized Business and Industrial Training- Instructors

McClain, Corey * \$25.00 per hour

Customized Business and Industrial Training- Owens Corning

McClain, Corey * \$36.52 per hour

Multicraft Maintenance- Instructor

Hayes, Michael * \$25.00 per hour

McClain, Corey * \$25.00 per hour

Structural and Pipe Welding/Fabrication - Instructor

McClain, Corey * \$25.00 per hour

*pending background check

- B. To approve the purchase of a blanket insurance policy for Health and Public Safety students through Ridel Insurance for the 2020-2021 school year at the cost of \$13.00 per student, effective October 10, 2020

- C. To approve a contract with Mount Carmel Health Systems, Mount Carmel Medical Group to serve as a clinical location for Medical Assisting students for the 2020-2021 school year
- D. To approve the Licking County Government CARES Award Contract from the Licking County Commissioner’s Office to provide funding for the Adult Education Center’s Edge program and testing
- E. To hold the first read of the following board policies

1520	Employment of Administrators
2270	Religion in the Curriculum
3124	Employment Contract
5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
5611	Due Process Rights
6144	Investments
6325	Procurement – Federal Grants-Funds
8800	Religious/Patriotic Ceremonies and Observances

7. Treasurer/CFO's Recommendations

- A. To approve the financial reports for August 2020
- B. To approve the following Then and Now purchase

81676	Adult Education	\$7,500.00
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- 8. Hearing of the public (non-agenda items)
- 9. Board Members’ Comments
- 10. Superintendent’s Comments
- 11. Treasurer’s Comments

Adjournment: Next Meeting October 27, 2020



Board of Education Minutes

Newark, Ohio

September 22, 2020

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on September 22, 2020.

The meeting was called to order at 5:33 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Stacy Evans, Ms. Dianne Winter, and Mr. Forest Yocum

20:043

Mr. Stacy Evans moved and Mr. Matthew Clark seconded the approval of the Board of Education meeting minutes of August 25, 2020

YEA: EVANS, CLARK, CARR, WINTER, YOCUM, and CORNMAN

The Vice President advised the motion carried

20:044

Mr. Tim Carr moved and Ms. Dianne Winter seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To employ Ashley Wood as part-time FACTS Tutor for the 2020-2021 school year at the rate of \$20.00 per hour, not to exceed 25 hours per week, pending background check
2. To approve a one-year additional duty contract for the following members of the Local Professional Development Committee for the 2020-2021 school year

Laura Bowers, member	\$1,000.00
Jill LeMaster, Secretary	\$1,750.00
Stephanie Priestnal, Chairperson	\$1,750.00
Andrea Scott, member	\$1,000.00
Phil Zitricki, member	\$1,000.00

3. To approve a one-year additional duty contract for Jessica Karr, Culinary Arts I Instructor, as co-chair of the Professional Development Committee in the amount of \$500.00 for the 2020-2021 school year
4. To approve the following Secondary Center part-time personnel for the 2020-2021 school year

Darren Kennedy	Wednesday School Supervisor*	\$18.00/hour	1 hour/week
Darren Kennedy	Saturday School Supervisor *	\$18.00/hour	4 hours/week
Chris Wood	Wednesday School Supervisor *	\$18.00/hour	1 hour/week
Chris Wood	Saturday School Supervisor *	\$18.00/hour	4 hours/week

*This is a shared position on an as needed basis

5. To approve the Adult Education Center’s part-time personnel, on an as needed basis, for the 2020-2021 school year

Customized Business and Industrial Training- Instructors

McClain, Corey * \$25.00 per hour

Customized Business and Industrial Training- Owens Corning

McClain, Corey * \$36.52 per hour

Multicraft Maintenance- Instructor

Hayes, Michael * \$25.00 per hour

McClain, Corey * \$25.00 per hour

Structural and Pipe Welding/Fabrication - Instructor

McClain, Corey * \$25.00 per hour

Customized Business and Industrial Training- Instructors

Ott, Phillip * \$25.00 per hour

General CNC Machining

Ott, Phillip * \$25.00 per hour

Wiseman, John * \$25.00 per hour

Multicraft Maintenance - Instructor	
Ott, Phillip *	\$25.00 per hour
Wiseman, John *	\$25.00 per hour
OSU	
Ott, Phillip *	\$25.00 per hour
PET Manufacturing - Instructor	
Ott, Phillip *	\$25.00 per hour
Wiseman, John *	\$25.00 per hour
Power Lineman Training	
Ridenbaugh, Timothy *	\$28.00 per hour
Structural and Pipe Welding/Fabrication	
Ott, Phillip *	\$25.00 per hour
Wiseman, John *	\$25.00 per hour

*pending background check

- B. To approve the purchase of a blanket insurance policy for Health and Public Safety students through Ridel Insurance for the 2020-2021 school year at the cost of \$13.00 per student, effective October 10, 2020
- C. To approve a contract with Mount Carmel Health Systems, Mount Carmel Medical Group to serve as a clinical location for Medical Assisting students for the 2020-2021 school year
- D. To approve the Licking County Government CARES Award Contract from the Licking County Commissioner's Office to provide funding for the Adult Education Center's Edge program and testing
- E. To hold the first read of the following board policies

1520	Employment of Administrators
2270	Religion in the Curriculum
3124	Employment Contract
5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
5611	Due Process Rights
6144	Investments
6325	Procurement – Federal Grants-Funds
8800	Religious/Patriotic Ceremonies and Observances

- F. To approve a K-12 Prevention Education Partner Agreement with Mental Health & Recovery for Licking and Knox Counties for the 2020-2021 school year

YEA: CARR, WINTER, CLARK, EVANS, YOCUM, and CORNMAN
The Vice President advised the motion carried

20:045

Mr. Forest Yocum moved and Mr. Matthew Clark seconded the approval of the Treasurer/CFO's Recommendations

- A. To approve the financial reports for August 2020
- B. To approve the following Then and Now purchase

81676	Adult Education	\$7,500.00
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YEA: YOCUM, CLARK, CARR, EVANS, WINTER, and CORNMAN
The Vice President advised the motion carried

20:046

Ms. Dianne Winter moved and Mr. Matthew Clark seconded the motion that the meeting be adjourned

YEA: WINTER, CLARK, CARR, EVANS, YOCUM, and CORNMAN
The Vice President advised the meeting be adjourned at 6:11 p.m.

President

Treasurer/CFO

CERTIFICATE
(Ohio Revised Code Section 5705.412)

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

August 25, 2020

5:30 p.m.

Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Minutes of July 28, 2020 Board of Education Meeting
4. Hearing of the public (agenda items)
5. Superintendent's Recommendations
 - A. Personnel
 1. To accept the resignation of Kyra Schumaker, Cafeteria Worker, effective August 10, 2020
 2. To employ Matthew Howe, Architectural & Engineering Design Instructor, Class I, Step 11 on the Teacher Salary Schedule, one (1) year limited contract, at the annual salary of 53,535.00 for the 2020-2021 school year, effective August 12, 2020
 3. To employ Matthew Welkie, Jr. as Electronic & Computer Technology Instructor, Class I, Step 5 on the Teacher Salary Schedule, one (1) year limited contract, at the annual salary of \$44,035.00 for the 2020-2021 school year, effective August 12, 2020

4. To employ Megan Bilger as Cafeteria Worker, Step 3 on the Cafeteria Cook Salary Schedule, for the 2020-2021 school year at the rate of \$11.96 per hour, not to exceed 28 hours per week, effective September 1, 2020, pending background check
5. To approve Eydie Hoskinson as part-time custodian, effective August 10, 2020, for the 2020-2021 school year, on an as needed basis, at the rate of \$14.00 per hour not to exceed 28 hours per week
6. To approve the following teachers to be paid, at their per diem rate, additional days beyond the 184 day contract, to align C-TEC’s calendar to the Associate School’s calendar; payment will occur in June 2021

Ashley Bauer, Career Connections (Utica)	1 day
Shawn Decker, Business (Granville)	1 day
Ryan Johnston, Information Technology (Granville)	1 day

7. To approve the following personnel for supplemental positions at the rate of \$2,400.00 for the 2020-2021 school year

Educators Rising Advisor (shared position)	Bev Chopin
Educators Rising Advisor (shared position)	Andrea Dickerson
FCCLA Advisor	Jessica Karr
HOSA Advisor	Keri Vradenburg
HOSA Advisor	Brittany Woods
SkillsUSA Advisor	Steve Strelecky
SkillsUSA Advisor	Candace Collins
SkillsUSA Advisor	Julie Ulery
English Department Chair	Andrea Scott
Mathematics Department Chair	Steve Gentil
Science Department Chair	Matt Darrah
Social Studies Department Chair	Heather Griffin
National Technical Honor Society Advisor	Scott Karr
Student Council Advisor	Andrea Scott
Civic Simulations Club Advisory	Jared Lucas
Middle School Robotics Club Advisor	Nick Hancock
Middle School STEM/LEGO League Advisor	Adam Wallick
Teacher Mentor	Adam Wallick

8. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2020-2021 school year

Administrative Assistants Atherton, Laura *	\$14.00 per hour
Ariel - Instructor Newsom, William	\$25.00 per hour
Career Planning & Placement – Assessment Specialist Fleming, Mikayla	\$14.00 per hour
HVAC - Instructor Hayes, Michael *	\$25.00 per hour
Multi-craft Maintenance- Instructor Newsom, William	\$25.00 per hour

*pending background check

- B. To approve the following staff members to be identified as certified OTES Evaluators for the District for the 2020-2021 school year, meeting requirements of Board Policy 3220-Professional Staff-Standard Based School Teacher Evaluation

Laura Bowers	Shirley Migliore
Thom Gamertsfelder	Stephanie Priestnal
Alyssa Johnston	Jennifer Rehm
Joyce L. Malainy, Ed.D.	Michelle Snow
Mike McNicol	

- C. To approve the following staff members to be identified as certified School Counselor Evaluators for the District for the 2020-2021 school year, meeting requirements of Board Policy 3223 Professional Staff-Standard Based School Counselor Evaluation

Mike McNicol
Stephanie Priestnal
Michelle Snow

- D. To approve a contract with Kessler Outdoor Advertising for marketing purposes in the amount of \$30,999.60
- E. To approve a contract with Lori Dixon for the purpose of CERT (Community Emergency Response Training) for Clinical Care, Criminal Justice, and Fire/EMT students for the 2020-2021 school year. This training takes place approximately 2 hours/day for 10 days per program and will not exceed a total of \$3,000.00
- F. To approve a contract with Terri Peasley for the purpose of Communicable Disease and Child Abuse and Neglect training for Teaching Careers students. This training takes place approximately 6 hours/day for 2 days at the cost of \$40.00 per student
- G. To approve a contract with Onscene Production Company for marketing purposes in the amount of \$39,000.00
- H. To close the Automotive Collision Repair program, effective for the 2020-2021 school year, and not replacing the instructor who resigned July 31, 2020
- I. To approve the Ohio Department of Education Remote Learning Plan for the 2020-2021 school year
- J. To approve the TechCred Grant Agreement for the purpose of Adult Education instructor training
- K. To approve the following Board Policies
 - 2266 Nondiscrimination on the Basis of Sex in Education Programs and Activities
 - 3220 Standards Based Teacher Evaluation

6. Treasurer/CFO's Recommendations

- A. To approve the financial reports for July 2020
- B. To approve Resolution 2020-13 Waiving Periods and Approving a TIF Resolution to be Passed by the Etna Township Trustees
- C. To approve Resolution 2020-14 Appointing a 403(b)/457(b) Plan Administrator

D. To approve the following Then and Now Purchase

80902	Anders Lawn & Landscape	\$4,907.02
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7. Hearing of the public (non-agenda items)
8. Board Members' Comments
9. Superintendent's Comments
10. Treasurer's Comments
11. Request Executive Session to consider the employment and compensation of public employees, with possible board action to follow

Adjournment: Next Meeting September 22, 2020



Board of Education Minutes

Newark, Ohio

August 25, 2020

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on August 25, 2020.

The meeting was called to order at 5:36 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Stacy Evans, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

20:037

Dr. Jennifer Cornman moved and Mr. Stacy Evans seconded the approval of the Board of Education meeting minutes of July 28, 2020

YEA: CORNMAN, EVANS, CARR, CLARK, WINTER, and NICCUM

ABSTAIN: YOCUM

The President advised the motion carried

Mr. Tim Carr left the meeting at 5:55 p.m.

20:038

Ms. Dianne Winter moved and Mr. Matthew Clark seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To accept the resignation of Kyra Schumaker, Cafeteria Worker, effective August 10, 2020
2. To employ Matthew Howe, Architectural & Engineering Design Instructor, Class I, Step 11 on the Teacher Salary Schedule, one (1) year limited contract, at the annual salary of 53,535.00 for the 2020-2021 school year, effective August 12, 2020
3. To employ Matthew Welkie, Jr. as Electronic & Computer Technology Instructor, Class I, Step 5 on the Teacher Salary Schedule, one (1) year limited contract, at the annual salary of \$44,035.00 for the 2020-2021 school year,

effective August 12, 2020

4. To employ Megan Bilger as Cafeteria Worker, Step 3 on the Cafeteria Cook Salary Schedule, for the 2020-2021 school year at the rate of \$11.96 per hour, not to exceed 28 hours per week, effective September 1, 2020, pending background check
5. To approve Eydie Hoskinson as part-time custodian, effective August 10, 2020, for the 2020-2021 school year, on an as needed basis, at the rate of \$14.00 per hour not to exceed 28 hours per week
6. To approve the following teachers to be paid, at their per diem rate, additional days beyond the 184 day contract, to align C-TEC's calendar to the Associate School's calendar; payment will occur in June 2021

Ashley Bauer, Career Connections (Utica)	1 day
Shawn Decker, Business (Granville)	1 day
Ryan Johnston, Information Technology (Granville)	1 day

7. To approve the following personnel for supplemental positions at the rate of \$2,400.00 for the 2020-2021 school year

Educators Rising Advisor (shared position)	Bev Chopin
Educators Rising Advisor (shared position)	Andrea Dickerson
FCCLA Advisor	Jessica Karr
HOSA Advisor	Keri Vradenburg
HOSA Advisor	Brittany Woods
SkillsUSA Advisor	Steve Strelecky
SkillsUSA Advisor	Candace Collins
SkillsUSA Advisor	Julie Ulery
English Department Chair	Andrea Scott
Mathematics Department Chair	Steve Gentil
Science Department Chair	Matt Darrah
Social Studies Department Chair	Heather Griffin
National Technical Honor Society Advisor	Scott Karr
Student Council Advisor	Andrea Scott
Civic Simulations Club Advisory	Jared Lucas
Middle School Robotics Club Advisor	Nick Hancock
Middle School STEM/LEGO League Advisor	Adam Wallick
Teacher Mentor	Adam Wallick

8. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2020-2021 school year

Administrative Assistants	
Atherton, Laura *	\$14.00 per hour
Ariel - Instructor	
Newsom, William	\$25.00 per hour
Career Planning & Placement – Assessment Specialist	
Fleming, Mikayla	\$14.00 per hour
HVAC - Instructor	
Hayes, Michael *	\$25.00 per hour
Multi-craft Maintenance- Instructor	
Newsom, William	\$25.00 per hour

*pending background check

- B. To approve the following staff members to be identified as certified OTES Evaluators for the District for the 2020-2021 school year, meeting requirements of Board Policy 3220-Professional Staff-Standard Based School Teacher Evaluation

Laura Bowers	Shirley Migliore
Thom Gamertsfelder	Stephanie Priestnal
Alyssa Johnston	Jennifer Rehm
Joyce L. Malainy, Ed.D.	Michelle Snow
Mike McNicol	

- C. To approve the following staff members to be identified as certified School Counselor Evaluators for the District for the 2020-2021 school year, meeting requirements of Board Policy 3223 Professional Staff-Standard Based School Counselor Evaluation

Mike McNicol
Stephanie Priestnal
Michelle Snow

- D. To approve a contract with Kessler Outdoor Advertising for marketing purposes in the amount of \$30,999.60

- E. To approve a contract with Lori Dixon for the purpose of CERT (Community Emergency Response Training) for Clinical Care, Criminal Justice, and Fire/EMT students for the 2020-2021 school year. This training takes place approximately 2 hours/day for 10 days per program and will not exceed a total of \$3,000.00
- F. To approve a contract with Terri Peasley for the purpose of Communicable Disease and Child Abuse and Neglect training for Teaching Careers students. This training takes place approximately 6 hours/day for 2 days at the cost of \$40.00 per student
- G. To approve a contract with Onscene Production Company for marketing purposes in the amount of \$39,000.00
- H. To close the Automotive Collision Repair program, effective for the 2020-2021 school year, and not replacing the instructor who resigned July 31, 2020
- I. To approve the Ohio Department of Education Remote Learning Plan for the 2020-2021 school year
- J. To approve the TechCred Grant Agreement for the purpose of Adult Education instructor training
- K. To approve the following Board Policies
 - 2266 Nondiscrimination on the Basis of Sex in Education Programs and Activities
 - 3220 Standards Based Teacher Evaluation

YEA: WINTER, CLARK, CORNMAN, EVANS, YOCUM, and NICCUM
The President advised the motion carried

20:039

Mr. Stacy Evans moved and Dr. Jennifer Cornman seconded the approval of the Treasurer/CFO's Recommendations

- A. To approve the financial reports for July 2020
- B. To approve Resolution 2020-13 Waiving Periods and Approving a TIF Resolution to be Passed by the Etna Township Trustees
- C. To approve Resolution 2020-14 Appointing a 403(b)/457(b) Plan Administrator

D. To approve the following Then and Now Purchase

80902	Anders Lawn & Landscape	\$4,907.02
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E. To approve the FY21 Annual Appropriation Resolution 2020-15

F. To approve the adoption of a replacement 403(b) Plan Document

YEA: EVANS, CORNMAN, CLARK, WINTER, YOCUM and NICCUM
The President advised the motion carried

20:040

Ms. Dianne Winter moved and Mr. Forest Yocum seconded to enter into Executive Session to consider the employment of public employees with possible board action to follow

YEA: WINTER, YOCUM, CLARK, CORNMAN, EVANS, and NICCUM
The President advised the motion carried

The Board entered into Executive Session at 6:07 p.m.

The Board returned to Regular Session at 6:45 p.m.

20:041

Mr. Matthew Clark moved and Mr. Forest Yocum seconded to approve a 4.52% salary increase for the Superintendent and Treasurer/CFO, effective FY21

YEA: CLARK, YOCUM, CORNMAN, EVANS, WINTER, and NICCUM
The President advised to motion carried

20:042

Ms. Dianne Winter moved and Dr. Jennifer Cornman seconded the motion that the meeting be adjourned

YEA: WINTER, CORNMAN, CLARK, EVANS, YOCUM, and NICCUM
The President advised the meeting be adjourned at 6:46 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

The C-TEC Board of Education is holding the monthly board meeting virtually on July 28, 2020 at 5:30 pm. Due to the regulations surrounding COVID-19 and in accordance with the recent guidelines in H.B. 197 the meeting will be streamed live on our Facebook page at www.facebook.com/cteceducation.

Due to this change, the public may still submit comments or questions related to board agenda items by emailing them by noon on Tuesday, July 28, 2020. Questions or comments are to be emailed to questions@c-tec.edu

1. Roll Call
2. Pledge of Allegiance
3. Minutes of June 30, 2020 Board of Education Meeting
4. Hearing of the public (agenda items)
5. Superintendent's Recommendations
 - A. Personnel
 1. To accept the resignation of Chad Lees, Automotive Collision Repair Instructor, effective July 31, 2020
 2. To employ Kyra Schumaker as Cafeteria Worker, Step 3 on the Cafeteria Cook Salary Schedule for the 2020-2021 school year at the rate of \$11.96 per hour, not to exceed 28 hours per week, pending background check
 3. To approve the following for a supplemental position at the rate of \$2,400.00 for the 2020-2021 school year

Lead Mentor	Bev Chopin
Teacher Mentors	Matt Darrah
	Tina Hummel
	Keri Vradenburg
 4. To approve a stipend of \$40.00 per individual for the Substitute Teacher Orientation, not to exceed 20 individuals, at a total cost of \$800.00

5. To approve a one-year additional duty contract for Jessica Karr for Cafeteria Management in the amount of \$2,200.00 for the 2020-2021 school year
6. To approve the following extended service contracts for the 2020-2021 school year

Tina Hummel, FACTS Coordinator	5 days
Bruce Piper, ITEC Job Training Coordinator	5 days
Michelle McNeely, School Counselor	10 days
Ryan Wheeler, School Counselor	10 days

7. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2020-2021 school year

Ariel - Instructor	
O'Donnell, James	\$25.00 per hour
Sowers, Ayrna *	\$25.00 per hour

CB&I - Instructor	
O'Donnell, James	\$25.00 per hour

Edge - Instructor	
O'Donnell, James	\$25.00 per hour

General CNC Machining - Instructor	
O'Donnell, James	\$25.00 per hour

HVAC - Instructor	
O'Donnell, James	\$25.00 per hour

Licensed Massage Therapist - Instructor	
Bell, Eric Raymond *	\$21.00 per hour
Villinger, Angela Marie *	\$21.00 per hour

Multi-craft Maintenance- Instructor	
O'Donnell, James	\$25.00 per hour

Office Technology-Medical Office Specialist	
Lang, Nancy *	\$22.00 per hour

PET Manufacturing - Instructor	
Bruns, Mark	\$25.00 per hour
Harris, Thomas	\$25.00 per hour
Ransom, Jack	\$25.00 per hour
Public Safety- CPR Instructor	
Bell, Eric Raymond *	\$17.00 per hour
Villinger, Angela Marie *	\$17.00 per hour
Public Safety- Customized Instructor	
Bell, Eric Raymond *	\$24.00 per hour
Villinger, Angela Marie *	\$24.00 per hour
Registered Medical Assisting - Instructor	
Bell, Eric Raymond *	\$21.00 per hour
Villinger, Angela Marie *	\$21.00 per hour
Welding - Instructor	
O'Donnell, James	\$25.00 per hour

*pending background check

- B. To approve Back to School Plans, including three (3) options, for the Adult Education Center for the 2020-2021 school year, based on the current COVID-19 situation in Ohio
- C. To approve Back to School Plans, including three (3) options, for the Secondary Center for the 2020-2021 school year, based on the current COVID-19 situation in Ohio
- D. To approve a revision to the Secondary Center's 2020-2021 Student Handbook
- E. To approve an agreement with Renaissance in the amount of \$4,900.00 for the purpose of providing services for special needs students
- F. To approve a contract with the Newark Division of Police, Licking County, for the purpose of retaining a School Resource Officer, not to exceed \$75,000.00 for the 2020-2021 school year.

80871 C-TEC Adult Education \$12,822.00

- E. To approve a transfer of \$53,859.96 from General Fund 001 into the Adult Education Fund 012
- 7. To request an Executive Session to consider the employment and compensation of public employees, with possible board action to follow
- 8. Hearing of the public (non-agenda items)
- 9. Board Members' Comments
- 10. Superintendent's Comments
- 11. Treasurer's Comments

Adjournment: Next Meeting August 25, 2020



Board of Education Minutes

Newark, Ohio

July 28, 2020

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The C-TEC Board of Education held the monthly board meeting virtually on July 28, 2020 at 5:30 pm. Due to the regulations surrounding COVID-19 and in accordance with the recent guidelines in H.B. 197 the meeting was streamed live on our Facebook page at www.facebook/cteceducation.

The meeting was called to order at 5:40 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Stacy Evans, Ms. Dianne Winter, and Ms. Bev Niccum

20:031

Mr. Stacy Evans moved and Ms. Dianne Winter seconded the approval of the Board of Education meeting minutes of June 30, 2020

YEA: EVANS, WINTER, CARR, CLARK, CORNMAN, and NICCUM

The President advised the motion carried

20:032

Dr. Jennifer Cornman moved and Mr. Stacy Evans seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To accept the resignation of Chad Lees, Automotive Collision Repair Instructor, effective July 31, 2020
2. To employ Kyra Schumaker as Cafeteria Worker, Step 3 on the Cafeteria Cook Salary Schedule for the 2020-2021 school year at the rate of \$11.96 per hour, not to exceed 28 hours per week, pending background check
3. To approve the following for a supplemental position at the rate of \$2,400.00 for the 2020-2021 school year

Lead Mentor
Teacher Mentors

Bev Chopin
Matt Darrah
Tina Hummel

Keri Vradenburg

4. To approve a stipend of \$40.00 per individual for the Substitute Teacher Orientation, not to exceed 20 individuals, at a total cost of \$800.00
5. To approve a one-year additional duty contract for Jessica Karr for Cafeteria Management in the amount of \$2,200.00 for the 2020-2021 school year
6. To approve the following extended service contracts for the 2020-2021 school year

Tina Hummel, FACTS Coordinator	5 days
Bruce Piper, ITEC Job Training Coordinator	5 days
Michelle McNeely, School Counselor	10 days
Ryan Wheeler, School Counselor	10 days

7. To approve the following Adult Education Center's part-time personnel, on an as needed basis, for the 2020-2021 school year

Ariel - Instructor	
O'Donnell, James	\$25.00 per hour
Sowers, Ayrna *	\$25.00 per hour

CB&I - Instructor	
O'Donnell, James	\$25.00 per hour

Edge - Instructor	
O'Donnell, James	\$25.00 per hour

General CNC Machining - Instructor	
O'Donnell, James	\$25.00 per hour

HVAC - Instructor	
O'Donnell, James	\$25.00 per hour

Licensed Massage Therapist - Instructor	
Bell, Eric Raymond *	\$21.00 per hour
Villinger, Angela Marie *	\$21.00 per hour

Multi-craft Maintenance- Instructor	
O'Donnell, James	\$25.00 per hour

Office Technology-Medical Office Specialist Lang, Nancy *	\$22.00 per hour
PET Manufacturing - Instructor Burns, Mark	\$25.00 per hour
Harris, Thomas	\$25.00 per hour
Ransom, Jack	\$25.00 per hour
Public Safety- CPR Instructor Bell, Eric Raymond *	\$17.00 per hour
Villinger, Angela Marie *	\$17.00 per hour
Public Safety- Customized Instructor Bell, Eric Raymond *	\$24.00 per hour
Villinger, Angela Marie *	\$24.00 per hour
Registered Medical Assisting - Instructor Bell, Eric Raymond *	\$21.00 per hour
Villinger, Angela Marie *	\$21.00 per hour
Welding - Instructor O'Donnell, James	\$25.00 per hour

*pending background check

8. To accept the resignation of Matthew Thompson, Architectural & Engineering Design Instructor, effective July 27, 2020
- B. To approve Back to School Plans, including three (3) options, for the Adult Education Center for the 2020-2021 school year, based on the current COVID-19 situation in Ohio
- C. To approve Back to School Plans, including three (3) options, for the Secondary Center for the 2020-2021 school year, based on the current COVID-19 situation in Ohio
- D. To approve a revision to the Secondary Center's 2020-2021 Student Handbook
- E. To approve an agreement with Renaissance in the amount of \$4,900.00 for the purpose of providing services for special needs students

- F. To approve a contract with the Newark Division of Police, Licking County, for the purpose of retaining a School Resource Officer, not to exceed \$75,000.00 for the 2020-2021 school year.
- G. To approve Section 504 Procedural Safeguards & Notification of Parent Rights for the Secondary Center
- H. To approve participation in the United States Department of Agriculture (USDA) nutrition programs administered by the Ohio Department of Education
- I. To hold the first read of the following Board Policies
 - 2266 Nondiscrimination on the Basis of Sex in Education Programs and Activities
 - 3220 Standards Based Teacher Evaluation
- J. To recommend the deletion of the following Board Policy
 - 5517.02 Sexual Violence
- K. Donation
 - Anderson Township Fire Department
211 Salem Road
Cincinnati, OH 45230
52 MSA Ultra Elite M7 SCBA Air Packs; 70 MSA FireHawk M7 SBCA Air Masks;
104 Air Bottles; Accountability Software; expired turnout gear – to be used by
Public Safety students
- L. To approve a contract with Licking Memorial Health Systems, for the purpose of retaining a nurse for all staff and students, at the cost of \$40,000.00 for the 2020-2021 school year
- M. To hold the reading and emergency approval, per Board Policy 0131, of the following Board Policies
 - 5200 Attendance
 - 8450.01 Protective Facial Coverings During Pandemic/Epidemic Events

YEA: CORNMAN, EVANS, CARR, CLARK, WINTER, and NICCUM
The President advised the motion carried

20:033

Mr. Matthew Clark moved and Mr. Tim Carr seconded the approval of the Treasurer/CFO's Recommendations

- A. To approve the financial reports for June 2020
- B. To approve Resolution 2020-12 In The Matter of Waiving Statutory Notice Periods required under Ohio Revised Code Sections 5709.73, 5709.83, and 5717.27
- C. To approve an agreement with K-12 Business Consulting, Inc. for the purpose of Five Year Forecasting, effective July 1, 2020 to June 30, 2021
- D. To approve the following Then and Now Purchases

80855	Bricker & Eckler	\$4,416.00
80871	C-TEC Adult Education	\$12,822.00

- E. To approve a transfer of \$53,859.96 from General Fund 001 into the Adult Education Fund 012

YEA: CLARK, CARR, CORNMAN, EVANS, WINTER, and NICCUM
The President advised the motion carried

20:034

Mr. Tim Carr moved and Mr. Stacy Evans seconded to enter into Executive Session to consider the employment and compensation of public employees with possible board action to follow

YEA: CARR, EVANS, CLARK, CORNMAN, WINTER, AND NICCUM
The President advised the motion carried

The Board entered into Executive Session at 6:23 p.m.

The Board returned to Regular Session at 6:53 p.m.

20:035

Mr. Tim Carr moved and Ms. Dianne Winter seconded approval of the Superintendent's Recommendation

- A. Personnel

9. To approve the revised job title of Director of District Services to Assistant Superintendent with a 5% salary increase, effective August 1, 2020

YEA: CARR, WINTER, CLARK, CORNMAN, EVANS, and NICCUM
The President advised the motion carried

20:036

Ms. Dianne Winter moved and Mr. Tim Carr seconded the motion that the meeting be adjourned

YEA: WINTER, CARR, CLARK, CORNMAN, EVANS, and NICCUM
The President advised the meeting be adjourned at 6:59 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

The C-TEC Board of Education is holding the monthly board meeting virtually on June 30, 2020 at 5:30 pm. Due to the regulations surrounding COVID-19 and in accordance with the recent guidelines in H.B. 197 the meeting will be streamed live on our Facebook page at www.facebook.com/cteceducation.

Due to this change, the public may still submit comments or questions related to board agenda items by emailing them by noon on Tuesday, June 30, 2020. Questions or comments are to be emailed to questions@c-tec.edu

1. Roll Call
2. Pledge of Allegiance
3. Minutes of May 26, 2020 Board of Education Meeting
4. Hearing of the public (agenda items)
5. Superintendent's Recommendations
 - A. Personnel
 1. To accept the resignation of James Davis, Adult Education Instructor, for the purpose of retirement, effective June 1, 2020
 2. To accept the resignation of Ryan Paisie, Electronic and Computer Technology Instructor, effective July 31, 2020
 3. To employ Ann Thum as English Instructor, Class IV Step 11 on the Teacher Salary Schedule one (1) year limited contract, at the annual salary of \$62,205.00 for the 2020-2021 school year
 4. To employ Jami McKinney as Business Officer for Adult Education, Step 0 on the Officer Salary Schedule, one (1) year limited contract, at the annual salary of \$52,020.00 for the 2020-2021 school year
 5. To approve Harold (Gene) Richardson as substitute Custodian, on an as needed basis for the 2020-2021 school year, at the rate of \$14.00 per hour, not to exceed 28 hours per week

6. To approve the following Instructors to provide summer instruction on an as needed basis at the rate of \$23.00 per hour, not to exceed hours listed below

Chad Deal, Fire I and II, not to exceed 108 hours
Danica Hewitt, STNA, not to exceed 48 hours
Keri Vradenburg, STNA, not to exceed 48 hours
Brittany Woods, STNA, not to exceed 96 hours

7. To approve a \$2,000.00 stipend for the 2020-2021 school year for the following personnel

Mark Baker Custodial Lead, 2nd shift
Paul Stickdorn Custodial Lead, 3rd shift

8. To approve the following Event Supervisors, on an as needed basis for the 2020-2021 school year, at the rate of \$18.00 per hour

Ken Fehrman
Matt Frischen
Kris Hall
Brian Wilfong

9. To approve the following Adult Education Center's part time personnel, on an as needed basis for the 2020-2021 school year

Administrative Assistants

Fleming, Mikayla	\$14.00 per hour
Nash, June	\$15.00 per hour
Powers, Samantha	\$14.00 per hour
Roderick, Kathleen	\$19.00 per hour
Showman, Rebecca	\$14.00 per hour
Swihart, Lori	\$16.00 per hour

Adult Basic and Literacy Education-Probation

Farias, Lesha	\$20.00 per hour
Schwartz, Allen	\$28.00 per hour

Adult Basic and Literacy Education – OMJ

Izor, Ellen	\$30.00 per hour
Schwartz, Allen	\$28.00 per hour

Stout, Joanne \$30.00 per hour

Adult ESOL Customized Instruction-KDC

Claggett, Tami \$28.00 per hour

Ariel

Abel, David \$25.00 per hour

Arthur, Christian \$25.00 per hour

Bruns, Mark \$25.00 per hour

Couchene, Brian \$25.00 per hour

Gentil, Stephen \$25.00 per hour

Harlan, Thomas \$25.00 per hour

Harris, Thomas \$25.00 per hour

Hartman, Fred \$25.00 per hour

Huhn, Rodney \$25.00 per hour

Jardell, Jeff \$25.00 per hour

Martin, Christine \$25.00 per hour

Mazzone, John \$30.00 per hour

Mazzone, Lori \$28.00 per hour

McNabb, Dave \$27.00 per hour

Nelson, Jeff \$25.00 per hour

Ransom, Jack \$25.00 per hour

Richards, Season \$25.00 per hour

Ralston, Robert \$25.00 per hour

Simpson, Ron \$20.00 per hour

Snider, Zack \$25.00 per hour

Wharton, William \$25.00 per hour

Wiseman, John \$25.00 per hour

Aspire – Administrative Assistant

Lobkowitz, Gillian \$20.00 per hour

Aspire Instructors

Blechsmidt, Concetta \$20.00 per hour

Bowers, Brooklyn \$20.00 per hour

Claggett, Tami \$20.00 per hour

Darra, Matthew \$20.00 per hour

Farias, Lesha \$20.00 per hour

Hauck, Evelyn \$20.00 per hour

Izor, Ellen \$20.00 per hour

Kanter, Susan	\$20.00 per hour
Lobkowicz, Gillian	\$20.00 per hour
Schwartz, Allen	\$20.00 per hour
Showman, Rebecca	\$20.00 per hour
Spain, Cassie	\$20.00 per hour
Spence, Laura	\$20.00 per hour
Stout, Joanne	\$20.00 per hour

Aspire - Support	
Bowers, Brooklyn	\$20.00 per hour
Lobkowicz, Gillian	\$20.00 per hour

Building Supervisors	
Haas, Tony	\$18.00 per hour
Ransom, Jack	\$18.00 per hour
Simpson, Ron	\$18.00 per hour
Swihart, Lori	\$18.00 per hour
Wood, Shelia	\$18.00 per hour

Career Enhancement Instructors	
Broseus, Karey	\$23.00 per hour
Brosie, Loren	\$18.00 per hour
Kanter, Susan	\$20.00 per hour
Powell, Joyce(Sue)	\$18.00 per hour
Sensabaugh, Joel	\$25.00 per hour
Wiseman, John	\$25.00 per hour

Career Planning & Placement	
Brunn, Amy	\$14.00 per hour
Mazzone, Lori	\$28.00 per hour
Nash, June	\$15.00 per hour
Wood, Shelia	\$20.00 per hour

Career Planning & Placement – Assessment Specialist	
Fleming, Mikayla	\$12.50 per hour

Career Planning & Placement -AE PT Customized Training Instructor	
Brunn, Amy	\$16.00 per hour

Career Planning & Placement - Counselors

Davis, Jim \$23.00 per hour (August 1 start date)

Cosmetology

Cannon, Shelby \$20.00 per hour

Casteel, Shannon \$20.00 per hour

Davis, Christy * \$20.00 per hour

Peyton, Tess \$20.00 per hour

Richards, Season \$24.00 per hour

Vaughn, Peyton * \$20.00 per hour

Customized Business and Industrial Training- Instructor/Coordinator

Wiseman, John \$27.50 per hour

Customized Business and Industrial Training- Instructors

Abel, David \$25.00 per hour

Arthur, Christian \$25.00 per hour

Beers, Donald \$25.00 per hour

Bishop, Mark \$23.00 per hour

Broseus, Karey \$23.00 per hour

Bruns, Mark \$25.00 per hour

Collins, Leo \$25.00 per hour

Couchene, Brian \$25.00 per hour

Daubenmire, Timothy \$25.00 per hour

Daugherty, John \$25.00 per hour

Evans, Maison \$25.00 per hour

Gentil, Stephen \$25.00 per hour

Giffen, Michael \$25.00 per hour

Harlan, Thomas \$25.00 per hour

Harris, Thomas \$25.00 per hour

Hartman, Fred \$25.00 per hour

Haught, Ryan \$25.00 per hour

Huhn, Rodney \$25.00 per hour

Jardell, Jeff \$25.00 per hour

Martin, Christine \$25.00 per hour

Nelson, Jeff \$25.00 per hour

Newsom, William \$28.00 per hour

O'Donnell, James \$20.00 per hour

Ransom, Jack \$25.00 per hour

Ralston, Robert \$25.00 per hour

Sensabaugh, Joel	\$25.00 per hour
Severt, Tim	\$20.00 per hour
Simpson, Ron	\$20.00 per hour
Snider, Zack	\$25.00 per hour
Wiseman, John	\$25.00 per hour

Customized Business and Industrial Training- Owens Corning

Andrews, Jay	\$36.52 per hour
Beattey, David	\$36.52 per hour
Bradford, Mark	\$36.52 per hour
Cady, Jeff	\$36.52 per hour
Claggett, Nathan	\$36.52 per hour
Cullison, John	\$36.52 per hour
Curtis, Jeff	\$36.52 per hour
De Tore, Ramiro	\$36.52 per hour
Dysart, Lawrence	\$36.52 per hour
Feaster, Brian	\$36.52 per hour
Gause, Craig	\$36.52 per hour
Keener, Doug	\$36.52 per hour
Maple, Bernard	\$36.52 per hour
Marston, Ty	\$36.52 per hour
McCarthy, Lisa	\$36.52 per hour
McDowell, Kevin	\$36.52 per hour
Parsons, Brian	\$36.52 per hour
Ponser, Rick	\$36.52 per hour
Richards, Scott	\$36.52 per hour
Sauerbrey, Tim	\$36.52 per hour
Wilhelmsen, Alex	\$36.52 per hour
Wilkins , Brett	\$36.52 per hour
Wise, Mitch	\$36.52 per hour

Customer Service Coordinator

Holland, Erna	\$28.00 per hour
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Edge

Bowers, Brooklyn	\$22.00 per hour
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Full-Time Programs

Jardell, Nicole	\$20.00 per hour
Thompson, Sheila	\$29.00 per hour
Wood, Shelia	\$20.00 per hour

General CNC Machining

Abel, David	\$25.00 per hour
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Arthur, Christian	\$25.00 per hour
Bowers, Brooklyn	\$25.00 per hour
Couchene, Brian	\$25.00 per hour
Gentil, Stephen	\$25.00 per hour
Harlan, Thomas	\$25.00 per hour
Huhn, Rodney	\$25.00 per hour
Jardell, Jeff	\$25.00 per hour
Martin, Christine	\$25.00 per hour
Newsom, William	\$25.00 per hour
Ralston, Robert	\$25.00 per hour
Simpson, Ron	\$20.00 per hour

Healthcare-Pharmacy Technician

Gaulke, Paul	\$20.00 per hour
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Healthcare – STNA Classroom

Caudill, Diann	\$20.00 per hour
Crabtree, Shirley	\$23.00 per hour
Goslin, Patricia	\$23.00 per hour
McNealy, Janice	\$18.00 per hour
Nicodemus, June	\$18.00 per hour
Pierce-Burger, Lisa	\$26.00 per hour
Scott, Melissa	\$21.00 per hour
Tipton, Beverly	\$17.00 per hour
Vradenburg, Keri	\$22.00 per hour

Healthcare – STNA Clinical

Caudill, Diann	\$20.00 per hour
Crabtree, Shirley	\$23.00 per hour
Goslin, Patricia	\$23.00 per hour
McNealy, Janice	\$18.00 per hour
Nicodemus, June	\$18.00 per hour
Pierce-Burger, Lisa	\$26.00 per hour
Scott, Melissa	\$21.00 per hour
Tipton, Beverly	\$17.00 per hour
Vradenburg, Keri	\$22.00 per hour

Healthcare - STNA High School

Crabtree, Shirley	\$23.00 per hour
Goslin, Patricia	\$23.00 per hour

Pierce-Burger, Lisa \$26.00 per hour

Healthcare – STNA Coordinator/Instructor

Pierce-Burger, Lisa \$26.00 per hour

Heating, Ventilation, and Air Conditioning (HVAC)

Couchene, Brian \$25.00 per hour

Daugherty, John \$25.00 per hour

Harlan, Thomas \$25.00 per hour

Harris, Thomas \$25.00 per hour

Hartman, Fred \$25.00 per hour

Nelson, Jeff \$25.00 per hour

O'Donnell, James \$20.00 per hour

Ransom, Jack \$25.00 per hour

Ralston, Robert \$25.00 per hour

Heating, Ventilation, and Air Conditioning (HVAC) –Employability

Thompson, Sheila \$28.00 per hour

Heavy Truck Instructor

McNabb, David \$23.00 per hour

Snider, Zack \$23.00 per hour

IT/Computer Technology - Instructor

Wiseman, John \$25.00 per hour

Licensed Massage Therapist - Instructor

Burger, Anthony \$20.00 per hour

Clagget, Traci \$20.00 per hour

DeAngelo, Anthony \$20.00 per hour

McCorkle, Paige \$26.00 per hour

Ritchie, Robin \$17.00 per hour

Scott, Melissa \$21.00 per hour

Sullivan, Jackie \$19.50 per hour

Licensed Massage Therapist – Instructor/Coordinator

McCorkle, Paige \$26.00 per hour

Multicraft Maintenance - Instructor

Arthur, Christian	\$25.00 per hour
Beers, Don	\$25.00 per hour
Bishop, Mark	\$23.00 per hour
Broseus, Karey	\$23.00 per hour
Bruns, Mark	\$25.00 per hour
Bryant, Nathaniel	\$20.00 per hour
Collins, Leo	\$25.00 per hour
Couchene, Brian	\$25.00 per hour
Daubenmire, Tim	\$25.00 per hour
Daugherty, John	\$25.00 per hour
Harlan, Thomas	\$25.00 per hour
Harris, Thomas	\$25.00 per hour
Hartman, Fred	\$25.00 per hour
Haught, Ryan	\$25.00 per hour
Huhn, Rodney	\$25.00 per hour
Jardell, Jeff	\$25.00 per hour
Martin, Christine	\$25.00 per hour
Nelson, Jeff	\$25.00 per hour
O'Donnell, James	\$20.00 per hour
Ransom, Jack	\$25.00 per hour
Ralston, Robert	\$25.00 per hour
Sensabaugh, Joel	\$25.00 per hour
Severt, Tim	\$23.00 per hour
Simpson, Ron	\$20.00 per hour
Snider, Zack	\$25.00 per hour
Strelecky, Steve	\$25.00 per hour

Network Technician

Decker, Shawn	\$25.00 per hour
Johnson, Ryan	\$25.00 per hour
Wiseman, John	\$25.00 per hour

Office Technology-Medical Office Specialist

Bierkorte, Kelly	\$21.00 per hour
Caudill, Diann	\$18.00 per hour
Hiles, Robin	\$20.00 per hour
Hubble, Britney	\$21.00 per hour
McKimson, Kyna	\$21.00 per hour
Richards, Season	\$20.00 per hour

Senior, Kimberly	\$20.00 per hour
Wood, Shelia	\$20.00 per hour

OSU

Abel, David	\$25.00 per hour
Beers, Donald	\$25.00 per hour
Bishop, Mark	\$25.00 per hour
Black, Mike	\$25.00 per hour
Broseus, Karey	\$25.00 per hour
Bruns, Mark	\$25.00 per hour
Collins, Leo	\$25.00 per hour
Daugherty, John	\$25.00 per hour
Hager, Lyle	\$25.00 per hour
Harris, Thomas	\$25.00 per hour
Hartman, Fred	\$25.00 per hour
Haught , Ryan	\$25.00 per hour
Jardell, Jeff	\$25.00 per hour
Mazzone, John	\$30.00 per hour
Mazzone, Lori	\$28.00 per hour
Nelson, Jeff	\$25.00 per hour
Newsom, William	\$25.00 per hour
O'Donnell, James	\$25.00 per hour
Ralston, Robert	\$25.00 per hour
Ransom, Jack	\$25.00 per hour
Richards, Season	\$25.00 per hour
Severt, Tim	\$25.00 per hour
Simpson, Ron	\$25.00 per hour
Thompson, Sheila	\$28.00 per hour
Wiseman, John	\$25.00 per hour

OSU Instructor/Coordinator

Wiseman, John	\$27.50 per hour
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PET Manufacturing - Instructor

Arthur, Christian	\$25.00 per hour
Bowers, Brooklyn	\$25.00 per hour
Claggett, Tami	\$25.00 per hour
Harlan, Thomas	\$25.00 per hour
Huhn, Rodney	\$25.00 per hour
Jardell, Jeff	\$25.00 per hour

Newsom, William	\$25.00 per hour
Wharton, William	\$30.00 per hour

Power Lineman Training	
Daubenmire, Timothy	\$28.00 per hour
Tackett, Donald	\$30.00 per hour

Public Safety-AE EMT	
Antol, John	\$21.00 per hour
Ashcraft, Alan	\$21.00 per hour
Bailey, Lewis	\$21.00 per hour
Bailey, Michael	\$21.00 per hour
Baughman, Andy	\$21.00 per hour
Boring, Jan	\$21.00 per hour
Bowman, Thomas	\$21.00 per hour
Broska, James	\$21.00 per hour
Burgess, Eric	\$21.00 per hour
Cronin, Mike	\$21.00 per hour
Deal, Chad	\$21.00 per hour
Ferris, Christopher	\$21.00 per hour
Gottfried, Bruce	\$21.00 per hour
Harman, Gary	\$21.00 per hour
Highley, Darcey	\$21.00 per hour
Kempton, Heath	\$21.00 per hour
Magers, Todd	\$21.00 per hour
Matheny, Lindsey	\$21.00 per hour
Mattia, Charles	\$21.00 per hour
McBride, David	\$21.00 per hour
McClain, Angela	\$21.00 per hour
McCord, Warren	\$21.00 per hour
Miller, Earl	\$27.00 per hour
Redd, Christopher	\$21.00 per hour
Simpson, Samantha	\$21.00 per hour
Stickle, Anita	\$21.00 per hour
Vermaaten, David	\$21.00 per hour
Watling, Nicholas	\$21.00 per hour
Williams, Harold	\$21.00 per hour
Wortman, Ginger	\$23.00 per hour

Public Safety – EMT Assistant

Futral, Dirk	\$13.00 per hour
Futral, Jan	\$14.00 per hour
Redd, Christopher	\$20.00 per hour
Williams, Harold	\$20.00 per hour

Public Safety- EMT FMS

Antol, John	\$21.00 per hour
Ashcraft, Alan	\$21.00 per hour
Bailey, Lewis	\$21.00 per hour
Bailey, Michael	\$21.00 per hour
Baughman, Andy	\$21.00 per hour
Boring, Jan	\$21.00 per hour
Broska, James	\$21.00 per hour
Burgess, Eric	\$21.00 per hour
Cronin, Mike	\$21.00 per hour
Deal, Chad	\$21.00 per hour
Dubeck, Paul	\$21.00 per hour
Ferris, Christopher	\$21.00 per hour
Gottfried, Bruce	\$21.00 per hour
Harman, Gary	\$21.00 per hour
Highley, Darcey	\$21.00 per hour
Kempton, Heath	\$21.00 per hour
Magers, Todd	\$21.00 per hour
Matheny, Lindsey	\$21.00 per hour
Mattia, Charles	\$21.00 per hour
McBride, David	\$21.00 per hour
McClain, Angela	\$21.00 per hour
McCord, Warren	\$21.00 per hour
Miller, Earl	\$27.00 per hour
Redd, Christopher	\$21.00 per hour
Simpson, Samantha	\$11.00 per hour
Stickle, Anita	\$21.00 per hour
Vermaaten, David	\$21.00 per hour
Watling, Nicholas	\$21.00 per hour
Williams, Harold	\$21.00 per hour
Wortman, Ginger	\$23.00 per hour

Public Safety – EMT Refresher & Paramedic Refresher

Antol, John	\$21.00 per hour
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Boring, Jan	\$21.00 per hour
Burgess, Eric	\$21.00 per hour
Cronin, Mike	\$21.00 per hour
Deal, Chad	\$21.00 per hour
Ferris, Christopher	\$21.00 per hour
Futral, Dirk	\$21.00 per hour
Futral, Jan	\$21.00 per hour
Gottfried, Bruce	\$21.00 per hour
Kempton, Heath	\$21.00 per hour
Magers, Todd	\$21.00 per hour
Matheny, Lindsey	\$21.00 per hour
McBride, David -EMT Refrsh only	\$21.00 per hour
Miller, Earl	\$27.00 per hour
Simpson, Samantha	\$21.00 per hour
Stickle, Anita	\$21.00 per hour
Vermaaten, David	\$21.00 per hour
Williams, Harold	\$21.00 per hour
Wortman, Ginger	\$23.00 per hour

Public Safety -Fire 1 & 2

Antol, John	\$21.00 per hour
Ashcraft, Alan	\$21.00 per hour
Bailey, Lewis	\$21.00 per hour
Bailey, Michael	\$21.00 per hour
Baker, Scott	\$21.00 per hour
Baughman, Andy	\$21.00 per hour
Blair, David	\$21.00 per hour
Bowman, Thomas	\$21.00 per hour
Breece, Dustin	\$21.00 per hour
Broska, James	\$21.00 per hour
Brown, Douglass	\$21.00 per hour
Cronin, Mike	\$21.00 per hour
Deal, Chad	\$21.00 per hour
Dixon, Mark	\$21.00 per hour
Dubeck, Paul	\$21.00 per hour
Harman, Gary	\$21.00 per hour
Hill, Bradley	\$21.00 per hour
Hoffman, Brian	\$21.00 per hour
Huggins, Mark	\$21.00 per hour
Hughes, Terry	\$21.00 per hour

Ecleberry, Greg	\$21.00 per hour
Ferris, Christopher	\$21.00 per hour
Futral, Dirk	\$21.00 per hour
Gottfried, Adam	\$21.00 per hour
Gottfried, Bruce	\$21.00 per hour
Harrison, Joshua	\$21.00 per hour
Jones, Jaime	\$21.00 per hour
Kempton, Heath	\$21.00 per hour
Magers, Todd	\$21.00 per hour
Mattia, Charles	\$21.00 per hour
McBride, David	\$21.00 per hour
McClain, Angela	\$21.00 per hour
Mickey, James	\$21.00 per hour
Miller, Earl	\$27.00 per hour
O'Brien, Thomas	\$21.00 per hour
Price, Duane	\$21.00 per hour
Price, Pamela	\$21.00 per hour
Stanley, Mitchel	\$21.00 per hour
Smith, David	\$21.00 per hour
Smith, Todd	\$21.00 per hour
Vermaaten, David	\$21.00 per hour
Watling, Nicholas	\$21.00 per hour
Williams, Harold	\$21.00 per hour
Wortman, Ginger	\$23.00 per hour

Public Safety – Fire FMS

Antol, John	\$21.00 per hour
Ashcraft, Alan	\$21.00 per hour
Baker, Scott	\$21.00 per hour
Bailey, Lewis	\$21.00 per hour
Bailey, Michael	\$21.00 per hour
Baughman, Andy	\$21.00 per hour
Blair, David	\$21.00 per hour
Bowman, Thomas	\$21.00 per hour
Breece, Dustin	\$21.00 per hour
Brown, Douglass	\$21.00 per hour
Cronin, Mike	\$21.00 per hour
Dubeck, Paul	\$21.00 per hour
Ecleberry, Greg	\$21.00 per hour
Ferris, Christopher	\$21.00 per hour

Futral, Dirk	\$21.00 per hour
Gottfried, Adam	\$21.00 per hour
Gottfried, Bruce	\$21.00 per hour
Harman, Gary	\$21.00 per hour
Harrison, Joshua	\$21.00 per hour
Hill, Bradley	\$21.00 per hour
Hoffman, Brian	\$21.00 per hour
Huggins, Mark	\$21.00 per hour
Hughes, Terry	\$21.00 per hour
Jones, Jaime	\$21.00 per hour
Kempton, Heath	\$21.00 per hour
Magers, Todd	\$21.00 per hour
Mattia, Charles	\$21.00 per hour
Mattia, James	\$21.00 per hour
McBride, David	\$21.00 per hour
McClain, Angela	\$21.00 per hour
Mickey, James	\$21.00 per hour
Miller, Earl	\$27.00 per hour
O'Brien, Thomas	\$21.00 per hour
Price, Duane	\$21.00 per hour
Price, Pamela	\$21.00 per hour
Shoults, Tristan	\$21.00 per hour
Smith, David	\$21.00 per hour
Smith, Todd	\$21.00 per hour
Vermaaten, David	\$21.00 per hour
Watling, Nicholas	\$21.00 per hour
Williams, Harold	\$21.00 per hour
Wortman, Ginger	\$23.00 per hour

Public Safety- FMS Assistant

Droke, Laura	\$13.00 per hour
Gottfried, Bruce	\$23.00 per hour
Haas, Anthony	\$14.00 per hour
McBride, David	\$21.00 per hour
Miller, Earl	\$27.00 per hour
Wortman, Ginger	\$23.00 per hour

Public Safety- CPR

Cronin, Mike	\$21.00 per hour
Deal, Chad	\$21.00 per hour

Gottfried, Bruce	\$21.00 per hour
Haas, Anthony	\$21.00 per hour
Thompson, Sheila	\$21.00 per hour
Turner, Brandon	\$22.00 per hour
Wood, Shelia	\$21.00 per hour

Public Safety-CPR Customized

Cronin, Mike	\$24.00 per hour
Deal, Chad	\$24.00 per hour
Gottfried, Bruce	\$24.00 per hour
Haas, Anthony	\$24.00 per hour
Thompson, Sheila	\$24.00 per hour
Wood, Shelia	\$24.00 per hour

Public Safety- CPR FMS

Haas, Anthony	\$21.00 per hour
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Public Safety CPR Instructor/Coordinator

Futral, Dirk	\$24.00 per hour
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Public Safety- Customized

Antol, John	\$24.00 per hour
Ashcraft, Alan	\$24.00 per hour
Bailey, Lewis	\$24.00 per hour
Bailey, Michael	\$24.00 per hour
Baker, Scott	\$24.00 per hour
Baughman, Andy	\$24.00 per hour
Blair, David	\$24.00 per hour
Boring, Jan	\$24.00 per hour
Bowman, Thomas	\$24.00 per hour
Breece, Dustin	\$24.00 per hour
Brown, Douglass	\$24.00 per hour
Broska, James	\$24.00 per hour
Burgess, Eric	\$24.00 per hour
Cronin, Mike	\$24.00 per hour
DuBeck, Paul	\$24.00 per hour
Ecleberry, Greg	\$24.00 per hour
Ferris, Christopher	\$24.00 per hour
Futral, Dirk	\$24.00 per hour
Futral, Jan	\$24.00 per hour

Gottfried, Adam	\$24.00 per hour
Gottfried, Bruce	\$24.00 per hour
Haas, Anthony	\$24.00 per hour
Harman, Gary	\$24.00 per hour
Harrison, Joshua	\$24.00 per hour
Highley, Darcey	\$24.00 per hour
Hill, Bradley	\$24.00 per hour
Hoffman, Brian	\$24.00 per hour
Hughes, Terry	\$24.00 per hour
Huggins, Mark	\$24.00 per hour
Jones, Jaime	\$24.00 per hour
Kempton, Heath	\$24.00 per hour
Magers, Todd	\$24.00 per hour
Matheny, Lindsey	\$24.00 per hour
Mattia, Charles	\$24.00 per hour
McBride, David	\$24.00 per hour
McClain, Angela	\$24.00 per hour
McCord, Warren	\$24.00 per hour
Mickey, James	\$24.00 per hour
Miller, Earl	\$27.00 per hour
O'Brien, Thomas	\$24.00 per hour
Price, Duane	\$24.00 per hour
Price, Pamela	\$24.00 per hour
Redd, Christopher	\$24.00 per hour
Shoults, Tristan	\$24.00 per hour
Simpson, Samantha	\$24.00 per hour
Smith, David	\$24.00 per hour
Smith, Todd	\$24.00 per hour
Stickle, Anita	\$24.00 per hour
Turner, Brandon	\$23.00 per hour
Vermaaten, David	\$24.00 per hour
Watling, Nicholas	\$24.00 per hour
Williams, Harold	\$24.00 per hour
Wortman, Ginger	\$24.00 per hour
Public Safety Assistant	
Brunn, Amy	\$13.00 per hour
Droke, Laura	\$13.00 per hour
Fleming, Mikayla	\$12.50 per hour
Haas, Anthony	\$14.00 per hour

Miller, Earl	\$27.00 per hour
McDaniel, Gerald	\$13.00 per hour
Nash, June	\$15.00 per hour
Wood, Shelia	\$20.00 per hour

Public Safety Instructor/Administrative

Gottfried, Bruce	\$23.00 per hour
Wortman, Ginger	\$23.00 per hour

Public Safety Instructor/Coordinator

Miller, Earl	\$27.00 per hour
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Public Safety-Welding

Haas, Anthony	\$18.00 per hour
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Registered Medical Assisting

Burger, Anthony	\$20.00 per hour
Caudill, Diann	\$18.00 per hour
Claggett, Traci	\$20.00 per hour
DeAngelo, Anthony	\$20.00 per hour
Futral, Jan	\$14.00 per hour
Goslin, Patricia	\$23.00 per hour
Handwerk, Dorothy	\$20.00 per hour
Hedrick, Sharla	\$21.00 per hour
Hiles, Robin	\$20.00 per hour
Hubble, Britney	\$21.00 per hour
Nicodemus, June	\$18.00 per hour
Richards, Season	\$20.00 per hour
Senior, Kimberly	\$20.00 per hour
Tipton, Beverly	\$17.00 per hour
Vrandenburg, Keri	\$22.00 per hour

Structural and Pipe Welding/Fabrication

Beers, Don	\$25.00 per hour
Bishop, Mark	\$23.00 per hour
Broseus, Karey	\$23.00 per hour
Bruns, Mark	\$25.00 per hour
Bryant, Nathaniel	\$20.00 per hour
Couchene, Brian	\$25.00 per hour
Daugherty, John	\$25.00 per hour

Hager, Lyle	\$25.00 per hour
Harlan, Thomas	\$25.00 per hour
Harris, Thomas	\$25.00 per hour
Huhn, Rodney	\$25.00 per hour
Jardell, Jeff	\$25.00 per hour
Ransom, Jack	\$25.00 per hour
Ralston, Robert	\$25.00 per hour
Sensabaugh, Joel	\$25.00 per hour
Severt, Tim	\$23.00 per hour
Simpson, Ron	\$20.00 per hour
Wilson, Owen	\$25.00 per hour

Student Success Career Counselor	
Jardell, Nicole	\$20.00 per hour

*pending background check

- B. To approve Satellite Center's fees for the 2020-2021 school year
- C. To approve the Secondary Center's fees for the 2020-2021 school year
- D. To approve C-TEC's 2020-2021 Emergency Operations Plan
- E. To approve the Adult Education Student Catalog, July – December 2020
- F. To approve the external group rental rates for the 2020-2021 school year, effective July 1, 2020
- G. To approve a one year contract with Frontline – AESOP to provide substitute fulfillment for the 2020-2021 school year at the cost of \$3,365.69
- H. To approve a one year contract with Pathways of Central Ohio for the purpose of Safe Schools Hotline services for the 2020-2021 school year at the cost of \$720.00
- I. To approve a contract with Licking Memorial Hospital to have Dr. Thom D. Wood serve as Volunteer Medical Doctor for the 2020-2021 school year
- J. To approve a Partner Agreement between C-TEC and Mental Health Recovery for Licking and Knox Counties, effective December 19, 2019 to June 30, 2021

- K. To approve a Data Use and Confidentiality Agreement with Ohio University
- L. To review and affirm the following Board Policy to meet Ohio statute (ORC 3313.612)

2413 Career Advising

- M. Informational: In compliance with Ohio Revised Code 3313.814, Public Law 111-296 and the Healthy, Hunger-Free Kids Act of 2010, the Current Cafeteria Standards and Updates have been submitted to the Board of Education
- N. Informational: In compliance with Ohio Revised Code 3313.66 and Board Policy 5517.01, C-TEC Secondary Center submits the following report:

There were a total of 24 reported incidences of bullying, harassment, and intimidation for the 2019-2020 school year, with 0 substantiated as bullying

- O. To approve Resolution 2020-09 Waiving Competitive Bidding and Authorizing Contract with Cotterman & Company, Inc. for the Roofing Overlay Project Based Upon an Urgent Necessity at the cost of \$307,662.00

6. Treasurer/CFO's Recommendations

- A. To approve the financial reports for May 2020
- B. To approve the following Purpose Statements & Budgets for the 2020-2021 school year

Architectural and Engineering Design
Automotive Collision Repair
Automotive Technologies
Clinical Care
Construction Technology
Cosmetology
Criminal Justice
Culinary Arts/The Bistro – Tip Fund
Dental Assisting
Diesel & Power Equipment Mechanic
Digital Design and Interactive Media
Educators Rising

Electrical Trades
Family, Career and Community Leaders of America (FCCLA)
Firefighting/EMS
Health Occupations Students of America (HOSA)
Medical Assisting
National Technical Honor Society
Positive Achievement in Career Education (PACE)
SkillsUSA Chapter
Social Studies Department
Student Assistance Fund
Student Council
Welding & Metal Fabrication

- C. To offer student accident insurance through Student Protective Agency (Guarantee Trust Life Insurance Company) for the 2020-2021 school year at the following cost:

School Time Plan	\$37.00
Twenty-four Hour Plan	\$91.00

- D. To approve the FY20 Final Appropriation Resolution 2020-10
E. To approve the FY21 Temporary Appropriation Resolution 2020-11
F. To authorize the Treasurer/CFO to make the following transfers

From 001 0000 General Fund to 012 0000 Adult Education
From 001 0000 General Fund to 009 0000 Uniform School Supplies

- G. To authorize the Treasurer/CFO to make the following year-end advances and subsequent return advances when funds are available

From 001 0000 General Fund to 019 9000 Wellness

7. Hearing of the public (non-agenda items)
8. Board Members' Comments
10. Superintendent's Comments

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Agenda - C-TEC Board of Education
June 30, 2020

11. Treasurer's Comments

Adjournment: Next Meeting July 28, 2020



Board of Education Minutes

Newark, Ohio

June 30, 2020

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The C-TEC Board of Education held the monthly board meeting virtually on June 30, 2020 at 5:30 pm. Due to the regulations surrounding COVID-19 and in accordance with the recent guidelines in H.B. 197 the meeting was streamed live on our Facebook page at www.facebook/cteceducation.

The meeting was called to order at 5:30 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Stacy Evans, Ms. Dianne Winter, and Ms. Bev Niccum

20:027

Mr. Stacy Evans moved and Ms. Dianne Winter seconded the approval of the Board of Education meeting minutes of May 26, 2020

YEA: EVANS, WINTER, CARR, CLARK, CORNMAN, and NICCUM

The President advised the motion carried

20:028

Mr. Tim Carr moved and Mr. Matthew Clark seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To accept the resignation of James Davis, Adult Education Instructor, for the purpose of retirement, effective June 1, 2020
2. To accept the resignation of Ryan Paisie, Electronic and Computer Technology Instructor, effective July 31, 2020
3. To employ Ann Thum as English Instructor, Class IV Step 11 on the Teacher Salary Schedule one (1) year limited contract, at the annual salary of \$62,205.00 for the 2020-2021 school year
4. To employ Jami McKinney as Business Officer for Adult Education, Step 0 on the Officer Salary Schedule, one (1) year limited contract, at the annual salary of \$52,020.00 for the 2020-2021 school year

5. To approve Harold (Gene) Richardson as substitute Custodian, on an as needed basis for the 2020-2021 school year, at the rate of \$14.00 per hour, not to exceed 28 hours per week
6. To approve the following Instructors to provide summer instruction on an as needed basis at the rate of \$23.00 per hour, not to exceed hours listed below

Chad Deal, Fire I and II, not to exceed 108 hours
Danica Hewitt, STNA, not to exceed 48 hours
Keri Vradenburg, STNA, not to exceed 48 hours
Brittany Woods, STNA, not to exceed 96 hours

7. To approve a \$2,000.00 stipend for the 2020-2021 school year for the following personnel

Mark Baker	Custodial Lead, 2 nd shift
Paul Stickdorn	Custodial Lean, 3 rd shift

8. To approve the following Event Supervisors, on an as needed basis for the 2020-2021 school year, at the rate of \$18.00 per hour

Ken Fehrman
Matt Frischen
Kris Hall
Brian Wilfong

9. To approve the following Adult Education Center's part time personnel, on an as needed basis for the 2020-2021 school year

Administrative Assistants

Fleming, Mikayla	\$14.00 per hour
Nash, June	\$15.00 per hour
Powers , Samantha	\$14.00 per hour
Roderick, Kathleen	\$19.00 per hour
Showman, Rebecca	\$14.00 per hour
Swihart, Lori	\$16.00 per hour

Adult Basic and Literacy Education-Probation

Farias, Leshia	\$20.00 per hour
Schwartz, Allen	\$28.00 per hour

Adult Basic and Literacy Education – OMJ

Izor, Ellen	\$30.00 per hour
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Schwartz, Allen	\$28.00 per hour
Stout, Joanne	\$30.00 per hour

Adult ESOL Customized Instruction-KDC

Claggett, Tami	\$28.00 per hour
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Ariel

Abel, David	\$25.00 per hour
Arthur, Christian	\$25.00 per hour
Bruns, Mark	\$25.00 per hour
Couchene, Brian	\$25.00 per hour
Gentil, Stephen	\$25.00 per hour
Harlan, Thomas	\$25.00 per hour
Harris, Thomas	\$25.00 per hour
Hartman, Fred	\$25.00 per hour
Huhn, Rodney	\$25.00 per hour
Jardell, Jeff	\$25.00 per hour
Martin, Christine	\$25.00 per hour
Mazzone, John	\$30.00 per hour
Mazzone, Lori	\$28.00 per hour
McNabb, Dave	\$27.00 per hour
Nelson, Jeff	\$25.00 per hour
Ransom, Jack	\$25.00 per hour
Richards, Season	\$25.00 per hour
Ralston, Robert	\$25.00 per hour
Simpson, Ron	\$20.00 per hour
Snider, Zack	\$25.00 per hour
Wharton, William	\$25.00 per hour
Wiseman, John	\$25.00 per hour

Aspire – Administrative Assistant

Lobkowitz, Gillian	\$20.00 per hour
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Aspire Instructors

Blechsmidt, Concetta	\$20.00 per hour
Bowers, Brooklyn	\$20.00 per hour
Claggett, Tami	\$20.00 per hour
Darrah, Matthew	\$20.00 per hour
Farias, Leshia	\$20.00 per hour
Hauck, Evelyn	\$20.00 per hour
Izor, Ellen	\$20.00 per hour
Kanter, Susan	\$20.00 per hour
Lobkowitz, Gillian	\$20.00 per hour

Schwartz, Allen	\$20.00 per hour
Showman, Rebecca	\$20.00 per hour
Spain, Cassie	\$20.00 per hour
Spence, Laura	\$20.00 per hour
Stout, Joanne	\$20.00 per hour

Aspire - Support

Bowers, Brooklyn	\$20.00 per hour
Lobkowitz, Gillian	\$20.00 per hour

Building Supervisors

Haas, Tony	\$18.00 per hour
Ransom, Jack	\$18.00 per hour
Simpson, Ron	\$18.00 per hour
Swihart, Lori	\$18.00 per hour
Wood, Shelia	\$18.00 per hour

Career Enhancement Instructors

Broseus, Karey	\$23.00 per hour
Brosie, Loren	\$18.00 per hour
Kanter, Susan	\$20.00 per hour
Powell, Joyce(Sue)	\$18.00 per hour
Sensabaugh, Joel	\$25.00 per hour
Wiseman, John	\$25.00 per hour

Career Planning & Placement

Brunn, Amy	\$14.00 per hour
Mazzone, Lori	\$28.00 per hour
Nash, June	\$15.00 per hour
Wood, Shelia	\$20.00 per hour

Career Planning & Placement – Assessment Specialist

Fleming, Mikayla	\$12.50 per hour
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Career Planning & Placement -AE PT Customized Training Instructor

Brunn, Amy	\$16.00 per hour
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Career Planning & Placement - Counselors

Davis, Jim	\$23.00 per hour (August 1 start date)
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Cosmetology

Cannon, Shelby	\$20.00 per hour
Casteel, Shannon	\$20.00 per hour

Davis, Christy *	\$20.00 per hour
Peyton, Tess	\$20.00 per hour
Richards, Season	\$24.00 per hour
Vaughn, Peyton *	\$20.00 per hour

Customized Business and Industrial Training- Instructor/Coordinator	
Wiseman, John	\$27.50 per hour

Customized Business and Industrial Training- Instructors

Abel, David	\$25.00 per hour
Arthur, Christian	\$25.00 per hour
Beers, Donald	\$25.00 per hour
Bishop, Mark	\$23.00 per hour
Broseus, Karey	\$23.00 per hour
Bruns, Mark	\$25.00 per hour
Collins, Leo	\$25.00 per hour
Couchene, Brian	\$25.00 per hour
Daubenmire, Timothy	\$25.00 per hour
Daugherty, John	\$25.00 per hour
Evans, Maison	\$25.00 per hour
Gentil, Stephen	\$25.00 per hour
Giffen, Michael	\$25.00 per hour
Harlan, Thomas	\$25.00 per hour
Harris, Thomas	\$25.00 per hour
Hartman, Fred	\$25.00 per hour
Haught, Ryan	\$25.00 per hour
Huhn, Rodney	\$25.00 per hour
Jardell, Jeff	\$25.00 per hour
Martin, Christine	\$25.00 per hour
Nelson, Jeff	\$25.00 per hour
Newsom, William	\$28.00 per hour
O'Donnell, James	\$20.00 per hour
Ransom, Jack	\$25.00 per hour
Ralston, Robert	\$25.00 per hour
Sensabaugh, Joel	\$25.00 per hour
Severt, Tim	\$20.00 per hour
Simpson, Ron	\$20.00 per hour
Snider, Zack	\$25.00 per hour
Wiseman, John	\$25.00 per hour

Customized Business and Industrial Training- Owens Corning

Andrews, Jay	\$36.52 per hour
Beattey, David	\$36.52 per hour

Bradford, Mark	\$36.52 per hour
Cady, Jeff	\$36.52 per hour
Claggett, Nathan	\$36.52 per hour
Cullison, John	\$36.52 per hour
Curtis, Jeff	\$36.52 per hour
De Tore, Ramiro	\$36.52 per hour
Dysart, Lawrence	\$36.52 per hour
Feaster, Brian	\$36.52 per hour
Gause, Craig	\$36.52 per hour
Keener, Doug	\$36.52 per hour
Maple, Bernard	\$36.52 per hour
Marston, Ty	\$36.52 per hour
McCarthy, Lisa	\$36.52 per hour
McDowell, Kevin	\$36.52 per hour
Parsons, Brian	\$36.52 per hour
Ponser, Rick	\$36.52 per hour
Richards, Scott	\$36.52 per hour
Sauerbrey, Tim	\$36.52 per hour
Wilhelmsen, Alex	\$36.52 per hour
Wilkins , Brett	\$36.52 per hour
Wise, Mitch	\$36.52 per hour

Customer Service Coordinator

Holland, Erna	\$28.00 per hour
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Edge

Bowers, Brooklyn	\$22.00 per hour
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Full-Time Programs

Jardell, Nicole	\$20.00 per hour
Thompson, Sheila	\$29.00 per hour
Wood, Shelia	\$20.00 per hour

General CNC Machining

Abel, David	\$25.00 per hour
Arthur, Christian	\$25.00 per hour
Bowers, Brooklyn	\$25.00 per hour
Couchene, Brian	\$25.00 per hour
Gentil, Stephen	\$25.00 per hour
Harlan, Thomas	\$25.00 per hour
Huhn, Rodney	\$25.00 per hour
Jardell, Jeff	\$25.00 per hour
Martin, Christine	\$25.00 per hour

Newsom, William	\$25.00 per hour
Ralston, Robert	\$25.00 per hour
Simpson, Ron	\$20.00 per hour

Healthcare-Pharmacy Technician

Gaulke, Paul	\$20.00 per hour
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Healthcare – STNA Classroom

Caudill, Diann	\$20.00 per hour
Crabtree, Shirley	\$23.00 per hour
Goslin, Patricia	\$23.00 per hour
McNealy, Janice	\$18.00 per hour
Nicodemus, June	\$18.00 per hour
Pierce-Burger, Lisa	\$26.00 per hour
Scott, Melissa	\$21.00 per hour
Tipton, Beverly	\$17.00 per hour
Vradenburg, Keri	\$22.00 per hour

Healthcare – STNA Clinical

Caudill, Diann	\$20.00 per hour
Crabtree, Shirley	\$23.00 per hour
Goslin, Patricia	\$23.00 per hour
McNealy, Janice	\$18.00 per hour
Nicodemus, June	\$18.00 per hour
Pierce-Burger, Lisa	\$26.00 per hour
Scott, Melissa	\$21.00 per hour
Tipton, Beverly	\$17.00 per hour
Vradenburg, Keri	\$22.00 per hour

Healthcare - STNA High School

Crabtree, Shirley	\$23.00 per hour
Goslin, Patricia	\$23.00 per hour
Pierce-Burger, Lisa	\$26.00 per hour

Healthcare – STNA Coordinator/Instructor

Pierce-Burger, Lisa	\$26.00 per hour
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Heating, Ventilation, and Air Conditioning (HVAC)

Couchene, Brian	\$25.00 per hour
Daugherty, John	\$25.00 per hour
Harlan, Thomas	\$25.00 per hour
Harris, Thomas	\$25.00 per hour
Hartman, Fred	\$25.00 per hour

Nelson, Jeff	\$25.00 per hour
O'Donnell, James	\$20.00 per hour
Ransom, Jack	\$25.00 per hour
Ralston, Robert	\$25.00 per hour

Heating, Ventilation, and Air Conditioning (HVAC) –Employability
Thompson, Sheila \$28.00 per hour

Heavy Truck Instructor
McNabb, David \$23.00 per hour
Snider, Zack \$23.00 per hour

IT/Computer Technology - Instructor
Wiseman, John \$25.00 per hour

Licensed Massage Therapist - Instructor
Burger, Anthony \$20.00 per hour
Clagget, Traci \$20.00 per hour
DeAngelo, Anthony \$20.00 per hour
McCorkle, Paige \$26.00 per hour
Ritchie, Robin \$17.00 per hour
Scott, Melissa \$21.00 per hour
Sullivan, Jackie \$19.50 per hour

Licensed Massage Therapist – Instructor/Coordinator
McCorkle, Paige \$26.00 per hour

Multicraft Maintenance - Instructor
Arthur, Christian \$25.00 per hour
Beers, Don \$25.00 per hour
Bishop, Mark \$23.00 per hour
Broseus, Karey \$23.00 per hour
Bruns, Mark \$25.00 per hour
Bryant, Nathaniel \$20.00 per hour
Collins, Leo \$25.00 per hour
Couchene, Brian \$25.00 per hour
Daubenmire, Tim \$25.00 per hour
Daugherty, John \$25.00 per hour
Harlan, Thomas \$25.00 per hour
Harris, Thomas \$25.00 per hour
Hartman, Fred \$25.00 per hour
Haught, Ryan \$25.00 per hour
Huhn, Rodney \$25.00 per hour

Jardell, Jeff	\$25.00 per hour
Martin, Christine	\$25.00 per hour
Nelson, Jeff	\$25.00 per hour
O'Donnell, James	\$20.00 per hour
Ransom, Jack	\$25.00 per hour
Ralston, Robert	\$25.00 per hour
Sensabaugh, Joel	\$25.00 per hour
Severt, Tim	\$23.00 per hour
Simpson, Ron	\$20.00 per hour
Snider, Zack	\$25.00 per hour
Strelecky, Steve	\$25.00 per hour

Network Technician

Decker, Shawn	\$25.00 per hour
Johnson, Ryan	\$25.00 per hour
Wiseman, John	\$25.00 per hour

Office Technology-Medical Office Specialist

Bierkortte, Kelly	\$21.00 per hour
Caudill, Diann	\$18.00 per hour
Hiles, Robin	\$20.00 per hour
Hubble , Britney	\$21.00 per hour
McKimson, Kyna	\$21.00 per hour
Richards, Season	\$20.00 per hour
Senior, Kimberly	\$20.00 per hour
Wood, Shelia	\$20.00 per hour

OSU

Abel, David	\$25.00 per hour
Beers, Donald	\$25.00 per hour
Bishop, Mark	\$25.00 per hour
Black, Mike	\$25.00 per hour
Broseus, Karey	\$25.00 per hour
Bruns, Mark	\$25.00 per hour
Collins, Leo	\$25.00 per hour
Daugherty, John	\$25.00 per hour
Hager, Lyle	\$25.00 per hour
Harris, Thomas	\$25.00 per hour
Hartman, Fred	\$25.00 per hour
Haught , Ryan	\$25.00 per hour
Jardell, Jeff	\$25.00 per hour
Mazzone, John	\$30.00 per hour
Mazzone, Lori	\$28.00 per hour

Nelson, Jeff	\$25.00 per hour
Newsom, William	\$25.00 per hour
O'Donnell, James	\$25.00 per hour
Ralston, Robert	\$25.00 per hour
Ransom, Jack	\$25.00 per hour
Richards, Season	\$25.00 per hour
Severt, Tim	\$25.00 per hour
Simpson, Ron	\$25.00 per hour
Thompson, Sheila	\$28.00 per hour
Wiseman, John	\$25.00 per hour

OSU Instructor/Coordinator

Wiseman, John	\$27.50 per hour
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PET Manufacturing - Instructor

Arthur, Christian	\$25.00 per hour
Bowers, Brooklyn	\$25.00 per hour
Claggett, Tami	\$25.00 per hour
Harlan, Thomas	\$25.00 per hour
Huhn, Rodney	\$25.00 per hour
Jardell, Jeff	\$25.00 per hour
Newsom, William	\$25.00 per hour
Wharton, William	\$30.00 per hour

Power Lineman Training

Daubenmire, Timothy	\$28.00 per hour
Tackett, Donald	\$30.00 per hour

Public Safety-AE EMT

Antol, John	\$21.00 per hour
Ashcraft, Alan	\$21.00 per hour
Bailey, Lewis	\$21.00 per hour
Bailey, Michael	\$21.00 per hour
Baughman, Andy	\$21.00 per hour
Boring, Jan	\$21.00 per hour
Bowman, Thomas	\$21.00 per hour
Broska, James	\$21.00 per hour
Burgess, Eric	\$21.00 per hour
Cronin, Mike	\$21.00 per hour
Deal, Chad	\$21.00 per hour
Ferris, Christopher	\$21.00 per hour
Gottfried, Bruce	\$21.00 per hour
Harman, Gary	\$21.00 per hour

Highley, Darcey	\$21.00 per hour
Kempton, Heath	\$21.00 per hour
Magers, Todd	\$21.00 per hour
Matheny, Lindsey	\$21.00 per hour
Mattia, Charles	\$21.00 per hour
McBride, David	\$21.00 per hour
McClain, Angela	\$21.00 per hour
McCord, Warren	\$21.00 per hour
Miller, Earl	\$27.00 per hour
Redd, Christopher	\$21.00 per hour
Simpson, Samantha	\$21.00 per hour
Stickle, Anita	\$21.00 per hour
Vermaaten, David	\$21.00 per hour
Watling, Nicholas	\$21.00 per hour
Williams, Harold	\$21.00 per hour
Wortman, Ginger	\$23.00 per hour

Public Safety – EMT Assistant

Futral, Dirk	\$13.00 per hour
Futral, Jan	\$14.00 per hour
Redd, Christopher	\$20.00 per hour
Williams, Harold	\$20.00 per hour

Public Safety- EMT FMS

Antol, John	\$21.00 per hour
Ashcraft, Alan	\$21.00 per hour
Bailey, Lewis	\$21.00 per hour
Bailey, Michael	\$21.00 per hour
Baughman, Andy	\$21.00 per hour
Boring, Jan	\$21.00 per hour
Broska, James	\$21.00 per hour
Burgess, Eric	\$21.00 per hour
Cronin, Mike	\$21.00 per hour
Deal, Chad	\$21.00 per hour
Dubeck, Paul	\$21.00 per hour
Ferris, Christopher	\$21.00 per hour
Gottfried, Bruce	\$21.00 per hour
Harman, Gary	\$21.00 per hour
Highley, Darcey	\$21.00 per hour
Kempton, Heath	\$21.00 per hour
Magers, Todd	\$21.00 per hour
Matheny, Lindsey	\$21.00 per hour
Mattia, Charles	\$21.00 per hour

McBride, David	\$21.00 per hour
McClain, Angela	\$21.00 per hour
McCord, Warren	\$21.00 per hour
Miller, Earl	\$27.00 per hour
Redd, Christopher	\$21.00 per hour
Simpson, Samantha	\$11.00 per hour
Stickle, Anita	\$21.00 per hour
Vermaaten, David	\$21.00 per hour
Watling, Nicholas	\$21.00 per hour
Williams, Harold	\$21.00 per hour
Wortman, Ginger	\$23.00 per hour

Public Safety – EMT Refresher & Paramedic Refresher

Antol, John	\$21.00 per hour
Boring, Jan	\$21.00 per hour
Burgess, Eric	\$21.00 per hour
Cronin, Mike	\$21.00 per hour
Deal, Chad	\$21.00 per hour
Ferris, Christopher	\$21.00 per hour
Futral, Dirk	\$21.00 per hour
Futral, Jan	\$21.00 per hour
Gottfried, Bruce	\$21.00 per hour
Kempton, Heath	\$21.00 per hour
Magers, Todd	\$21.00 per hour
Matheny, Lindsey	\$21.00 per hour
McBride, David -EMT Refrsh only	\$21.00 per hour
Miller, Earl	\$27.00 per hour
Simpson, Samantha	\$21.00 per hour
Stickle, Anita	\$21.00 per hour
Vermaaten, David	\$21.00 per hour
Williams, Harold	\$21.00 per hour
Wortman, Ginger	\$23.00 per hour

Public Safety -Fire 1 & 2

Antol, John	\$21.00 per hour
Ashcraft, Alan	\$21.00 per hour
Bailey, Lewis	\$21.00 per hour
Bailey, Michael	\$21.00 per hour
Baker, Scott	\$21.00 per hour
Baughman, Andy	\$21.00 per hour
Blair, David	\$21.00 per hour
Bowman, Thomas	\$21.00 per hour
Breece, Dustin	\$21.00 per hour

Broska, James	\$21.00 per hour
Brown, Douglass	\$21.00 per hour
Cronin, Mike	\$21.00 per hour
Deal, Chad	\$21.00 per hour
Dixon, Mark	\$21.00 per hour
Dubeck, Paul	\$21.00 per hour
Harman, Gary	\$21.00 per hour
Hill, Bradley	\$21.00 per hour
Hoffman, Brian	\$21.00 per hour
Huggins, Mark	\$21.00 per hour
Hughes, Terry	\$21.00 per hour
Ecleberry, Greg	\$21.00 per hour
Ferris, Christopher	\$21.00 per hour
Futral, Dirk	\$21.00 per hour
Gottfried, Adam	\$21.00 per hour
Gottfried, Bruce	\$21.00 per hour
Harrison, Joshua	\$21.00 per hour
Jones, Jaime	\$21.00 per hour
Kempton, Heath	\$21.00 per hour
Magers, Todd	\$21.00 per hour
Mattia, Charles	\$21.00 per hour
McBride, David	\$21.00 per hour
McClain, Angela	\$21.00 per hour
Mickey, James	\$21.00 per hour
Miller, Earl	\$27.00 per hour
O'Brien, Thomas	\$21.00 per hour
Price, Duane	\$21.00 per hour
Price, Pamela	\$21.00 per hour
Stanley, Mitchel	\$21.00 per hour
Smith, David	\$21.00 per hour
Smith, Todd	\$21.00 per hour
Vermaaten, David	\$21.00 per hour
Watling, Nicholas	\$21.00 per hour
Williams, Harold	\$21.00 per hour
Wortman, Ginger	\$23.00 per hour

Public Safety – Fire FMS

Antol, John	\$21.00 per hour
Ashcraft, Alan	\$21.00 per hour
Baker, Scott	\$21.00 per hour
Bailey, Lewis	\$21.00 per hour
Bailey, Michael	\$21.00 per hour
Baughman, Andy	\$21.00 per hour

Blair, David	\$21.00 per hour
Bowman, Thomas	\$21.00 per hour
Breece, Dustin	\$21.00 per hour
Brown, Douglass	\$21.00 per hour
Cronin, Mike	\$21.00 per hour
Dubeck, Paul	\$21.00 per hour
Ecleberry, Greg	\$21.00 per hour
Ferris, Christopher	\$21.00 per hour
Futral, Dirk	\$21.00 per hour
Gottfried, Adam	\$21.00 per hour
Gottfried, Bruce	\$21.00 per hour
Harman, Gary	\$21.00 per hour
Harrison, Joshua	\$21.00 per hour
Hill, Bradley	\$21.00 per hour
Hoffman, Brian	\$21.00 per hour
Huggins, Mark	\$21.00 per hour
Hughes, Terry	\$21.00 per hour
Jones, Jaime	\$21.00 per hour
Kempton, Heath	\$21.00 per hour
Magers, Todd	\$21.00 per hour
Mattia, Charles	\$21.00 per hour
Mattia, James	\$21.00 per hour
McBride, David	\$21.00 per hour
McClain, Angela	\$21.00 per hour
Mickey, James	\$21.00 per hour
Miller, Earl	\$27.00 per hour
O'Brien, Thomas	\$21.00 per hour
Price, Duane	\$21.00 per hour
Price, Pamela	\$21.00 per hour
Shoults, Tristan	\$21.00 per hour
Smith, David	\$21.00 per hour
Smith, Todd	\$21.00 per hour
Vermaaten, David	\$21.00 per hour
Watling, Nicholas	\$21.00 per hour
Williams, Harold	\$21.00 per hour
Wortman, Ginger	\$23.00 per hour

Public Safety- FMS Assistant

Droke, Laura	\$13.00 per hour
Gottfried, Bruce	\$23.00 per hour
Haas, Anthony	\$14.00 per hour
McBride, David	\$21.00 per hour
Miller, Earl	\$27.00 per hour

Wortman, Ginger	\$23.00 per hour
Public Safety- CPR	
Cronin, Mike	\$21.00 per hour
Deal, Chad	\$21.00 per hour
Gottfried, Bruce	\$21.00 per hour
Haas, Anthony	\$21.00 per hour
Thompson, Sheila	\$21.00 per hour
Turner, Brandon	\$22.00 per hour
Wood, Shelia	\$21.00 per hour
Public Safety-CPR Customized	
Cronin, Mike	\$24.00 per hour
Deal, Chad	\$24.00 per hour
Gottfried, Bruce	\$24.00 per hour
Haas, Anthony	\$24.00 per hour
Thompson, Sheila	\$24.00 per hour
Wood, Shelia	\$24.00 per hour
Public Safety- CPR FMS	
Haas, Anthony	\$21.00 per hour
Public Safety CPR Instructor/Coordinator	
Futral, Dirk	\$24.00 per hour
Public Safety- Customized	
Antol, John	\$24.00 per hour
Ashcraft, Alan	\$24.00 per hour
Bailey, Lewis	\$24.00 per hour
Bailey, Michael	\$24.00 per hour
Baker, Scott	\$24.00 per hour
Baughman, Andy	\$24.00 per hour
Blair, David	\$24.00 per hour
Boring, Jan	\$24.00 per hour
Bowman, Thomas	\$24.00 per hour
Breece, Dustin	\$24.00 per hour
Brown, Douglass	\$24.00 per hour
Broska, James	\$24.00 per hour
Burgess, Eric	\$24.00 per hour
Cronin, Mike	\$24.00 per hour
DuBeck, Paul	\$24.00 per hour
Ecleberry, Greg	\$24.00 per hour
Ferris, Christopher	\$24.00 per hour

Futral, Dirk	\$24.00 per hour
Futral, Jan	\$24.00 per hour
Gottfried, Adam	\$24.00 per hour
Gottfried, Bruce	\$24.00 per hour
Haas, Anthony	\$24.00 per hour
Harman, Gary	\$24.00 per hour
Harrison, Joshua	\$24.00 per hour
Highley, Darcey	\$24.00 per hour
Hill, Bradley	\$24.00 per hour
Hoffman, Brian	\$24.00 per hour
Hughes, Terry	\$24.00 per hour
Huggins, Mark	\$24.00 per hour
Jones, Jaime	\$24.00 per hour
Kempton, Heath	\$24.00 per hour
Magers, Todd	\$24.00 per hour
Matheny, Lindsey	\$24.00 per hour
Mattia, Charles	\$24.00 per hour
McBride, David	\$24.00 per hour
McClain, Angela	\$24.00 per hour
McCord, Warren	\$24.00 per hour
Mickey, James	\$24.00 per hour
Miller, Earl	\$27.00 per hour
O'Brien, Thomas	\$24.00 per hour
Price, Duane	\$24.00 per hour
Price, Pamela	\$24.00 per hour
Redd, Christopher	\$24.00 per hour
Shoults, Tristan	\$24.00 per hour
Simpson, Samantha	\$24.00 per hour
Smith, David	\$24.00 per hour
Smith, Todd	\$24.00 per hour
Stickle, Anita	\$24.00 per hour
Turner, Brandon	\$23.00 per hour
Vermaaten, David	\$24.00 per hour
Watling, Nicholas	\$24.00 per hour
Williams, Harold	\$24.00 per hour
Wortman, Ginger	\$24.00 per hour
Public Safety Assistant	
Brunn, Amy	\$13.00 per hour
Droke, Laura	\$13.00 per hour
Fleming, Mikayla	\$12.50 per hour
Haas, Anthony	\$14.00 per hour
Miller, Earl	\$27.00 per hour

McDaniel, Gerald	\$13.00 per hour
Nash, June	\$15.00 per hour
Wood, Shelia	\$20.00 per hour

Public Safety Instructor/Administrative

Gottfried, Bruce	\$23.00 per hour
Wortman, Ginger	\$23.00 per hour

Public Safety Instructor/Coordinator

Miller, Earl	\$27.00 per hour
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Public Safety-Welding

Haas, Anthony	\$18.00 per hour
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Registered Medical Assisting

Burger, Anthony	\$20.00 per hour
Caudill, Diann	\$18.00 per hour
Claggett, Traci	\$20.00 per hour
DeAngelo, Anthony	\$20.00 per hour
Futral, Jan	\$14.00 per hour
Goslin, Patricia	\$23.00 per hour
Handwerk, Dorothy	\$20.00 per hour
Hedrick, Sharla	\$21.00 per hour
Hiles, Robin	\$20.00 per hour
Hubble, Britney	\$21.00 per hour
Nicodemus, June	\$18.00 per hour
Richards, Season	\$20.00 per hour
Senior, Kimberly	\$20.00 per hour
Tipton, Beverly	\$17.00 per hour
Vrandenburg, Keri	\$22.00 per hour

Structural and Pipe Welding/Fabrication

Beers, Don	\$25.00 per hour
Bishop, Mark	\$23.00 per hour
Broseus, Karey	\$23.00 per hour
Bruns, Mark	\$25.00 per hour
Bryant, Nathaniel	\$20.00 per hour
Couchene, Brian	\$25.00 per hour
Daugherty, John	\$25.00 per hour
Hager, Lyle	\$25.00 per hour
Harlan, Thomas	\$25.00 per hour
Harris, Thomas	\$25.00 per hour
Huhn, Rodney	\$25.00 per hour

Jardell, Jeff	\$25.00 per hour
Ransom, Jack	\$25.00 per hour
Ralston, Robert	\$25.00 per hour
Sensabaugh, Joel	\$25.00 per hour
Severt, Tim	\$23.00 per hour
Simpson, Ron	\$20.00 per hour
Wilson, Owen	\$25.00 per hour

Student Success Career Counselor	
Jardell, Nicole	\$20.00 per hour

*pending background check

- B. To approve Satellite Center's fees for the 2020-2021 school year
- C. To approve the Secondary Center's fees for the 2020-2021 school year
- D. To approve C-TEC's 2020-2021 Emergency Operations Plan
- E. To approve the Adult Education Student Catalog, July – December 2020
- F. To approve the external group rental rates for the 2020-2021 school year, effective July 1, 2020
- G. To approve a one year contract with Frontline – AESOP to provide substitute fulfillment for the 2020-2021 school year at the cost of \$3,365.69
- H. To approve a one year contract with Pathways of Central Ohio for the purpose of Safe Schools Hotline services for the 2020-2021 school year at the cost of \$720.00
- I. To approve a contract with Licking Memorial Hospital to have Dr. Thom D. Wood serve as Volunteer Medical Doctor for the 2020-2021 school year
- J. To approve a Partner Agreement between C-TEC and Mental Health Recovery for Licking and Knox Counties, effective December 19, 2019 to June 30, 2021
- K. To approve a Data Use and Confidentiality Agreement with Ohio University
- L. To review and affirm the following Board Policy to meet Ohio statute (ORC 3313.612)

- M. Informational: In compliance with Ohio Revised Code 3313.814, Public Law 111-296 and the Healthy, Hunger-Free Kids Act of 2010, the Current Cafeteria Standards and Updates have been submitted to the Board of Education
- N. Informational: In compliance with Ohio Revised Code 3313.66 and Board Policy 5517.01, C-TEC Secondary Center submits the following report:

There were a total of 24 reported incidences of bullying, harassment, and intimidation for the 2019-2020 school year, with 0 substantiated as bullying
- O. To approve Resolution 2020-09 Waiving Competitive Bidding and Authorizing Contract with Cotterman & Company, Inc. for the Roofing Overlay Project Based Upon an Urgent Necessity at the cost of \$307,662.00

YEA: CARR, CLARK, CORNMAN, EVANS, WINTER, and NICCUM
The President advised the motion carried

20:029

Dr. Jennifer Cornman moved and Mr. Tim Carr seconded the approval of the Treasurer/CFO's Recommendations

- A. To approve the financial reports for May 2020
- B. To approve the following Purpose Statements & Budgets for the 2020-2021 school year

Architectural and Engineering Design
Automotive Collision Repair
Automotive Technologies
Clinical Care
Construction Technology
Cosmetology
Criminal Justice
Culinary Arts/The Bistro – Tip Fund
Dental Assisting
Diesel & Power Equipment Mechanic
Digital Design and Interactive Media
Educators Rising
Electrical Trades
Family, Career and Community Leaders of America (FCCLA)
Firefighting/EMS
Health Occupations Students of America (HOSA)

Medical Assisting
National Technical Honor Society
Positive Achievement in Career Education (PACE)
SkillsUSA Chapter
Social Studies Department
Student Assistance Fund
Student Council
Welding & Metal Fabrication

- C. To offer student accident insurance through Student Protective Agency (Guarantee Trust Life Insurance Company) for the 2020-2021 school year at the following cost:

School Time Plan	\$37.00
Twenty-four Hour Plan	\$91.00

- D. To approve the FY20 Final Appropriation Resolution 2020-10
- E. To approve the FY21 Temporary Appropriation Resolution 2020-11
- F. To authorize the Treasurer/CFO to make the following transfers

From 001 0000 General Fund to 012 0000 Adult Education \$226,123.66
From 001 0000 General Fund to 009 0000 Uniform School Supplies \$44,751.51

- G. To authorize the Treasurer/CFO to make the following year-end advances and subsequent return advances when funds are available

From 001 0000 General Fund to 019 9000 Wellness \$4,668.30

YEA: CORNMAN, CARR, CLARK, EVANS, and NICCUM
ABSTAIN: WINTER
The President advised the motion carried

20:030

Mr. Matthew Clark moved and Dr. Jennifer Cornman seconded the motion that the meeting be adjourned

YEA: CLARK, CORNMAN, CARR, EVANS, and NICCUM
ABSTAIN: WINTER
The President advised the meeting be adjourned at 5:57 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

The C-TEC Board of Education is holding the monthly board meeting virtually on May 26, 2020 at 3:00 pm. Due to the regulations surrounding COVID-19 and in accordance with the recent guidelines in H.B. 197 the meeting will be streamed live on our Facebook page at www.facebook.com/cteceducation.

Due to this change, the public may still submit comments or questions related to board agenda items by emailing them by noon on Tuesday, May 26, 2020. Questions or comments are to be emailed to questions@c-tec.edu

1. Roll Call
2. Pledge of Allegiance
3. Minutes of April 28, 2020 Board of Education Meeting
4. Hearing of the public (agenda items)
5. Superintendent's Recommendations
 - A. To approve the Engineering Program, to be housed at Northridge High School, beginning the 2020-2021 school year
 - B. Personnel
 1. To accept the resignation of Dennis E. Rine, Ariel Instructor, effective May 17, 2020
 2. To accept the resignation of Windy L. Murphy, Coordinator of Business and Industry Partnerships, effective June 1, 2020
 3. To approve the assignment and transfer of the following instructor into the following position beginning the 2020-21 school year:

John Kerschner, Engineering at Northridge High School
 4. To employ Kyle Fulton as Coordinator of Manufacturing Programs for Adult Education, Step 0 on the Coordinator Salary Schedule one (1) year limited contract, at the annual salary of \$67,597.00 for the 2020-2021 school year

5. To employ Matthew Thompson as Architectural & Engineering Design Instructor, Class I, Step 12 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of \$55,115 for the 2020-2021 school year
6. To employ Melissa Taylor as Intervention Specialist, Class V, Step 20 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of \$80,680.00 for the 2020-2021 school year, pending background check
7. To employ James Green as Robotics and Automated Manufacturing Instructor, Class I, Step 11 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of \$53,535.00 for the 2020-2021 school year, pending background check
8. To approve the following Administrative Contracts

One Year Limited Contract

Shelly Blubaugh	EMIS Officer
Zachary Snider	Multicraft Maintenance Instructor/Coordinator

Two Year Limited Contract

Noah Cooksey	CNC Machining & Ariel Corporation Instructor/Coordinator
Janet Fletcher	Financial Aid Officer
Jennifer Rehm	Dean of Students

Three Year Limited Contract

Alyssa Johnston	Career Development Coordinator
Mike McNicol	Assistant Director
Michelle Miller	Office Technology Instructor/Coordinator

Five Year Limited Contract

Laura Bowers	Assistant Director
Anne Bowman	Assessment and Talent Coordinator
Shirley Migliore	Special Education Coordinator

9. To approve the following licensed personnel contracts

One-Year Limited Contract

Ashley Brown	Intervention Specialist
James Davis	Mathematics

Carol Dunn	Pre-Engineering
Danica Hewitt	Clinical Care
Brittany Woods	Health

Two-Year Limited Contract

Ashley Bauer	Career Connections
Donald Carducci	Pre-Engineering

Three-Year Limited Contract

Taylor Gingery	Career Connections
Jared Lucas	Social Studies

Five-Year Limited Contract

April Calesaric	Physical Therapy/Exercise Science
Andrea Dickerson	Teaching Careers
Dale Fife	Engineering & Science Technologies
Ryan Johnston	Information Technologies
Scott Karr	English

10. To approve the non-renewal of licensed personnel contract

Stefanie Stanton	Business
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11. To approve the following classified contracts

One-Year Limited Contract

Jim Bishop	Building Operator
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Two-Year Limited Contract

Jami McKinney	Director's Administrative Assistant
---------------	-------------------------------------

Continuing Contract

Tyler Adams	Custodian
Lynn Penrose	Custodian
Casey Woods	Building Operator

12. To approve the following as Substitute Administrative Assistants, on an as needed basis, for the 2020-2021 school year at the rate of \$14.00 per hour

Mary Bebout

Jennifer Merrill

13. To approve the following Secondary Center part-time personnel for the 2019-2020 school year

<u>Employee</u>	<u>Position</u>	<u>Rate</u>	<u>Average Hours</u>
Kate Mills	Aide: Bistro	salary schedule	28 hours/week
Tessa Hughes	Aide: Cosmetology	salary schedule	25 hours/week
Jennifer Merrill	Boulevard Receptionist	\$14.00/hour	27.5 hours/week
Leslie DeRolph	Building Monitor	\$13.00/hour	27.5 hours/week
Bradley Palmer	Building Monitor	\$13.00/hour	27.5 hours/week
Patricia Bailey	Cafeteria Worker	salary schedule	28 hours/week
Dale Backland	FACTS Tutor	\$20.00/hour	25 hours/week
Cris Martin	FACTS Tutor	\$20.00/hour	25 hours/week
Ann Thum	FACTS Tutor	\$20.00/hour	25 hours/week
Jennifer Wilkes	FACTS Tutor	\$20.00/hour	25 hours/week
Linda Thornton	Free & Reduced Lunch Coordinator	salary schedule	28 hours/week
Eydie Hoskinson	Kitchen Manager	salary schedule	28 hours/week
Matt Darrah	Saturday School Supervisor *	\$18.00/hour	4 hours/week
Bradley Palmer	Saturday School Supervisor *	\$18.00/hour	4 hours/week
Vicki Reed	School-to-Work	\$25.00/hour	25-29 hours/week
Matt Darrah	Wednesday School Supervisor (as needed)	\$18.00/hour	1 hour/week

*This is a shared position on an as needed basis

14. To approve the following as Substitute Teachers on an as needed basis, for the 2020-2021 school year at the rate of \$95.00 per day, pending annual license renewal and background check

David Abel	Career-Tech/Precision Mach.
Barbara Blatter	Career-Tech/Agribusiness, Homemaking & Consumer Education
Tracie Claggett	Academics/Medical
Mike Cronin	Career-Tech/FMS
Rebecca Friesz	Academics
Phillip Gantt	Academics

David Geiger	Career-Tech/Automotive
Charlie Hancock	Career-Tech/Engineering Technologies
Cherie Holland	Academics
Carmen Maierle	Academics
Kimberly McCartney	Academics
Edna Ridenbaugh	Academics
Rebecca Showman	Academics
Daniel Todoran	Academics
Daniel Vicha	Academics
Jim Wiblin	Vocational Education
Rachel Williamson	Academics

15. To approve the following teachers to be paid, at their per diem rate, additional days beyond the 184 day contract, to align C-TEC’s calendar to the Associate School’s calendar; payment will occur in June, 2021

Donald Carducci, Pre-Engineering (Licking Heights)	2 days
Bev Chopin, Teaching Professions (Licking Heights)	2 days
Carole Dunn, Pre-Engineering (Johnstown)	1 day
Taylor Gingery, Career Connections (Licking Heights)	2 days
John Kerschner, Engineering (Northridge)	2 days
Brittany Woods, Health (Licking Heights),	2 days

16. To approve a one (1) year additional duty contract for Brittany Woods, Health Instructor, to serve as the District Program Coordinator for the High School C-TEC STNA Program in the amount of \$2,200.00 for the 2020-2021 school year

17. To approve the Adult Education Center’s part-time personnel, on an as needed basis, for the 2019-2020 school year

Ariel - Instructor	
Arthur, Christian *	\$25.00 per hour
CBI - Instructor	
Arthur, Christian *	\$25.00 per hour
General CNC Machining- Instructor	
Arthur, Christian *	\$25.00 per hour

Multicraft Maintenance - Instructor
Arthur, Christian * \$25.00 per hour

Pet Manufacturing - Instructor
Arthur, Christian * \$25.00 per hour

*pending background check

18. To approve the following supplemental positions for FY21 to be paid by service fees collected from the Licking Area Computer Association (LACA)

Sheila Lewis	LACA Payroll Services	\$8,500.00
Deanna Lybarger	LACA Accounts Receivable Services	\$4,250.00
Diane Scott	LACA Accounts Payable Services	\$4,250.00

- C. To close the Information Technology Satellite Program located at Northridge High School, effective June, 2020
- D. To approve a name change for the following program
Network Technician to Cyber Security
- E. To approve the Cyber Security Course of Study
- F. To approve the Secondary Center's Textbook List for the 2020-2021 school year
- G. To approve the 2020-2021 C-TEC Employee Handbook
- H. To approve the Secondary Center's Student Handbook for the 2020-2021 school year
- I. To approve the Secondary Center's Student Activity Calendar for the 2020-2021 school year (* dates are subject to change)
- J. To approve the Business Officer Job Description
- K. To hold the first read of C-TEC's 2020-2021 Emergency Operations Plan

- L. To approve the construction of a new storage building to house Adult Education and Secondary Career technical instruction equipment. The building package will be purchased from HM Metals. Additional subcontracting will be done for the completion of excavation, concrete, and the purchase and installation of overhead doors. Total estimated cost of the project is \$83,035.00
- M. To approve the remodel of the C-TEC restaurant (Bistro). The contractor will be Robertson Construction. Additional subcontracting will be done for the completion of flooring and furniture. Total estimated cost of the project is \$64,000.00
- N. To approve the following Board Policies:
 - 1520 Employment of Administrators
 - 3120 Employment of Professional Staff
 - 3120.05 Employment of Personnel in Summer School and Adult Education Programs
 - 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
 - 4120 Employment of Classified Staff
 - 4124 Employment Contracts
 - 4162 Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions
 - 5420 Reporting Student Progress
 - 6107 Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures

6. Treasurer/CFO's Recommendations

- A. To approve the financial reports for April 2020
- B. To approve the Adult Education Cosmetology Purpose Statement and Budget for the 2020-2021 school year
- C. To approve Resolution 2020-07 Amended Appropriation Resolution
- D. To approve the revised Five Year Forecast for the FY20 May Submission

- E. To approve the renewal premium for liability, fleet, and property insurance through Southwestern Ohio Educational Purchasing Council at the rate of \$49,184.00 for the 2020-2021 school year
 - F. To approve the LACA Service Agreement in the amount of \$44,925.74, from July 1, 2020 to June 30, 2021
- 7. Hearing of the public (non-agenda items)
 - 8. Board Members' Comments
 - 10. Superintendent's Comments
 - 11. Treasurer's Comments

Adjournment: Next Meeting June 23, 2020



Board of Education Minutes

Newark, Ohio

May 26, 2020

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The C-TEC Board of Education held the monthly board meeting virtually on May 26, 2020 at 3:00 pm. Due to the regulations surrounding COVID-19 and in accordance with the recent guidelines in H.B. 197 the meeting was streamed live on our Facebook page at www.facebook/cteceducation.

The meeting was called to order at 3:01 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Stacy Evans, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

20:023

Mr. Stacy Evans moved and Dr. Jennifer Cornman seconded the approval of the Board of Education meeting minutes of April 28, 2020

YEA: EVANS, CORNMAN, CARR, CLARK, WINTER, YOCUM, and NICCUM

The President advised the motion carried

20:024

Ms. Dianne Winter moved and Mr. Forest Yocum seconded the approval of the Superintendent's Recommendations

A. To approve the Engineering Program, to be housed at Northridge High School, beginning the 2020-2021 school year

B. Personnel

1. To accept the resignation of Dennis E. Rine, Ariel Instructor, effective May 17, 2020
2. To accept the resignation of Windy L. Murphy, Coordinator of Business and Industry Partnerships, effective June 1, 2020
3. To approve the assignment and transfer of the following instructor into the following position beginning the 2020-21 school year:

John Kerschner, Engineering at Northridge High School

4. To employ Kyle Fulton as Coordinator of Manufacturing Programs for Adult Education, Step 0 on the Coordinator Salary Schedule one (1) year limited contract, at the annual salary of \$67,597.00 for the 2020-2021 school year
5. To employ Matthew Thompson as Architectural & Engineering Design Instructor, Class I, Step 12 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of \$55,115 for the 2020-2021 school year
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7. To employ James Green as Robotics and Automated Manufacturing Instructor, Class I, Step 11 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of \$53,535.00 for the 2020-2021 school year, pending background check
8. To approve the following Administrative Contracts

One Year Limited Contract

Shelly Blubaugh	EMIS Officer
Zachary Snider	Multicraft Maintenance Instructor/Coordinator

Two Year Limited Contract

Noah Cooksey	CNC Machining & Ariel Corporation Instructor/Coordinator
Janet Fletcher	Financial Aid Officer
Jennifer Rehm	Dean of Students

Three Year Limited Contract

Alyssa Johnston	Career Development Coordinator
Lauren Massie	Adult Education Director
Mike McNicol	Assistant Director
Michelle Miller	Office Technology Instructor/Coordinator

Five Year Limited Contract

Laura Bowers	Assistant Director
Anne Bowman	Assessment and Talent Coordinator
Shirley Migliore	Special Education Coordinator

9. To approve the following licensed personnel contracts

One-Year Limited Contract

Ashley Brown	Intervention Specialist
James Davis	Mathematics

Carol Dunn	Pre-Engineering
Danica Hewitt	Clinical Care
Brittany Woods	Health

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Donald Carducci	Pre-Engineering

Three-Year Limited Contract

Taylor Gingery	Career Connections
Jared Lucas	Social Studies

Five-Year Limited Contract

April Caesaric	Physical Therapy/Exercise Science
Andrea Dickerson	Teaching Careers
Dale Fife	Engineering & Science Technologies
Ryan Johnston	Information Technologies
Scott Karr	English

10. To approve the non-renewal of licensed personnel contract

Stefanie Stanton	Business
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11. To approve the following classified contracts

One-Year Limited Contract

Jim Bishop	Building Operator
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Two-Year Limited Contract

Jami McKinney	Director's Administrative Assistant
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Continuing Contract

Tyler Adams	Custodian
Lynn Penrose	Custodian
Casey Woods	Building Operator

12. To approve the following as Substitute Administrative Assistants, on an as needed basis, for the 2020-2021 school year at the rate of \$14.00 per hour

Mary Bebout
 Jennifer Merrill

13. To approve the following Secondary Center part-time personnel for the 2019-2020 school year

<u>Employee</u>	<u>Position</u>	<u>Rate</u>	<u>Average Hours</u>
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Pet Manufacturing - Instructor
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*pending background check

18. To approve the following supplemental positions for FY21 to be paid by service fees collected from the Licking Area Computer Association (LACA)

Sheila Lewis	LACA Payroll Services	\$8,500.00
Deanna Lybarger	LACA Accounts Receivable Services	\$4,250.00
Diane Scott	LACA Accounts Payable Services	\$4,250.00

19. To approve the assignment and transfer of the following instructor into the following position beginning the 2020-2021 school year

Shawn Decker, Business at Granville High School

- C. To close the Information Technology Satellite Program located at Northridge High School, effective June, 2020
- D. To approve a name change for the following program
Network Technician to Cyber Security
- E. To approve the Cyber Security Course of Study
- F. To approve the Secondary Center's Textbook List for the 2020-2021 school year
- G. To approve the 2020-2021 C-TEC Employee Handbook
- H. To approve the Secondary Center's Student Handbook for the 2020-2021 school year
- I. To approve the Secondary Center's Student Activity Calendar for the 2020-2021 school year (* dates are subject to change)
- J. To approve the Business Officer Job Description
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- L. To approve the construction of a new storage building to house Adult Education and Secondary Career technical instruction equipment. The building package will be purchased from HM Metals. Additional subcontracting will be done for the completion of excavation, concrete, and the purchase and installation of overhead doors. Total estimated cost of the project is \$83,035.00
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- N. To approve the following Board Policies:
 - 1520 Employment of Administrators
 - 3120 Employment of Professional Staff
 - 3120.05 Employment of Personnel in Summer School and Adult Education Programs
 - 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
 - 4120 Employment of Classified Staff
 - 4124 Employment Contracts
 - 4162 Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions
 - 5420 Reporting Student Progress
 - 6107 Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures

YEA: WINTER, YOCUM, CARR, CLARK, CORNMAN, EVANS, and NICCUM
The President advised the motion carried

20:025

Mr. Matthew Clark moved and Mr. Stacy Evans seconded the approval of the Treasurer/CFO's Recommendations

- A. To approve the financial reports for April 2020
- B. To approve the Adult Education Cosmetology Purpose Statement and Budget for the 2020-2021 school year
- C. To approve Resolution 2020-07 Amended Appropriation Resolution
- D. To approve the revised Five Year Forecast for the FY20 May Submission

- E. To approve the renewal premium for liability, fleet, and property insurance through Southwestern Ohio Educational Purchasing Council at the rate of \$49,184.00 for the 2020-2021 school year
- F. To approve the LACA Service Agreement in the amount of \$44,925.74, from July 1, 2020 to June 30, 2021
- G. To approve Resolution 2020-08 Waiving Statutory Notice Periods Required Under Ohio Revised Code Sections 5709.73, 5709.83, and 5715.27

YEA: CLARK, EVANS, CARR, CORNMAN, WINTER, YOCUM and NICCUM
The President advised the motion carried

20:026

Dr. Jennifer Cornman moved and Mr. Tim Carr seconded the motion that the meeting be adjourned

YEA: CORNMAN, CARR, CLARK, EVANS, WINTER, YOCUM, and NICCUM
The President advised the meeting be adjourned at 3:40 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

The C-TEC Board of Education is holding the monthly board meeting virtually on April 28, 2020 at 5:30 pm. Due to the regulations surrounding COVID-19 and in accordance with the recent guidelines in H.B. 197 the meeting will be streamed live on our Facebook page at www.facebook.com/cteceducation.

Due to this change, the public may still submit comments or questions related to board agenda items by emailing them by noon on Tuesday, April 28, 2020. Questions or comments are to be emailed to questions@c-tec.edu

1. Roll Call
2. Pledge of Allegiance
3. Minutes of March 18, 2020 Board of Education Meeting
4. Hearing of the public (agenda items)
5. Request for Executive Session to discuss employment of public employees
6. Superintendent's Recommendations
 - A. Personnel
 1. To employ Christopher Wood as Math Instructor, Class I, Step 0 on the Teacher Salary Schedule, one (1) year limited contract, at the annual salary of \$36,115.00 for the 2020-2021 school year, pending background check
 2. To employ Ellen Nixon as Career Development Specialist, Step I on the Coordinator's Salary Schedule, one (1) year limited contract, at the annual salary of \$69,625.00 for the 2020-2021 school year, effective August 1, 2020
 3. To employ Kyra Schumaker for the following substitute positions for the remainder of the 2019-2020 school year and for the 2020-2021 school year, pending background check

Boulevard Receptionist	\$14.00 per hour
Building Monitor	\$13.00 per hour
Cafeteria Worker	\$10.60 per hour

4. To approve the following C-TEC Van Drivers for the 2020-2021 school year

David Abel	Substitute Van Driver	\$11.77 per hour, as needed
Dave Geiger	Substitute Van Driver	\$11.77 per hour, as needed
Sean Kern		
Greg King		
Bruce Piper		
Stephanie Priestnal		
Victoria Reed		
Steve Strelecky		

5. To approve the Adult Education Center's part-time personnel, on an as needed basis, for the 2019-2020 school year

Public Safety- CPR Instructor/Coordinator	
Futral, Dirk	\$24.00 per hour

6. To approve the non-renewal of an administrative contract upon its expiration on July 31, 2020

Windy Murphy	Coordinator of Business, Industry & Manufacturing
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- B. To commend and thank the following Culinary Arts students and staff for showing professionalism, pride, and dedication preparing the Coughlin "You Made a Difference" Award Dinner

Zander Bennett	Culinary Arts 1	Newark
Daniel Betts III	Culinary Arts 1	Licking Heights
Jasmine Ireton	Culinary Arts 1	Lakewood
Teal-Laila Smith-Baker	Culinary Arts 1	Utica
Chef Jessica Karr	Culinary Arts Instructor	
Eydie Koski	Head Cook	
Megan Bilger	Cook	
Linda Thornton	Free & Reduced Lunch Coordinator	

- C. To commend all Administrative and Support Staff for Administrative Professional's Week, April 20 through April 25, 2020
- D. To commend the C-TEC Teaching Staff for National Teacher Appreciation Week, May 4 through May 8, 2020

- E. To commend the following C-TEC Staff who have served the District for ten (10), twenty (20), and thirty (30) years

Ten Years

Dale Fife, Engineering Instructor

Twenty Years

Jim Bishop, Mechanic

Heidi McClain, Administrative Assistant

Deanna Lybarger, Assistant to the Treasurer

Thirty Years

Laura Bowers, Assistant Director

- F. To approve the textbooks for the Satellite programs at Lakewood, Licking Heights, and Watkins
- G. To hold the first read of the 2020-2021 C-TEC Employee Handbook
- H. To hold the first read of the Secondary Center Student Handbook for the 2020-2021 school year
- I. To approve a Memorandum of Understanding with Columbus State Community College for the purpose of using the College Credit Plus program for the 2020-2021 school year, beginning with the summer semester
- J. To approve the Adult Education Emergency Student Refund Policy during COVID-19 Pandemic
- K. To approve a name change for the following program:

General & CNC Machining to Advanced CNC Machining and Robotics Integration
- L. To approve the Advanced CNC Machining and Robotics Integration Course of Study
- M. To approve Resolution 2020-04 Authorizing the Use of Distance Learning for the 2019-2020 School Year Because of the Extended School Closure Due to the COVID-19 Pandemic

- N. To approve waiving outstanding student fee balances for the 2019-2020 school year inclusive of pre-school fees
- O. To approve a contract with Robertson Construction in the amount of \$29,900.00 for the purpose of renovations to rooms 201/203
- P. To approve a contract with Nice Carpets in the amount of \$27,931.00 for the purpose of flooring for rooms 201/203
- Q. To approve a contract with A&B Fence in the amount of \$10,178.00 for the purpose of fencing for additional bull pens
- R. To approve a contract with Triple H Enterprises in the amount of \$40,000.00 for the purpose of asphalt for additional bull pens
- S. To approve a contract with ePRO Services in the amount of \$9,550.00 for the purpose of a new additional fire hydrant

T. To hold the first reading of the following Board Policies

- 1520 Employment of Administrators
- 3120 Employment of Professional Staff
- 3120.05 Employment of Personnel in Summer School and Adult Education Programs
- 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- 4120 Employment of Classified Staff
- 4124 Employment Contracts
- 4162 Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions
- 5420 Reporting Student Progress
- 6107 Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures

7. Treasurer/CFO's Recommendations

- A. To approve the financial reports for March 2020
- B. To approve the revision of the Culinary Arts Purpose Statement & Budget

C. To approve Resolution 2020-05 Authorizing the Optional Redemption of \$2,940,000.00 of Limited Tax, General Obligation Bonds Issued by the School District in 2010 for Various Purposes of the School District, and Approving Related Matters in Connection With Such Redemption

D. To authorize the Treasurer/CFO to make the following transfer:

\$2,999,180.72 from General Fund 001 0000 to \$3.4 Million Refunding and Judgement Bond 002 9010

8. Hearing of the public (non-agenda items)
9. Board Members' Comments
10. Superintendent's Comments
11. Treasurer's Comments

Adjournment: Next Meeting May 26, 2020



Board of Education Minutes

Newark, Ohio

April 28, 2020

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The C-TEC Board of Education held the monthly board meeting virtually on April 28, 2020 at 5:30 pm. Due to the regulations surrounding COVID-19 and in accordance with the recent guidelines in H.B. 197 the meeting was streamed live on our Facebook page at www.facebook/cteceducation.

The meeting was called to order at 5:30 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Dr. Jennifer Cornman, Mr. Forest Yocum and Ms. Bev Niccum

20:019

Dr. Jennifer Cornman moved and Mr. Forest Yocum seconded the approval of the Board of Education meeting minutes of March 18, 2020

YEA: CORNMAN, YOCUM CARR, and NICCUM

The President advised the motion carried

Ms. Dianne Winter entered the meeting at 5:35 p.m.

Mr. Stacy Evans entered the meeting at 5:37 p.m.

20:020

Mr. Tim Carr moved and Dr. Jennifer Cornman seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To employ Christopher Wood as Math Instructor, Class I, Step 0 on the Teacher Salary Schedule, one (1) year limited contract, at the annual salary of \$36,115.00 for the 2020-2021 school year, pending background check
2. To employ Ellen Nixon as Career Development Specialist, Step I on the Coordinator's Salary Schedule, one (1) year limited contract, at the annual salary of \$69,625.00 for the 2020-2021 school year, effective August 1, 2020

3. To employ Kyra Schumaker for the following substitute positions for the remainder of the 2019-2020 school year and for the 2020-2021 school year, pending background check

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Sean Kern		
Greg King		
Bruce Piper		
Stephanie Priestnal		
Victoria Reed		
Steve Strelecky		

5. To approve the Adult Education Center’s part-time personnel, on an as needed basis, for the 2019-2020 school year

Public Safety- CPR Instructor/Coordinator	
Futral, Dirk	\$24.00 per hour

6. To approve the non-renewal of an administrative contract upon its expiration on July 31, 2020

Windy Murphy	Coordinator of Business, Industry & Manufacturing
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7. To accept the resignation of Nancy Lange, Medical Coding Instructor, for the purpose of retirement, effective April 21, 2020

- B. To commend and thank the following Culinary Arts students and staff for showing professionalism, pride, and dedication preparing the Coughlin “You Made a Difference” Award Dinner

Zander Bennett	Culinary Arts 1	Newark
Daniel Betts III	Culinary Arts 1	Licking Heights
Jasmine Ireton	Culinary Arts 1	Lakewood
Teal-Laila Smith-Baker	Culinary Arts 1	Utica
Chef Jessica Karr	Culinary Arts Instructor	
Eydie Koski	Head Cook	

Megan Bilger Cook
Linda Thornton Free & Reduced Lunch Coordinator

- C. To commend all Administrative and Support Staff for Administrative Professional's Week, April 20 through April 25, 2020
- D. To commend the C-TEC Teaching Staff for National Teacher Appreciation Week, May 4 through May 8, 2020
- E. To commend the following C-TEC Staff who have served the District for ten (10), twenty (20), and thirty (30) years

Ten Years

Dale Fife, Engineering Instructor

Twenty Years

Jim Bishop, Mechanic
Heidi McClain, Administrative Assistant
Deanna Lybarger, Assistant to the Treasurer

Thirty Years

Laura Bowers, Assistant Director

- F. To approve the textbooks for the Satellite programs at Lakewood, Licking Heights, and Watkins
- G. To hold the first read of the 2020-2021 C-TEC Employee Handbook
- H. To hold the first read of the Secondary Center Student Handbook for the 2020-2021 school year
- I. To approve a Memorandum of Understanding with Columbus State Community College for the purpose of using the College Credit Plus program for the 2020-2021 school year, beginning with the summer semester
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- K. To approve a name change for the following program:

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- S. To approve a contract with ePRO Services in the amount of \$9,550.00 for the purpose of a new additional fire hydrant
- T. To hold the first reading of the following Board Policies
 - 1520 Employment of Administrators
 - 3120 Employment of Professional Staff
 - 3120.05 Employment of Personnel in Summer School and Adult Education Programs
 - 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
 - 4120 Employment of Classified Staff
 - 4124 Employment Contracts
 - 4162 Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions
 - 5420 Reporting Student Progress
 - 6107 Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures

YEA: CARR, CORNMAN, YOCUM, EVANS, WINTER, and NICCUM
The President advised the motion carried

Mr. Matthew Clark entered the meeting at 5:43 p.m.

20:021

Mr. Forest Yocum moved and Mr. Stacy Evans seconded the approval of the Treasurer/CFO's Recommendations

- A. To approve the financial reports for March 2020
- B. To approve the revision of the Culinary Arts Purpose Statement & Budget
- C. To approve Resolution 2020-05 Authorizing the Optional Redemption of \$2,940,000.00 of Limited Tax, General Obligation Bonds Issued by the School District in 2010 for Various Purposes of the School District, and Approving Related Matters in Connection With Such Redemption
- D. To authorize the Treasurer/CFO to make the following transfer:

\$2,999,180.72 from General Fund 001 0000 to \$3.4 Million Refunding and Judgement Bond 002 9010
- E. To approve the FY20 Amended Appropriation Resolution 2020-06

YEA: YOCUM, EVANS, CARR, CLARK, CORNMAN, WINTER, and NICCUM
The President advised the motion carried

20:022

Dr. Jennifer Cornman moved and Mr. Tim Carr seconded the motion that the meeting be adjourned

YEA: CORNMAN, CARR, CLARK, EVANS, WINTER, YOCUM, and NICCUM
The President advised the meeting be adjourned at 6:07 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

March 18, 2020

5:30 p.m.

Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Minutes of February 25, 2020 Board of Education Meeting
4. Hearing of the public (agenda items)
5. Superintendent's Recommendations
 - A. Personnel
 1. To approve the following as part-time custodian, effective June 1 – August 7, 2020, on an as needed basis, at the rate of \$14.00 per hour not to exceed 28 hours per week

Eydie Hoskinson
Brad Palmer
 2. To approve a .25 day reduction in pay for Jill LeMaster, Science Instructor
 3. To approve the Adult Education Center's part-time personnel, on an as needed basis, for the 2019-2020 school year

Cosmetology - Instructor
Vaughn, Peyton * \$20.00 per hour

CP&P -AE PT Customized Training Instructor Brunn, Amy	\$16.00 per hour
Public Safety-AE EMT Highley, Darcy *	\$21.00 per hour
Public Safety- EMT FMS Highley, Darcy *	\$21.00 per hour
Public Safety- Customized Highley, Darcy *	\$24.00 per hour

*pending background check

- B. To approve an Agreement with the Ohio Department of Higher Education Center for Training Excellence for the purpose of funding to support customized training and business consultation services in FY20
 - C. To approve the Facebook Community Action Grant Agreement and Payment Letter for the purpose of IT/Cyber Security equipment for the Adult Education Center
 - D. To approve a lease agreement between C-TEC and Rebecca Hensley to maintain the grounds not currently being mowed
- 6. Treasurer/CFO's Recommendations
 - A. To approve the financial reports for February 2020
 - 7. Hearing of the public (non-agenda items)
 - 8. Board Members' Comments
 - 10. Superintendent's Comments
 - 11. Treasurer's Comments

Adjournment: Next Meeting April 28, 2020



Board of Education Minutes

Newark, Ohio

March 18, 2020

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on March 18, 2020.

The meeting was called to order at 5:41 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman (via phone), Mr. Stacy Evans (via phone), Ms. Dianne Winter, Mr. Forest Yocum (via phone) and Ms. Bev Niccum

20:014

Mr. Matthew Clark moved Ms. Dianne Winter seconded the approval of the Board of Education meeting minutes of February 25, 2020

YEA: CLARK, WINTER, CARR, CORNMAN, EVANS, YOCUM, and NICCUM
The President advised the motion carried

20:015

Mr. Tim Carr moved and Mr. Stacy Evans seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To approve the following as part-time custodian, effective June 1 – August 7, 2020, on an as needed basis, at the rate of \$14.00 per hour not to exceed 28 hours per week

Eydie Hoskinson
Brad Palmer

2. To approve a .25 day reduction in pay for Jill LeMaster, Science Instructor
3. To approve the Adult Education Center's part-time personnel, on an as needed basis, for the 2019-2020 school year

Cosmetology - Instructor
Vaughn, Peyton *

\$20.00 per hour

CP&P -AE PT Customized Training Instructor Brunn, Amy	\$16.00 per hour
Public Safety-AE EMT Highley, Darcy *	\$21.00 per hour
Public Safety- EMT FMS Highley, Darcy *	\$21.00 per hour
Public Safety- Customized Highley, Darcy *	\$24.00 per hour

*pending background check

4. To approve the resignation of Megan Bilger, Cafeteria Worker, effective March 30, 2020
- B. To approve an Agreement with the Ohio Department of Higher Education Center for Training Excellence for the purpose of funding to support customized training and business consultation services in FY20
- C. To approve the Facebook Community Action Grant Agreement and Payment Letter for the purpose of IT/Cyber Security equipment for the Adult Education Center
- D. To approve a lease agreement between C-TEC and Rebecca Hensley to maintain the grounds not currently being mowed
- E. To approve Resolution 2020-03 Authorizing the Superintendent and Treasurer/CFO, during the time period that the Career and Technology Education Centers of Licking County's (C-TEC) school buildings are closed to students due to COVID-19, to take any and all actions necessary to maintain educational programming for students and provide safety of all students and staff

YEA: CARR, EVANS, CLARK, CORNMAN, YOCUM, WINTER, and NICCUM
The President advised the motion carried

20:016

Ms. Dianne Winter moved and Mr. Stacy Evans seconded the approval of the Treasurer/CFO's Recommendations

YEA: WINTER, EVANS, CARR, CLARK, CORNMAN, YOCUM and NICCUM
The President advised the motion carried

20:017

Ms. Dianne Winter moved and Mr. Tim Carr seconded to enter into Executive Session to consider the employment of a public employee with no action to follow

YEA: WINTER, CARR, CLARK, CORNMAN, EVANS, YOCUM, and NICCUM
The President advised the motion carried

The Board entered into Executive Session at 6:06 p.m.

The Board returned to Regular Session at 6:14 p.m.

20:018

Mr. Tim Carr moved and Mr. Matthew Clark seconded the motion that the meeting be adjourned

YEA: CARR, CLARK, CORNMAN, EVANS, WINTER, YOCUM, and NICCUM
The President advised the meeting be adjourned at 6:15 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



Board of Education Minutes

Newark, Ohio

March 18, 2020

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

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The meeting was called to order at 5:41 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman (via phone), Mr. Stacy Evans (via phone), Ms. Dianne Winter, Mr. Forest Yocum (via phone) and Ms. Bev Niccum

20:014

Mr. Matthew Clark moved Ms. Dianne Winter seconded the approval of the Board of Education meeting minutes of February 25, 2020

YEA: CLARK, WINTER, CARR, CORNMAN, EVANS, YOCUM, and NICCUM

The President advised the motion carried

20:015

Mr. Tim Carr moved and Mr. Stacy Evans seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To approve the following as part-time custodian, effective June 1 – August 7, 2020, on an as needed basis, at the rate of \$14.00 per hour not to exceed 28 hours per week

Eydie Hoskinson
Brad Palmer

2. To approve a .25 day reduction in pay for Jill LeMaster, Science Instructor
3. To approve the Adult Education Center's part-time personnel, on an as needed basis, for the 2019-2020 school year

Cosmetology - Instructor
Vaughn, Peyton *

\$20.00 per hour

CP&P -AE PT Customized Training Instructor Brunn, Amy	\$16.00 per hour
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Public Safety- EMT FMS Highley, Darcy *	\$21.00 per hour
Public Safety- Customized Highley, Darcy *	\$24.00 per hour

*pending background check

4. To approve the resignation of Megan Bilger, Cafeteria Worker, effective March 30, 2020
- B. To approve an Agreement with the Ohio Department of Higher Education Center for Training Excellence for the purpose of funding to support customized training and business consultation services in FY20
- C. To approve the Facebook Community Action Grant Agreement and Payment Letter for the purpose of IT/Cyber Security equipment for the Adult Education Center
- D. To approve a lease agreement between C-TEC and Rebecca Hensley to maintain the grounds not currently being mowed
- E. To approve Resolution 2020-03 Authorizing the Superintendent and Treasurer/CFO, during the time period that the Career and Technology Education Centers of Licking County's (C-TEC) school buildings are closed to students due to COVID-19, to take any and all actions necessary to maintain educational programming for students and provide safety of all students and staff

YEA: CARR, EVANS, CLARK, CORNMAN, YOCUM, WINTER, and NICCUM
The President advised the motion carried

20:016

Ms. Dianne Winter moved and Mr. Stacy Evans seconded the approval of the Treasurer/CFO's Recommendations

YEA: WINTER, EVANS, CARR, CLARK, CORNMAN, YOCUM and NICCUM
The President advised the motion carried

20:017

Ms. Dianne Winter moved and Mr. Tim Carr seconded to enter into Executive Session to consider the employment of a public employee with no action to follow

YEA: WINTER, CARR, CLARK, CORNMAN, EVANS, YOCUM, and NICCUM
The President advised the motion carried

The Board entered into Executive Session at 6:06 p.m.

The Board returned to Regular Session at 6:14 p.m.

20:018

Mr. Tim Carr moved and Mr. Matthew Clark seconded the motion that the meeting be adjourned

YEA: CARR, CLARK, CORNMAN, EVANS, WINTER, YOCUM, and NICCUM
The President advised the meeting be adjourned at 6:15 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

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BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

February 25, 2020

5:30 p.m.

Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Presentation: Brian Wilfong, Marketing & Recruitment Coordinator
4. Minutes of January 14, 2020 Board of Education Regular and Organizational Meetings
5. Hearing of the public (agenda items)
6. Superintendent's Recommendations
 - A. Personnel
 1. To accept the resignation of Laura Atherton, Mathematics Instructor, for the purpose of retirement, effective May 31, 2020
 2. To accept the resignation of Maison Evans, Architecture & Engineering Design Instructor, effective January 23, 2020
 3. To accept the resignation of Laura Droke, Adult Education Instructor/Coordinator, effective February 21, 2020
 4. To accept the resignation of Brandon Turner, Adult Education Public Safety Instructor, effective February 20, 2020

5. To employ Patricia Bailey as part-time Cafeteria Cook, Step 9 on the Cafeteria Cook Salary Schedule for the 2019-2020 school year at the rate of \$14.23 per hour, not to exceed 28 hours per week, effective February 10, 2020
6. To employ Carmen Maierle as substitute teacher, on an as needed basis, for the 2019-2020 school year at the rate of \$95.00 per day, pending licensure and background check
7. To approve Clay Dillow to complete a one hundred fifty (150) hour shadowing experience through Ohio University in the Physical Therapy and Exercise Science program for the 2019-2020 school year, pending background check
8. To approve the Adult Education Center’s part-time personnel, on an as needed basis, for the 2019-2020 school year

Ariel - Instructor	
Gentil, Stephen *	\$25.00 per hour
Wiseman, John *	\$25.00 per hour

Administrative Assistants	
Fleming, Mikayla	\$14.00 per hour
Powers, Samantha *	\$14.00 per hour
Showman, Rebecca	\$14.00 per hour

Continuing Ed - Instructor	
Wiseman, John *	\$25.00 per hour

Cosmetology - Instructor	
Casteel, Shannon *	\$20.00 per hour
Davis, Christy *	\$20.00 per hour

Customized Business Industries - Instructor	
Gentil, Stephen *	\$25.00 per hour
Wiseman, John *	\$25.00 per hour

Customized Business Industries - Instructor/Coordinator	
Wiseman, John *	\$27.50 per hour

General & CNC Machining - Instructor Gentil, Stephen *	\$25.00 per hour
IT/Computer Technology - Instructor Wiseman, John *	\$25.00 per hour
Network Technician - Instructor Wiseman, John *	\$25.00 per hour
Office Technology-Medical Office Specialist - Instructor Hubble, Britney *	\$21.00 per hour
OSU - Instructor/Coordinator Wiseman, John *	\$27.50 per hour
OSU - Instructor Wiseman, John *	\$25.00 per hour
Registered Medical Assisting - Instructor Hubble, Britney *	\$21.00 per hour
Vrandenburg, Keri	\$22.00 per hour
Multicraft Maintenance - Instructor Wilson, Owen *	\$25.00 per hour
Structural and Pipe Welding/Fabrication - Instructor Wilson, Owen *	\$25.00 per hour
Student Success Career Counselor Jardell, Nicole	\$20.00 per hour

*pending background check

9. To employ Charlie Hancock as Architecture & Engineering Design long-term substitute teacher for the remainder of the 2019-2020 school year, at the rate of \$95.00 per day, pending licensure and background checks, effective February 26, 2020

- B. To approve a Memorandum of Understanding with Zane State College for the 2020-2021 school year for the purpose of College Credit Plus (CCP)

- C. To approve a Resolution Approving the Agreement and By-Laws to supersede and replace LACA's current Constitution in order to reorganize LACA as a regional council of governments effective July 1, 2020
 - D. To approve a Partner Agreement between C-TEC and Mental Health Recovery for Licking and Knox Counties, effective December 13, 2019 to June 30, 2020
 - E. To approve the Assignment of USDA Foods Member Agreement with the Southwestern Ohio Educational Purchasing Council (SWEPC) for the 2020-2021 school year
7. Treasurer/CFO's Recommendations
- A. To approve the financial reports for January 2020
 - B. To approve a lease agreement between C-TEC and Matthew E. Wright for the purpose of farming 30 acres of agriculture land, owned by the Thomas J. Evans Foundation, for the amount of \$3,000.00 (\$100.00 per acre/per year) for the crop year 2020
 - C. To approve the revision of the Student Assistance Fund Purpose Statement & Budget
 - D. To authorize the Treasurer/CFO to make the following transfers in accordance with Ohio Revised Code 5705.14(D)
 - \$6,554.31 from Adult Education Welding Rotary 011 0111 to General fund 001 0000
 - \$18,008.51 from Adult Education Plant Rotary 011 0999 to General Fund 001 0000
- Then, in accordance with Ohio Revised Code 5705.14(E), authorize the Treasurer/CFO to make the following transfer
- \$24,562.82 from General fund 001 0000 to Adult Education Public School Support 018 900A
8. Hearing of the public (non-agenda items)

9. Board Members' Comments
10. Superintendent's Comments
11. Treasurer's Comments
12. Request for an Executive Session to discuss the employment of public employees

Adjournment: Next Meeting: tbd



Board of Education Minutes

Newark, Ohio

February 25, 2020

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on February 25, 2020.

Mr. Matthew Clark was administered the Oath of Office by Benjamin R. Streby, Treasurer/CFO prior to the meeting as witnessed by Joyce L. Malainy, Ed.D.

The meeting was called to order at 5:37 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Stacy Evans, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

20:009

Mr. Stacy Evans moved and Mr. Tim Carr seconded the approval of the Board of Education Organizational and Regular meeting minutes of January 14, 2020

YEA: EVANS, CARR, CORNMAN, WINTER, YOCUM, and NICCUM

ABSTAIN: CLARK

The President advised the motion carried

20:010

Mr. Forest Yocum moved and Ms. Dianne Winter seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To accept the resignation of Laura Atherton, Mathematics Instructor, for the purpose of retirement, effective May 31, 2020
2. To accept the resignation of Maison Evans, Architecture & Engineering Design Instructor, effective January 23, 2020
3. To accept the resignation of Laura Droke, Adult Education Instructor/Coordinator, effective February 21, 2020

4. To accept the resignation of Brandon Turner, Adult Education Public Safety Instructor, effective February 20, 2020
5. To employ Patricia Bailey as part-time Cafeteria Cook, Step 9 on the Cafeteria Cook Salary Schedule for the 2019-2020 school year at the rate of \$14.23 per hour, not to exceed 28 hours per week, effective February 10, 2020
6. To employ Carmen Maierle as substitute teacher, on an as needed basis, for the 2019-2020 school year at the rate of \$95.00 per day, pending licensure and background check
7. To approve Clay Dillow to complete a one hundred fifty (150) hour shadowing experience through Ohio University in the Physical Therapy and Exercise Science program for the 2019-2020 school year, pending background check
8. To approve the Adult Education Center’s part-time personnel, on an as needed basis, for the 2019-2020 school year

Ariel - Instructor	
Gentil, Stephen *	\$25.00 per hour
Wiseman, John *	\$25.00 per hour

Administrative Assistants	
Fleming, Mikayla	\$14.00 per hour
Powers, Samantha *	\$14.00 per hour
Showman, Rebecca	\$14.00 per hour

Continuing Ed - Instructor	
Wiseman, John *	\$25.00 per hour

Cosmetology - Instructor	
Casteel, Shannon *	\$20.00 per hour
Davis, Christy *	\$20.00 per hour

Customized Business Industries - Instructor	
Gentil, Stephen *	\$25.00 per hour
Wiseman, John *	\$25.00 per hour

Customized Business Industries - Instructor/Coordinator	
Wiseman, John *	\$27.50 per hour

General & CNC Machining - Instructor Gentil, Stephen *	\$25.00 per hour
IT/Computer Technology - Instructor Wiseman, John *	\$25.00 per hour
Network Technician - Instructor Wiseman, John *	\$25.00 per hour
Office Technology-Medical Office Specialist - Instructor Hubble, Britney *	\$21.00 per hour
OSU - Instructor/Coordinator Wiseman, John *	\$27.50 per hour
OSU - Instructor Wiseman, John *	\$25.00 per hour
Registered Medical Assisting - Instructor Hubble, Britney *	\$21.00 per hour
Vrandenburg, Keri	\$22.00 per hour
Multicraft Maintenance - Instructor Wilson, Owen *	\$25.00 per hour
Structural and Pipe Welding/Fabrication - Instructor Wilson, Owen *	\$25.00 per hour
Student Success Career Counselor Jardell, Nicole	\$20.00 per hour

*pending background check

9. To employ Charlie Hancock as Architecture & Engineering Design long-term substitute teacher for the remainder of the 2019-2020 school year, at the rate of \$95.00 per day, pending licensure and background checks, effective February 26, 2020
- B. To approve a Memorandum of Understanding with Zane State College for the 2020-2021 school year for the purpose of College Credit Plus (CCP)

- C. To approve a Resolution Approving the Agreement and By-Laws to supersede and replace LACA's current Constitution in order to reorganize LACA as a regional council of governments effective July 1, 2020
- D. To approve a Partner Agreement between C-TEC and Mental Health Recovery for Licking and Knox Counties, effective December 13, 2019 to June 30, 2020
- E. To approve the Assignment of USDA Foods Member Agreement with the Southwestern Ohio Educational Purchasing Council (SWEPC) for the 2020-2021 school year
- F. To approve the amendment to the contract with Licking Memorial Health Systems to provide Clinical Care Placements to C-TEC Secondary students
- G. To approve the contract between Prometric DSST Testing Center and the C-TEC Adult Education Testing Center

YEA: YOCUM, WINTER, CARR, CLARK, CORNMAN, EVANS, and NICCUM
The President advised the motion carried

20:011

Mr. Matthew Clark moved and Dr. Jennifer Cornman seconded the approval of the Treasurer/CFO's Recommendations

- A. To approve the financial reports for January 2020
- B. To approve a lease agreement between C-TEC and Matthew E. Wright for the purpose of farming 30 acres of agriculture land, owned by the Thomas J. Evans Foundation, for the amount of \$3,000.00 (\$100.00 per acre/per year) for the crop year 2020
- C. To approve the revision of the Student Assistance Fund Purpose Statement & Budget
- D. To authorize the Treasurer/CFO to make the following transfers in accordance with Ohio Revised Code 5705.14(D)

\$6,554.31 from Adult Education Welding Rotary 011 0111 to General fund 001 0000

\$18,008.51 from Adult Education Plant Rotary 011 0999 to General Fund 001 0000

Then, in accordance with Ohio Revised Code 5705.14(E), authorize the Treasurer/CFO to make the following transfer

\$24,562.82 from General fund 001 0000 to Adult Education Public School Support 018 900A

YEA: CLARK, CORNMAN, CARR, EVANS, WINTER, YOCUM and NICCUM
The President advised the motion carried

20:012

Ms. Dianne Winter moved and Mr. Forest Yocum seconded to enter into Executive Session to discuss the employment of public employees

YEA: WINTER, YOCUM, CARR, CLARK, CORNMAN, EVANS, and NICCUM
The President advised the motion carried

The Board entered Executive Session at 6:04 p.m.

The Board returned to Regular Session at 6:49 p.m.

20:013

Dr. Jennifer Cornman moved and Mr. Stacy Evans seconded the motion that the meeting be adjourned

YEA: CORNMAN, EVANS, CARR, CLARK, WINTER, YOCUM, and NICCUM
The President advised the meeting be adjourned at 6:49 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

January 14, 2020

5:30 p.m.

Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Minutes of December 17, 2019 Board of Education Meeting
4. Hearing of the public (agenda items)
5. Superintendent's Recommendations

A. Personnel

1. To approve the continuation of employment of Matthew Thompson
2. To approve the Adult Education Center's part-time personnel, on an as needed basis, for the 2019-2020 school year

Ariel - Instructor

Abel, David *

Jardell, Jeff *

\$25.00 per hour

\$25.00 per hour

Customized Business Industries - Instructor

Abel, David *

Jardell, Jeff *

\$25.00 per hour

\$25.00 per hour

Customer Service - Coordinator Holland, Erna * Start date 4/02/2020	\$28.00 per hour
General & CNC Machining - Instructor Jardell, Jeff *	\$25.00 per hour
Office Technology-Medical Office Specialist Hiles, Robin *	\$20.00 per hour
Senior, Kimberly *	\$20.00 per hour
OSU - Instructor Abel, David *	\$25.00 per hour
Jardell, Jeff *	\$25.00 per hour
Registered Medical Assisting Hendrick, Sharla *	\$21.00 per hour
Hiles, Robin *	\$20.00 per hour
Senior, Kimberly *	\$20.00 per hour
Vradenburg, Keri	\$22.00
Public Safety- CPR Turner, Brandon *	\$22.00 per hour
Public Safety- Customized Turner, Brandon *	\$23.00 per hour
*Pending background check	

B. To approve the TechCred Grant Agreement for the purpose of FANUC Robotics training

C. To approve the following Board Policies, to be effective July 1, 2020

1615	Use of Tobacco by Administrators
3215	Use of Tobacco by Professional Staff
4215	Use of Tobacco by Classified Staff
5512	Use of Tobacco
7434	Use of Tobacco on School Premises

6. Treasurer/CFO's Recommendations
 - A. To approve the financial reports for December 2019
 - B. To approve Resolution 2020-01 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor
7. Hearing of the public (non-agenda items)
8. Board Members' Comments
10. Superintendent's Comments
11. Treasurer's Comments

Adjournment: Next Meeting February 25, 2020



Board of Education Minutes

Newark, Ohio

January 14, 2020

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on January 14, 2020.

The meeting was called to order at 5:45 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Dr. Jennifer Cornman, Mr. Stacy Evans, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

20:005

Dr. Jennifer Cornman moved and Ms. Dianne Winter seconded the approval of the Board of Education meeting minutes of December 17, 2019

YEA: CORNMAN, WINTER, CARR, EVANS, YOCUM, and NICCUM

The President advised the motion carried

20:006

Dr. Jennifer Cornman moved and Mr. Tim Carr seconded the approval of the Superintendent’s Recommendations

A. Personnel

1. To approve the continuation of employment of Matthew Thompson
2. To approve the Adult Education Center’s part-time personnel, on an as needed basis, for the 2019-2020 school year

Ariel - Instructor

Abel, David * \$25.00 per hour

Jardell, Jeff * \$25.00 per hour

Customized Business Industries - Instructor

Abel, David * \$25.00 per hour

Jardell, Jeff * \$25.00 per hour

Customer Service - Coordinator Holland, Erna * Start date 4/02/2020	\$28.00 per hour
General & CNC Machining - Instructor Jardell, Jeff *	\$25.00 per hour
Office Technology-Medical Office Specialist Hiles, Robin *	\$20.00 per hour
Senior, Kimberly *	\$20.00 per hour
OSU - Instructor Abel, David *	\$25.00 per hour
Jardell, Jeff *	\$25.00 per hour
Registered Medical Assisting Hendrick, Sharla *	\$21.00 per hour
Hiles, Robin *	\$20.00 per hour
Senior, Kimberly *	\$20.00 per hour
Vradenburg, Keri	\$22.00 per hour
Public Safety- CPR Turner, Brandon *	\$22.00 per hour
Public Safety- Customized Turner, Brandon *	\$23.00 per hour

*Pending background check

3. To accept the resignation of Barb Wolfe, Teaching Careers Aide, effective May 29, 2020
- B. To approve the TechCred Grant Agreement for the purpose of FANUC Robotics training
- C. To approve the following Board Policies, to be effective July 1, 2020
 - 1615 Use of Tobacco by Administrators
 - 3215 Use of Tobacco by Professional Staff
 - 4215 Use of Tobacco by Classified Staff
 - 5512 Use of Tobacco
 - 7434 Use of Tobacco on School Premises

YEA: CORNMAN, CARR, EVANS, WINTER, YOCUM, and NICCUM
The President advised the motion carried

20:007

Ms. Dianne Winter moved and Mr. Forest Yocum seconded the approval of the Treasurer/CFO's Recommendations

- A. To approve the financial reports for December 2019
- B. To approve Resolution 2020-01 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

YEA: WINTER, YOCUM, CARR, CORNMAN, EVANS, and NICCUM
The President advised the motion carried

20:008

Mr. Forest Yocum moved and Mr. Tim Carr seconded the motion that the meeting be adjourned

YEA: YOCUM, CARR, CORNMAN, EVANS, WINTER, and NICCUM
The President advised the meeting be adjourned at 6:11 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President

AGENDA
CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION
ORGANIZATIONAL MEETING

JANUARY 14, 2020

5:30 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Election of Officers
 - A. President
 - B. Vice President
5. Appoint Ohio School Boards Association Legislative Liaison/Annual Conference Delegate
6. Appoint Ohio School Boards Association Legislative Liaison/Annual Conference Delegate Alternate
7. Appoint Ohio School Boards Association Student Achievement Liaison
8. Appointment of Bricker and Eckler as legal consultants, as needed
9. Designation of The Advocate as official newspaper for notification
10. Designation of day, place, and time for regular Board Meetings, which shall be held at least once every two months
11. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Purchasing Agent
12. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Federal Administrator
13. Request for authorization of the Superintendent to employ personnel, as needed, pending Board approval at its next regular meeting

14. Request for authorization of the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
15. Request for authorization of the Superintendent to make application for appropriate local, state, and/or federal funds and grants
16. Request to authorize \$5,000.00 for Board Service Fund
17. Request to Authorize the Following Petty Cash Funds:
 - \$ 200.00 for Treasurer
18. Request to authorize the following change funds:
 - \$ 50.00 Adult Education Office
 - \$150.00 Bistro
 - \$400.00 Cafeteria
 - \$100.00 Cosmetology Lab
 - \$ 50.00 Maintenance Department
 - \$100.00 Student Fees
 - \$150.00 Treasurer's Office
19. Request for authorization of the Treasurer to invest inactive monies
20. Request for authorization of the Treasurer to approve bills for payment
21. Adjournment



**Board of Education Organizational Meeting Minutes
Newark, Ohio**

January 14, 2020

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in an organizational session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on January 14, 2020.

The meeting was called to order at 5:38 p.m.

The following Board of Education Members were administered the Oath of Office by Benjamin R. Streby, Treasurer/CFO prior to the meeting as witnessed by Joyce L. Malainy, Ed.D.

Mr. Tim Carr, Newark
Dr. Jennifer Cornman, Granville
Mr. Stacy Evans, Licking County ESC

The following Board Members were present at roll call: Mr. Tim Carr, Dr. Jennifer Cornman, Mr. Stacy Evans, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

20:001

Ms. Niccum opened the floor for nominations for the office of President

Dr. Jennifer Cornman nominated Ms. Bev Niccum

Upon no further nominations Ms. Niccum closed nominations

Since only one candidate was nominated, Ms. Niccum declared that Ms. Bev Niccum was elected to the office of President

20:002

Ms. Niccum opened the floor for nominations for the office of Vice President

Ms. Dianne Winter nominated Dr. Jennifer Cornman

Upon no further nominations Ms. Niccum closed nominations

Since only one candidate was nominated, Ms. Niccum declared that Dr. Jennifer Cornman was elected to the office of Vice President

20:003

Mr. Forest Yocum moved and Mr. Stacy Evans seconded the approval of items 5-20

5. Appoint Ohio School Boards Association Legislative Liaison/Annual Conference Delegate – Matthew Clark
6. Appoint Ohio School Boards Association Legislative Liaison/Annual Conference Delegate Alternate – Stacy Evans
7. Appoint Ohio School Boards Association Student Achievement Liaison – Dianne Winter
8. Appointment of Bricker and Eckler as legal consultants, as needed
9. Designation of The Advocate as official newspaper for notification
10. Designation of fourth Tuesday of each month at 5:30 p.m. as the regular Board Meeting date to take place at 222 Price Road, Newark, OH 43055, for the maximum number of meetings, per board policy
11. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Purchasing Agent
12. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Federal Administrator
13. Request for authorization of the Superintendent to employ personnel, as needed, pending Board approval at its next regular meeting
14. Request for authorization of the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
15. Request for authorization of the Superintendent to make application for appropriate local, state, and/or federal funds and grants
16. Request to authorize \$5,000.00 for Board Service Fund

17. Request to Authorize the Following Petty Cash Funds:

\$ 200.00 for Treasurer

18. Request to authorize the following change funds:

\$ 50.00	Adult Education Office
\$150.00	Bistro
\$400.00	Cafeteria
\$100.00	Cosmetology Lab
\$ 50.00	Maintenance Department
\$100.00	Student Fees
\$150.00	Treasurer's Office

19. Request for authorization of the Treasurer to invest inactive monies

20. Request for authorization of the Treasurer to approve bills for payment

YEA: YOCUM, EVANS, CARR, CORNMAN, WINTER, and NICCUM
The President advised the motion carried

20:004

Mr. Tim Carr moved and Ms. Dianne Winter seconded the motion that the meeting be adjourned

YEA: CARR, WINTER, CORNMAN, EVANS, YOCUM, and NICCUM
The President advised the meeting be adjourned at 5:45 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President