Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call

2. Pledge of Allegiance

3. Minutes of June 25, 2019 Board of Education Meeting

4. Hearing of the public (agenda items)

5. Superintendent’s Recommendations

   A. Personnel

      1. To accept the resignation of Kaylee Phillips, Intervention Specialist, effective July 1, 2019

      2. To accept the resignation of Maria McDermott, Adult Education Part-Time Administrative Assistant, effective June 27, 2019

      3. To employ Danica Hewitt as Clinical Care Instructor, Class I, Step 11 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of $52,485.00 for the 2019-2020 school year, pending background check

      4. To employ Ashley Brown as Intervention Specialist, Class V, Step 9 of the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of $60,800.00 for the 2019-2020 school year, pending background check
5. To employ Matthew Thompson as Half Time Manufacturing Fundamentals Instructor, Class I, Step 11 on the Teacher Salary Schedule, one (1) year limited contract, at one-half the annual rate of 52,485.00 ($26,242.50) for the 2019-2020 school year, pending background check.

6. To employ Jami McKinney as Administrative Assistant to the Director, on the Administrative Assistant III Salary Schedule, Step 4, one (1) year limited contract, at the annual rate of $35,726.00, effective September 3, 2019, pending background check.

7. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2019-2020 school year:

   Customized Training Instructor - Owens Corning
   Jay Andrews * $36.52 per hour
   Jeff Cady * $36.52 per hour
   John Cullison * $36.52 per hour
   Lisa McCarthy * $36.52 per hour
   Mitch Wise * $36.52 per hour

   Massage Therapy Instructor
   Robin Ritchie * $17.00 per hour

   Public Safety Assistant
   Mikayla Fleming $12.50 per hour

   Public Safety Instructor – Customized
   Nicholas Watling * $24.00 per hour

   Public Safety Instructor – EMT
   Nicholas Watling * $21.00 per hour

   Public Safety Instructor – EMT FMS
   Nicholas Watling * $21.00 per hour

   Public Safety Instructor – Fire FMS
   Nicholas Watling * $21.00 per hour

   Public Safety Instructor – Fire 1 & 2
   Nicholas Watling * $21.00 per hour
*Pending Background Check

B. To approve the Principles of Nutrition and Wellness Course of Study

C. To hold the first read of the revised 2019-2020 Employee Handbook

D. To hold the first read of C-TEC’s Emergency Operations Plan

E. To hold the first reading of the following board policies

   3440  Job Related Expenses
   4440  Job Related Expenses

F. To approve a renewal participation agreement with the U.S. Department of Education for the purpose of participating in Title IV Federal Financial Aid programming

G. To approve a Memorandum of Understanding with Zane State College for the 2019-2020 school year for the purpose of College Credit Plus (CCP)

H. To approve a contract with Pathways of Central Ohio in the amount of $720.00 for the purpose of Safe Schools Hotline services for the 2019-2020 school year

I. To approve and agreement with Renaissance in the amount of $3,345.00 for the purpose of providing services for special needs students

J. To approve a quote from Robertson Construction, in the amount of $178,800.00 for the purpose of restroom partitions and related work, as authorized by Resolution 2019-02 approved April 23, 2019

K. To approve an agreement with Dynamix Energy Services in the amount of $1,740,215.00 for the purpose of mechanical upgrades and controls in facilities, including three (3) new chillers, through META Solutions contract for Energy and Building Projects
L. Donations

American Electric Power Ohio
Attn: Paul Prator
777 Hopewell Drive
Heath, OH 43056
Line Truck-Digger Derrick and Budget Truck to be used by AE Power Lineman program

The Newark Eagles, Licking Aerie 387
Mr. Greg Courson, Heart Fund
52 Forry Street
Newark, OH 43055
4 Brayden CPR Manikins to be used by Public Safety students

M. To approve changes to the following Secondary Center’s fees for the 2019-2020 school year

Architectural & Engineering Design II
Construction Technology I
Cosmetology II
Electronic & Computer Technology I
Electrical Trades II
Firefighting/EMS II
Robotics & Automated Manufacturing
Welding & Metal Fabrication I & II

N. To approve Resolution 2019-07 Authorizing an Agreement with Dynamix Energy Services for Mechanical Upgrades and Controls in Facilities through a META Solutions Contract for Energy and Building Projects

6. Treasurer/CFO's Recommendations

A. To approve the financial reports for June 2019

B. To approve an agreement with Worxtime, LLC to provide ACA Tracking and Reporting Service inclusive of ACA Tax Form 1095-C Print Service in the amount of $3,500.00 plus $2.50 per 1095-C

C. To approve the FY20 Annual Appropriation Resolution 2019-08
D. To approve the following Then and Now Purchase

79088  American Electric Power  $5,921.08

7. Hearing of the public (non-agenda items)

8. Board Members’ Comments

9. Superintendent’s Comments

10. Treasurer’s Comments

11. Request Executive Session to consider the employment and compensation of public employees

**Adjournment:** Next Meeting August 27, 2019
Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Minutes of May 28, 2019 Board of Education Meeting
4. Hearing of the public (agenda items)
5. Superintendent’s Recommendations

A. Personnel

1. To approve Harold (Gene) Richardson as substitute Custodian, on an as needed basis, for the 2019-2020 school year, at the rate of $14.00 per hour, not to exceed 28 hours per week

2. To approve a $2,000.00 stipend for the 2019-2020 school year for the following personnel

   Mark Baker        Custodial Lead, 2nd shift
   Paul Stickdorn    Custodial Lead, 3rd shift

3. To approve the following for a supplemental position at the rate of $2,400.00 for the 2019-2020 school year

   Adam Wallick      Teacher Mentor
4. To approve a stipend of $40.00 per individual for the Substitute Teacher Orientation, not to exceed 20 individuals, at a total cost of $800.00

5. To approve the following substitute Boulevard Receptionists, on an as needed basis, for the 2019-2020 school year, at the rate of $14.00 per hour

   Mary Bebout
   Laura Moore

6. To approve the following substitute Cafeteria Workers, on an as needed basis, for the 2019-2020 school year, at the rate of $10.60 per hour

   Mary Bebout
   Pamela Hall
   Marsha Paul
   Jessica Young

7. To approve the following Event Supervisors, on an as needed basis for the 2019-2020 school year, at the rate of $18.00 per hour

   Laura Atherton
   Richard Ken Fehrman
   Matthew Frischen
   Kris Hall
   Brian Wilfong

8. To approve a one-year additional duty contract for Heather Griffin, Social Studies Instructor, as co-chair of the Professional Development Committee in the amount of $500.00 for the 2019-2020 school year

9. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2019-2020 school year

   **Aspire Instructors**
   Allen Schwartz   $20.00 per hour
   Brooklyn Bowers  $20.00 per hour
   Cassie Spain    $20.00 per hour
   Christopher Ramsey  $20.00 per hour
   Ellen Izor       $20.00 per hour
   Evelyn Hauck    $20.00 per hour
Gillian Lobkowicz  $20.00 per hour
Joanne Stout   $20.00 per hour
Kellon Patey   $20.00 per hour
Manuel Martinez $20.00 per hour
Matthew Darrah  $20.00 per hour
Monica Ayala-Martinez $20.00 per hour
Zachary Snider  $20.00 per hour

Adult Basic and Literacy Education-Probation
Allen Schwartz     $28.00 per hour
Kellon Patey       $20.00 per hour

Adult Basic and Literacy Education – OMJ
Allen Schwartz     $28.00 per hour
Ellen Izor         $28.00 per hour
Evelyn Hauck       $28.00 per hour
Joanne Stout       $28.00 per hour

Adult ESOL Customized Instruction-KDC
Tami Claggett      $28.00 per hour

Aspire – Administrative Assistant
Zack Snider        $20.00 per hour

Aspire Support
Christopher Ramsey $20.00 per hour
Gillian Lobkowicz  $20.00 per hour
Zack Snider        $20.00 per hour

Administrative Assistants
June Nash          $15.00 per hour
Kathleen Roderick  $19.00 per hour
Laura Atherton     $14.00 per hour
Lori Swihart       $16.00 per hour
Maria McDermott    $19.00 per hour

Ariel
Dave McNabb        $27.00 per hour
Dennis Rine        $25.00 per hour
Fred Hartman       $25.00 per hour
Jack Ransom $25.00 per hour  
John Mazzone $30.00 per hour  
Lori Mazzone $28.00 per hour  
Mark Bruns $25.00 per hour  
Rodney Huhn $25.00 per hour  
Ron Simpson $20.00 per hour  
Season Richards $25.00 per hour  
Zack Snider $25.00 per hour

Ariel- Night-Time Premium  
Dennis Rine $28.00 per hour  
Leo Collins $28.00 per hour

Building Supervisors  
Jack Ransom $18.00 per hour  
Laura Atherton $18.00 per hour  
Lori Swihart $18.00 per hour  
Ron Simpson $18.00 per hour  
Sheila Wood $18.00 per hour  
Tony Haas $18.00 per hour

Customized Business and Industrial Training- Instructors  
Donald Beers $25.00 per hour  
Fred Hartman $25.00 per hour  
Jack Ransom $25.00 per hour  
James O’Donnell $20.00 per hour  
Jeff Nelson $25.00 per hour  
Joel Sensabaugh $25.00 per hour  
John Daugherty $25.00 per hour  
Karey Broseus $23.00 per hour  
Leo Collins $25.00 per hour  
Maison Evans $25.00 per hour  
Mark Bishop $23.00 per hour  
Mark Bruns $25.00 per hour  
Micheal Giffen $25.00 per hour  
Rodney Huhn $25.00 per hour  
Ron Simpson $20.00 per hour  
Ryan Haught $25.00 per hour  
Tim Severt $20.00 per hour  
William Newsom $28.00 per hour
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Full-Time Programs
Nicole Jardell  $20.00 per hour
Sheila Thompson  $28.00 per hour
Sheila Wood  $20.00 per hour

General CNC Machining
David Abel  $25.00 per hour
Rodney Huhn  $25.00 per hour
Ron Simpson  $20.00 per hour
William Newsom  $25.00 per hour

Heavy Truck Instructor
David McNabb  $23.00 per hour
Zack Snider  $23.00 per hour

Heavy Equipment Instructor
John Daugherty  $25.00 per hour
John White  $28.00 per hour
Leo Collins  $28.00 per hour

Heating, Ventilation, and Air Conditioning (HVAC)
Fred Hartman  $25.00 per hour
Jack Ransom  $25.00 per hour
James O’Donnell  $20.00 per hour
Jeff Nelson  $25.00 per hour
John Daugherty  $25.00 per hour

Heating, Ventilation, and Air Conditioning (HVAC) – Employability
Sheila Thompson  $28.00 per hour

Healthcare-Pharmacy Technician
Paul Gaulke  $20.00 per hour

Healthcare – STNA Classroom
Beverly Tipton  $17.00 per hour
Dianann Caudill  $18.00 per hour
Janice McNealy  $17.00 per hour
June Nicodemus  $18.00 per hour
Kari Vradenburg  $22.00 per hour
Lisa Pierce-Burger  $26.00 per hour
Melissa Scott   $21.00 per hour
Patricia Goslin   $23.00 per hour
Shirley Crabtree  $23.00 per hour

Healthcare – STNA Clinical
Beverly Tipton   $17.00 per hour
Diann Caudill    $19.00 per hour
Janice McNealy   $17.00 per hour
June Nicodemus   $18.00 per hour
Kari Vradenburg  $23.00 per hour
Lisa Pierce-Burger $26.00 per hour
Melissa Scott    $22.00 per hour
Patricia Goslin  $23.00 per hour
Shirley Crabtree $23.00 per hour

Healthcare – STNA High School
Lisa Pierce-Burger $26.00 per hour
Patricia Goslin   $23.00 per hour
Shirley Crabtree  $23.00 per hour

Healthcare – STNA Coordinator/Instructor
Lisa Pierce-Burger $26.00 per hour

Licensed Massage Therapist
Anthony Burger    $20.00 per hour
Anthony DeAngelo $20.00 per hour
Carolyn Carter   $20.00 per hour
Jackie Sullivan  $18.00 per hour
Melissa Scott    $21.00 per hour
Paige McCorkle   $26.00 per hour
Traci Clagget    $20.00 per hour
Trisha Davis     $17.00 per hour

Licensed Massage Therapist Coordinator/Instructor
Paige McCorkle   $26.00 per hour

Multicraft Maintenance
Don Beers        $25.00 per hour
Fred Hartman     $25.00 per hour
Jack Ransom      $25.00 per hour
James O'Donnell $20.00 per hour
Jeff Jardell $25.00 per hour
Jeff Nelson $23.00 per hour
Joel Sensabaugh $25.00 per hour
John Daugherty $25.00 per hour
Karey Broseus $23.00 per hour
Leo Collins $25.00 per hour
Mark Bishop $23.00 per hour
Mark Bruns $25.00 per hour
Nathanial Bryant $20.00 per hour
Rodney Huhn $25.00 per hour
Ron Simpson $20.00 per hour
Ryan Haught $25.00 per hour
Steve Strelecky $25.00 per hour
Tim Severt $23.00 per hour
Zack Snider $25.00 per hour

Network Technician
Ryan Johnson $25.00 per hour
Shawn Decker $25.00 per hour

Office Technology-Medical Office Specialist
Diann Caudill $18.00 per hour
Kelly Bierkortte $21.00 per hour
Kyna McKempson $21.00 per hour
Nancy Lang $22.00 per hour
Season Richards $20.00 per hour
Sheila Wood $20.00 per hour

OSU
Donald Beers $25.00 per hour
Fred Hartman $25.00 per hour
Jack Ransom $25.00 per hour
James O'Donnell $25.00 per hour
Jeff Nelson $25.00 per hour
William Newsom $25.00 per hour
John Daugherty $25.00 per hour
John Mazzone $30.00 per hour
Lori Mazzone $28.00 per hour
Karey Broseus $25.00 per hour
Leo Collins  $25.00 per hour
Lyle Hager   $25.00 per hour
Mark Bishop  $25.00 per hour
Mark Bruns   $25.00 per hour
Mike Black   $25.00 per hour
Ryan Haught  $25.00 per hour
Season Richards $25.00 per hour
Sheila Thompson $28.00 per hour
Tim Severt   $25.00 per hour
Ron Simpson  $25.00 per hour

Power Lineman Training
David Seel    $30.00 per hour
Donald Tackett $30.00 per hour

Public Safety-AE EMT
Alan Ashcraft $21.00 per hour
Andy Baughman $21.00 per hour
Anita Stickle $21.00 per hour
Bruce Gottfried $21.00 per hour
Chad Deal     $21.00 per hour
Christopher Ferris $21.00 per hour
Christopher Redd $21.00 per hour
David McBride $21.00 per hour
David Vermaaten $21.00 per hour
Earl Miller    $27.00 per hour
Eric Burgess  $21.00 per hour
Ginger Wortman $23.00 per hour
Harold Williams $21.00 per hour
Heath Kempton $21.00 per hour
Jan Boring    $21.00 per hour
John Antol    $21.00 per hour
Lewis Bailey  $21.00 per hour
Lindsey Matheny $21.00 per hour
Michael Bailey $21.00 per hour
Mike Cronin  $21.00 per hour
Samantha Simpson $21.00 per hour
Thomas Bowman $21.00 per hour
Todd Magers   $21.00 per hour
Warren McCord $21.00 per hour
Stephen Nicholas Watling * $21.00 per hour

**Public Safety- EMT FMS**
- Alan Ashcraft $21.00 per hour
- Andy Baughman $21.00 per hour
- Anita Stickie $21.00 per hour
- Bruce Gottfried $21.00 per hour
- Chad Deal $21.00 per hour
- Christopher Ferris $21.00 per hour
- Christopher Redd $21.00 per hour
- David McBride $21.00 per hour
- David Vermaaten $21.00 per hour
- Earl Miller $27.00 per hour
- Eric Burgess $21.00 per hour
- Ginger Wortman $23.00 per hour
- Harold Williams $21.00 per hour
- Heath Kempton $21.00 per hour
- Jan Boring $21.00 per hour
- John Antol $21.00 per hour
- Lewis Bailey $21.00 per hour
- Lindsey Matheny $21.00 per hour
- Michael Bailey $21.00 per hour
- Mike Cronin $21.00 per hour
- Paul Dubeck $21.00 per hour
- Samantha Simpson $11.00 per hour
- Todd Magers $21.00 per hour
- Warren McCord $21.00 per hour
- Stephen Nicholas Watling * $21.00 per hour

**Public Safety – EMT Refresher & Paramedic Refresher**
- Anita Stickie $21.00 per hour
- Bruce Gottfried $21.00 per hour
- Chad Deal $21.00 per hour
- Christopher Ferris $21.00 per hour
- David McBride-EMT $21.00 per hour Refresher only
- David Vermaaten $21.00 per hour
- Dirk Futral $21.00 per hour
- Earl Miller $27.00 per hour
- Eric Burgess $21.00 per hour
- Ginger Wortman $23.00 per hour
Agenda – C-TEC Board of Education
June 25, 2019

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**Public Safety – EMT Assistant**

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**Public Safety -Fire 1 & 2**

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<tr>
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### Agenda – C-TEC Board of Education
### June 25, 2019

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Lewis Bailey   $24.00 per hour
Lindsey Matheny  $24.00 per hour
Mark Huggins   $24.00 per hour
Michael Bailey   $24.00 per hour
Mike Cronin   $24.00 per hour
Pamela Price   $24.00 per hour
Paul DuBeck   $24.00 per hour
Samantha Simpson  $24.00 per hour
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Terry Hughes   $24.00 per hour
Thomas Bowman   $24.00 per hour
Thomas O’Brien   $24.00 per hour
Todd Magers   $24.00 per hour
Todd Smith   $24.00 per hour
Tristan Shoults   $24.00 per hour
Warren McCord   $24.00 per hour
Stephen Nicholas Watling *  $24.00 per hour

Public Safety Assistant
Anthony Haas   $14.00 per hour
Earl Miller   $27.00 per hour
Gerald McDaniel   $13.00 per hour
June Nash   $15.00 per hour
Laura Droke   $13.00 per hour
Shelia Wood   $20.00 per hour

Public Safety Instructor/Administrative
Bruce Gottfried   $23.00 per hour
Ginger Wortman   $23.00 per hour

Public Safety Instructor/Coordinator
Earl Miller   $27.00 per hour

Public Safety-Welding
Anthony Haas   $18.00 per hour

Registered Medical Assisting
Anthony Burger   $20.00 per hour
Anthony DeAngelo  $20.00 per hour
April Fulton   $18.00 per hour  
Beverly Tipton   $17.00 per hour  
Diann Caudill   $18.00 per hour  
Dorothy Handwerk   $20.00 per hour  
June Nicodemus   $18.00 per hour  
Patricia Goslin   $23.00 per hour  
Robin Giblin   $20.00 per hour  
Season Richards   $20.00 per hour  
Traci Clagget   $20.00 per hour  

Registered Medical Assisting-Instructor/Coordinator  
Laura Droke   $22.00 per hour  

Structural and Pipe Welding/Fabrication  
Don Beers   $25.00 per hour  
Jack Ransom   $25.00 per hour  
Jeff Jardell   $25.00 per hour  
Joel Sensabaugh   $25.00 per hour  
John Daugherty   $25.00 per hour  
Karey Broseus   $23.00 per hour  
Lyle Hager   $25.00 per hour  
Mark Bishop   $23.00 per hour  
Mark Bruns   $25.00 per hour  
Nathanial Bryant   $20.00 per hour  
Rodney Huhn   $25.00 per hour  
Ron Simpson   $20.00 per hour  
Tim Severt   $23.00 per hour  

*pending background check

B. To approve the 2019-2020 C-TEC Employee Handbook

C. To approve the external group rental rates for the 2019-2020 school year, effective July 1, 2019

D. To approve the Satellite Center’s fees for the 2019-2020 school year

E. To approve the 2019-2020 C-TEC Pre-School Policy book
F. To approve a one year contract with Frontline – AESOP to provide substitute fulfillment for the 2019-2020 school year at the cost of $3,210.00.

G. To approve a contract with WeatherVane Playhouse to rent the Net Zero house from June 5, 2019 to August 11, 2019, at the approved rental rate

H. To approve a contract with Licking Memorial Hospital to have Dr. Thom D. Wood serve as Volunteer Medical Doctor for the 2019-2020 school year

I. To review and affirm the following Board Policy to meet Ohio Statute (ORC 3313.6120)

2413 Career Advising

J. To approve the following Board Policies

5610.03 Emergency Removal of Students
6325 Finances
6605 Crowdfunding
8400 School Safety
8500 Food Services

K. To approve a 3 year agreement between C-TEC and Licking County Jobs and Family Services for the purpose of One Stop Shop, effective July 1, 2019 – June 30, 2021

L. To approve an amendment on the Greenhouse Lease Agreement between C-TEC and Licking Memorial Health Systems

M. To approve the renewal of the JobsOhio Talent Delivery Master Services Agreement, effective July 1, 2019 – June 30, 2024

N. Informational: In compliance with Ohio Revised Code 3313.814, Public Law 111-296 and the Healthy, Hunger-Free Kids Act of 2010, the Current Cafeteria Standards and Updates have been submitted to the Board of Education

O. Informational: In compliance with Ohio Revised Code 3313.66 and Board Policy 5517.01, C-TEC Secondary Education Center submits the following report:

There were a total of 15 reported incidences of bullying, harassment, and
intimidation for the 2018-2019 school year, with 2 substantiated as bullying

Page 18
Agenda – C-TEC Board of Education
June 25, 2019

6. Treasurer/CFO's Recommendations
   A. To approve the financial reports for May 2019
   B. To approve the following Then and Now purchase order
      98860   The Davey Tree Expert   $6,019.00
   C. To approve a retirement contribution repayment plan
   D. To approve the FY19 Final Appropriation Resolution 2019-05
   E. To approve the FY20 Temporary Appropriation Resolution 2019-06
   F. To authorize the Treasurer/CFO to make the following transfers
      From 001 0000 General Fund to 012 0000 Adult Education
   G. To authorize the Treasurer/CFO to make the following year-end advances and subsequent return advances when funds are available
      From 001 0000 General Fund to 019 9000 Wellness

7. Hearing of the public (non-agenda items)

8. Board Members’ Comments

10. Superintendent’s Comments

11. Treasurer’s Comments

**Adjournment:** Next Meeting July 23, 2019
Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call

2. Pledge of Allegiance

3. Presentation: Mrs. Stephanie Priestnal, Director of District Services

4. Minutes of April 23, 2019 Board of Education Meeting

5. Hearing of the public (agenda items)

6. Superintendent’s Recommendations

A. Personnel

   1. To employ Erika Ballard as Adult Education Cosmetology Instructor/Coordinator, Step 0 on the Instructor/Coordinator II Salary Schedule, one (1) year limited contract, at the annual rate of $33,750.00 prorated to 195 days for the 2019-2020 school year

   2. To approve the following administrative contracts

   One-Year Limited Contract
   Noah Cooksey       CNC Machining & Ariel Corporation
   Janet Fletcher     Financial Aid Officer
Two-Year Limited Contract
Ryan Haught  HVAC Instructor/Coordinator
Aaron Stewart  Adult Education Coordinator

Three-Year Limited Contract
Leo Collins  Structural & Pipe Welding/Fabrication
Roger Elliott  Network Technician
Bradley Hager  Heavy Truck & Equipment
Erin Wheeler  ABLE Coordinator
Jason Whitlatch  Facilities Manager

3. To approve the non-renewal of administrative contract upon its expiration on July 31, 2019
Don Dean  Manufacturing Technologies Coordinator

4. To approve the following licensed personnel contracts

One-Year Limited Contract
Ashley Bauer  Career Connections
Donald Carducci  Pre-Engineering
Kaylee Phillips  Intervention Specialist
Stefanie Stanton  Business

Two-Year Limited Contract
Chad Lees  Automotive Collision Repair
Romney Stiteler  Science

Three-Year Limited Contract
Shawn Decker  Information Technology

Five-Year Limited Contract
Richard Fehrman  English
Matthew Frischen  Information Technology

Continuing Contract
Kristan Blackledge  Pre-Engineering
Andrea Scott  English
Ryan Wheeler  School Counselor
5. To approve the following classified contracts

**One-Year Limited Contact**
James Bishop  Building Operator

**Two-Year Limited Contract**
Patricia Sue Burnett  Administrative Assistant

**Continuing Contract**
Adam Brannon  Custodian
Eileen Hudson  Administrative Assistant
Ryan Miskell  Building Operator

6. To approve the following Secondary Center part-time personnel for the 2019-2020 school year

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<td>Barb Wolfe</td>
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Secondary part-time, cont.
*This is a shared position on an as needed basis

7. To approve the following teachers to be paid, at their per diem rate, additional days beyond the 184 day contract, to align C-TEC’s calendar to the Associate School’s calendar; payment will occur in June, 2020

Donald Carducci, Pre-Engineering (Licking Heights) 2 days
Bev Chopin, Teaching Professions (Licking Heights) 2 days
Shawn Decker, Information Technology (Northridge) 1 day
Carole Dunn, Pre-Engineering (Johnstown) 1 day
Dale Fife, Engineering & Science Technology (Watkins) 2 days
Taylor Gingery, Career Connections (Licking Heights) 2 days
Ryan Johnston, Information Technology (Granville) 1 day
Stefanie Stanton, Business (Granville) 1 day
Brittany Woods, Health (Licking Heights) 2 days

8. To approve the following personnel for supplemental positions at the rate of $2,400.00 for the 2019-2020 school year

Bev Chopin Educators Rising Advisor
Andrea Dickerson Educators Rising Advisor
Andrea Scott English Department Head
Jessica Karr FCCLA Advisor
Laura Atherton HOSA Advisor
Keri Vradenburg HOSA Advisor
Laura Atherton Mathematics Department Head
Nicholas Hancock Middle School Robotics Club Advisor
Adam Wallick Middle School STEM/LEGO League Advisor
Scott Karr National Technical Honor Society Advisor
Matt Darrah Science Department Head
Candace Collins SkillsUSA Advisor
Steve Strelecky SkillsUSA Advisor
Julie Ulery SkillsUSA Advisor
Heather Griffin Social Studies Department Head
Scott Karr Student Activity Advisor: Student Council
Ellen Nixon Student Activity Advisor: Student Council
Andrea Scott Student Activity Advisor: Student Council
Bev Chopin Teacher Mentor – Lead
9. To approve a one-year additional duty contract for Jessica Karr for Cafeteria Management in the amount of $2,200.00 for the 2019-2020 school year

10. To approve the following instructors to receive payment (to be billed to outside vendors) for catering events that take place outside of the regular work day, at the rate of $20.00 per hour, for the 2019-2020 school year

   Michael Carnahan
   Jessica Karr

11. To approve the following instructor to develop a course of study for Nutrition and Wellness

   Jessica Karr   $900.00

12. To approve Maison Evans to be paid a stipend of $100.00 per day for one (1) day to provide instruction at Summer Manufacturing Camp

13. To approve the following as substitute Teachers, on an as needed basis, for the 2019-2020 school year at the rate of $95.00 per day, pending annual license renewal and background check

   David Abel       Career Tech/Precision Mach.
   Michael Blowers  Academics
   Tracie Claggett  Academics/Medical
   Mike Cronin      Career-Tech/FMS
   Rebecca Friesz   Academics
   Phillip Gantt    Academics
   David Geiger     Career-Tech/Automotive
   Cherie Holland  Academics
   Douglas Linger  Career-Tech/Electrical
   Kimberly McCartney  Academics
   Edna Ridenbaugh  Academics
   Rebecca Showman  Academics
   Matthew Thompson  Academics/Vocational Education
   Dan Todoran     Academics/Vocational Education
   Jim Wiblin      Vocational Education
   Julie Wolfe     Academics/Vocational Education
14. To approve the following as substitute Administrative Assistant, on an as needed basis, for the 2019-2020 school year at the rate of $14.00 per hour

    Mary Bebout
    Jennifer Merrill

15. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2018-2019 school year

    Administrative Assistant
    Maria McDermott *  $19.00 per hour

    CP&P – Assessment Specialist
    Mikayla Fleming *  $12.50 per hour

    Customized Training – Instructor
    Maison Evans       $20.00 per hour
    Rodney Huhn        $25.00 per hour
    Zack Snider        $25.00 per hour

    *pending background check

B. To approve the Secondary Center Student Handbook for the 2019-2020 school year

C. To approve the Secondary Center Student Activity Calendar for the 2019-2020 school year

D. To approve the Secondary Center’s textbook list for the 2019-2020 school year

E. To approve the Secondary Center’s fees for the 2019-2020 school year

F. To approve Culinary Arts students to be paid the current minimum wage for catering events held outside of the school day for the 2019-2020 school year

G. To hold the first read of the 2019-2020 Employee Handbook

H. To hold the first read on the following Board Policies

    5610.03     Emergency Removal of Students
Board Policies, continued
6325 Finances
6605 Crowdfunding
8400 School Safety
8500 Food Services

I. To approve a contract with the Newark Division of Police, Licking County, for the purpose of retaining a School Resource Officer, not to exceed the amount of $45,000.00, for the 2019-2020 school year

J. To approve an agreement with the NCCER Curriculum Sponsor for services provided by Associated Builders and Contractors Central Ohio Chapter for the 2019-2020 school year, at the cost of $1,000.00

K. To approve the Adult Education Student Catalog July – December 2019

7. Treasurer/CFO's Recommendations

A. To approve the financial reports for April 2019.

B. To approve the revised Five-Year Forecast for the FY19 May Submission

C. To approve the renewal premium for liability, fleet, and property insurance through Southwestern Ohio Educational Purchasing Council at the rate of $43,032.00 for the 2019-2020 school year

D. To approve the LACA Service Agreement in the amount of $47,084.65, from July 1, 2019 to June 30, 2020

E. To approve the following Then and Now Purchase Orders

78837 Bricker & Eckler $5,249.71
78701 Ryan Johnston $3,275.00

F. To approve revisions to the following Purpose Statement & Budgets

Dental Assisting
HOSA
G. To approve the following Purpose Statement & Budgets for the 2019-2020 school year

- Adult Education Cosmetology
- Architectural and Engineering Design
- Automotive Collision Repair
- Automotive Technologies
- Clinical Care
- Construction Technology
- Cosmetology
- Criminal Justice
- Culinary Arts/The Bistro – Tip Fund
- Dental Assisting
- Diesel Power Equipment Mechanic
- Digital Design and Interactive Media
- Educators Rising
- Electrical Trades
- Family, Career and Community Leaders of America (FCCLA)
- Firefighting/EMS
- Health Occupations Students of America (HOSA)
- Medical Assisting
- National Technical Honor Society
- Physical Therapy & Exercise Science
- Positive Achievement in Career Education (PACE)
- SkillsUSA
- Social Studies
- Student Assistance Fund
- Student Council
- Welding & Metal Fabrication

8. Hearing of the public (non-agenda items)

9. Board Members’ Comments

10. Superintendent’s Comments

11. Treasurer’s Comments

12. Request Executive Session to consider the employment of a public employee

**Adjournment:** Next Meeting June 25, 2019
The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on May 28, 2019.

The meeting was called to order at 5:31 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Freddie Latella, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

19:026
Mr. Tim Carr moved and Mr. Matthew Clark seconded the approval of the Board of Education meeting minutes of April 23, 2019

YEA: CARR, CLARK, CORNMAN, LATELLA, WINTER, YOCUM, and NICCUM
The President advised the motion carried

19:027
Dr. Jennifer Cornman moved and Ms. Dianne Winter seconded the approval of the Superintendent’s Recommendations

A. Personnel

1. To employ Erika Ballard as Adult Education Cosmetology Instructor/Coordinator, Step 0 on the Instructor/Coordinator II Salary Schedule, one (1) year limited contract, at the annual rate of $33,750.00 prorated to 195 days for the 2019-2020 school year

2. To approve the following administrative contracts

One-Year Limited Contract
Noah Cooksey  CNC Machining & Ariel Corporation
Janet Fletcher  Financial Aid Officer
Two-Year Limited Contract
Ryan Haught        HVAC Instructor/Coordinator
Aaron Stewart      Adult Education Coordinator

Three-Year Limited Contract
Leo Collins        Structural & Pipe Welding/Fabrication
Roger Elliott      Network Technician
Bradley Hager      Heavy Truck & Equipment
Erin Wheeler       ABLE Coordinator
Jason Whitlatch    Facilities Manager

3. To approve the non-renewal of administrative contract upon its expiration on
July 31, 2019

Don Dean           Manufacturing Technologies Coordinator

4. To approve the following licensed personnel contracts

One-Year Limited Contract
Ashley Bauer        Career Connections
Donald Carducci     Pre-Engineering
Kaylee Phillips     Intervention Specialist
Stefanie Stanton   Business

Two-Year Limited Contract
Chad Lees           Automotive Collision Repair
Rommey Stiteler     Science

Three-Year Limited Contract
Shawn Decker        Information Technology

Five-Year Limited Contract
Richard Fehrman     English
Matthew Frischen    Information Technology

Continuing Contract
Kristan Blackledge  Pre-Engineering
Andrea Scott        English
Ryan Wheeler        School Counselor
5. To approve the following classified contracts

**One-Year Limited Contact**
James Bishop Building Operator

**Two-Year Limited Contract**
Patricia Sue Burnett Administrative Assistant

**Continuing Contract**
Adam Brannon Custodian
Eileen Hudson Administrative Assistant
Ryan Miskell Building Operator

6. To approve the following Secondary Center part-time personnel for the 2019-2020 school year

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Rate</th>
<th>Average Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Destiny Needles</td>
<td>Aide: Bistro</td>
<td>salary schedule</td>
<td>28 hours/week</td>
</tr>
<tr>
<td>Tessa Hughes</td>
<td>Aide: Cosmetology</td>
<td>salary schedule</td>
<td>25 hours/week</td>
</tr>
<tr>
<td>Barb Wolfe</td>
<td>Aide: Preschool</td>
<td>salary schedule</td>
<td>27.5 hours/week</td>
</tr>
<tr>
<td>Jennifer Merrill</td>
<td>Boulevard Receptionist</td>
<td>$14.00/hour</td>
<td>27.5 hours/week</td>
</tr>
<tr>
<td>Leslie DeRolph</td>
<td>Building Monitor</td>
<td>$13.00/hour</td>
<td>27.5 hours/week</td>
</tr>
<tr>
<td>Bradley Palmer</td>
<td>Building Monitor</td>
<td>$13.00/hour</td>
<td>27.5 hours/week</td>
</tr>
<tr>
<td>Megan Bilger</td>
<td>Cafeteria Worker</td>
<td>salary schedule</td>
<td>28 hours/week</td>
</tr>
<tr>
<td>Kyra Schumaker</td>
<td>Cafeteria Worker</td>
<td>salary schedule</td>
<td>28 hours/week</td>
</tr>
<tr>
<td>Dale Backland</td>
<td>FACTS Tutor</td>
<td>$20.00/hour</td>
<td>25 hours/week</td>
</tr>
<tr>
<td>Ann Thum</td>
<td>FACTS Tutor</td>
<td>$20.00/hour</td>
<td>25 hours/week</td>
</tr>
<tr>
<td>Jennifer Wilkes</td>
<td>FACTS Tutor</td>
<td>$20.00/hour</td>
<td>25 hours/week</td>
</tr>
<tr>
<td>Linda Thornton</td>
<td>Free &amp; Reduced Lunch Coordinator</td>
<td>salary schedule</td>
<td>28 hours/week</td>
</tr>
<tr>
<td>Eydie Hoskinson</td>
<td>Kitchen Manager</td>
<td>salary schedule</td>
<td>28 hours/week</td>
</tr>
<tr>
<td>Matt Darrah</td>
<td>Saturday School Supervisor *</td>
<td>$18.00/hour</td>
<td>4 hours/week</td>
</tr>
<tr>
<td>Heather Griffin</td>
<td>Saturday School Supervisor *</td>
<td>$18.00/hour</td>
<td>4 hours/week</td>
</tr>
<tr>
<td>Bradley Palmer</td>
<td>Saturday School Supervisor *</td>
<td>$18.00/hour</td>
<td>4 hours/week</td>
</tr>
<tr>
<td>Vicki Reed</td>
<td>School-to-Work</td>
<td>$25.00/hour</td>
<td>25-29 hours/week</td>
</tr>
<tr>
<td>Matt Darrah</td>
<td>Wednesday School Supervisor (as needed)</td>
<td>$18.00/hour</td>
<td>1 hour/week</td>
</tr>
</tbody>
</table>

*This is a shared position on an as needed basis*
7. To approve the following teachers to be paid, at their per diem rate, additional days beyond the 184 day contract, to align C-TEC’s calendar to the Associate School’s calendar; payment will occur in June, 2020

Donald Carducci, Pre-Engineering (Licking Heights) 2 days
Bev Chopin, Teaching Professions (Licking Heights) 2 days
Shawn Decker, Information Technology (Northridge) 1 day
Carole Dunn, Pre-Engineering (Johnstown) 1 day
Dale Fife, Engineering & Science Technology (Watkins) 2 days
Taylor Gingery, Career Connections (Licking Heights) 2 days
Ryan Johnston, Information Technology (Granville) 1 day
Stefanie Stanton, Business (Granville) 1 day
Brittany Woods, Health (Licking Heights) 2 days

8. To approve the following personnel for supplemental positions at the rate of $2,400.00 for the 2019-2020 school year

Bev Chopin Educators Rising Advisor
Andrea Dickerson Educators Rising Advisor
Andrea Scott English Department Head
Jessica Karr FCCLA Advisor
Laura Atherton HOSA Advisor
Keri Vradenburg HOSA Advisor
Laura Atherton Mathematics Department Head
Nicholas Hancock Middle School Robotics Club Advisor
Adam Wallick Middle School STEM/LEGO League Advisor
Scott Karr National Technical Honor Society Advisor
Matt Darrah Science Department Head
Candace Collins SkillsUSA Advisor
Steve Strelecky SkillsUSA Advisor
Julie Ulery SkillsUSA Advisor
Heather Griffin Social Studies Department Head
Scott Karr Student Activity Advisor: Student Council
Ellen Nixon Student Activity Advisor: Student Council
Andrea Scott Student Activity Advisor: Student Council
Bev Chopin Teacher Mentor – Lead

9. To approve a one-year additional duty contract for Jessica Karr for Cafeteria Management in the amount of $2,200.00 for the 2019-2020 school year
10. To approve the following instructors to receive payment (to be billed to outside vendors) for catering events that take place outside of the regular work day, at the rate of $20.00 per hour, for the 2019-2020 school year

   Michael Carnahan
   Jessica Karr

11. To approve the following instructor to develop a course of study for Nutrition and Wellness

   Jessica Karr $900.00

12. To approve Maison Evans to be paid a stipend of $100.00 per day for one (1) day to provide instruction at Summer Manufacturing Camp

13. To approve the following as substitute Teachers, on an as needed basis, for the 2019-2020 school year at the rate of $95.00 per day, pending annual license renewal and background check

   David Abel               Career Tech/Precision Mach.
   Michael Blowers         Academics
   Tracie Claggett         Academics/Medical
   Mike Cronin             Career-Tech/FMS
   Rebecca Friesz          Academics
   Phillip Gantt           Academics
   David Geiger            Career-Tech/Automotive
   Cherie Holland          Academics
   Douglas Linger          Career-Tech/Electrical
   Kimberly McCartney      Academics
   Edna Ridenbaugh        Academics
   Rebecca Showman         Academics
   Matthew Thompson        Academics/Vocational Education
   Dan Todoran             Academics/Vocational Education
   Jim Wiblin              Vocational Education
   Julie Wolfe             Academics/Vocational Education

14. To approve the following as substitute Administrative Assistant, on an as needed basis, for the 2019-2020 school year at the rate of $14.00 per hour

   Mary Bebout
   Jennifer Merrill
15. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2018-2019 school year

Administrative Assistant
Maria McDermott * $19.00 per hour

CP&P – Assessment Specialist
Mikayla Fleming * $12.50 per hour

Customized Training – Instructor
Maison Evans $20.00 per hour
Rodney Huhn $25.00 per hour
Zack Snider $25.00 per hour

*pending background check

B. To approve the Secondary Center Student Handbook for the 2019-2020 school year

C. To approve the Secondary Center Student Activity Calendar for the 2019-2020 school year

D. To approve the Secondary Center’s textbook list for the 2019-2020 school year

E. To approve the Secondary Center’s fees for the 2019-2020 school year

F. To approve Culinary Arts students to be paid the current minimum wage for catering events held outside of the school day for the 2019-2020 school year

G. To hold the first read of the 2019-2020 Employee Handbook

H. To hold the first read on the following Board Policies

5610.03 Emergency Removal of Students
6325 Finances
6605 Crowdfunding
8400 School Safety
8500 Food Services
I. To approve a contract with the Newark Division of Police, Licking County, for the purpose of retaining a School Resource Officer, not to exceed the amount of $45,000.00, for the 2019-2020 school year

J. To approve an agreement with the NCCER Curriculum Sponsor for services provided by Associated Builders and Contractors Central Ohio Chapter for the 2019-2020 school year, at the cost of $1,000.00

K. To approve the Adult Education Student Catalog July – December 2019

L. To approve a contract with Triple H Enterprises, for the purpose of parking lot resurfacing, at the cost of $429,093.00

YEA: CORNMAN, WINTER, CARR, CLARK, LATELLA, YOCUM, and NICCUM

The President advised the motion carried

Mr. Tim Carr left the meeting at 5:50 p.m.

19:028

Mr. Forest Yocum moved and Dr. Jennifer Cornman seconded the approval of the Treasurer/CFO’s Recommendations

A. To approve the financial reports for April 2019.

B. To approve the revised Five-Year Forecast for the FY19 May Submission

C. To approve the renewal premium for liability, fleet, and property insurance through Southwestern Ohio Educational Purchasing Council at the rate of $43,032.00 for the 20019-2020 school year

D. To approve the LACA Service Agreement in the amount of $47,084.65, from July 1, 2019 to June 30, 2020

E. To approve the following Then and Now Purchase Orders

78837  Bricker & Eckler $5,249.71
78701  Ryan Johnston $3,275.00

F. To approve revisions to the following Purpose Statement & Budgets

Dental Assisting
HOSA
G. To approve the following Purpose Statement & Budgets for the 2019-2020 school year

Adult Education Cosmetology
Architectural and Engineering Design
Automotive Collision Repair
Automotive Technologies
Clinical Care
Construction Technology
Cosmetology
Criminal Justice
Culinary Arts/The Bistro – Tip Fund
Dental Assisting
Diesel Power Equipment Mechanic
Digital Design and Interactive Media
Educators Rising
Electrical Trades
Family, Career and Community Leaders of America (FCCLA)
Firefighting/EMS
Health Occupations Students of America (HOSA)
Medical Assisting
National Technical Honor Society
Physical Therapy & Exercise Science
Positive Achievement in Career Education (PACE)
SkillsUSA
Social Studies
Student Assistance Fund
Student Council
Welding & Metal Fabrication

YEA: YOCUM, CORNMAN, CLARK, LATELLA, WINTER, and NICCUM

The President advised the motion carried
19:029

Dr. Jennifer Cornman moved and Mr. Matthew Clark seconded the motion that the meeting be adjourned

YEA:  CORNMAN, CLARK, LATELLA, WINTER, YOCUM, and NICCUM
President advised the meeting be adjourned at 6:08 p.m.

_____________________________
President

_____________________________
Treasurer/CFO

CERTIFICATE
(Ohio Revised Code Section 5705.412)

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY:  Benjamin R. Streby, Treasurer/CFO

BY:  Joyce L. Malainy, Ed.D. Superintendent

BY:  Bev Niccum, Board President
Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call

2. Pledge of Allegiance

3. Presentation: Mrs. Lauren Massie, Director of Adult Education

4. Minutes of March 21, 2019 Board of Education Meeting

5. Hearing of the public (agenda items)

6. Superintendent’s Recommendations

   A. Personnel

      1. To accept the resignation of Theodore McNamara, Public Safety Instructor, effective April 11, 2019

      2. To accept the resignation, for the purpose of retirement, of Sherrie Waller, Director’s Administrative Assistant, effective August 30, 2019

      3. To accept the resignation, for the purpose of retirement, of Glenn Wilson, Facilities Mechanic, effective August 30, 2019

      4. To employ Shelly Blubaugh as EMIS Officer, Step 6 on the Officer Salary Schedule, on a thirteen (13) month contract from July 1, 2019 through July 30, 2020, at the annual rate of $57,120.00
5. To employ Carole Dunn as Pre-Engineering Instructor at Johnstown Middle School, Class V, Step 25 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of $81,125.00 for the 2019-2020 school year, pending background check.

6. To approve Candace Collins, Criminal Justice Instructor, to provide tutoring services for students on an as needed basis, at the rate of $25.00 per hour for 5 hours per week for the 2018-2019 school year.

7. To approve the following as part-time Custodians, June 3 through August 9, 2019, on an as needed basis, at the rate of $14.00 per hour, not to exceed 28 hours per week.

   Eydie Hoskinson
   Kyra Shumaker

8. To approve the following C-TEC van drivers for the 2019-2020 school year.

   David Abel       Substitute van driver, as needed       $11.77 per hour
   Dave Geiger      Substitute van driver, as needed       $11.77 per hour
   Sean Kern
   Greg King
   Bruce Piper
   Stephanie Priestnal
   Victoria Reed
   Steve Strelecky

9. To approve Brittany Woods, Health Instructor at Licking Heights, to be paid a stipend of $100.00 per day for attending Train the Trainer Training July 13-14 and July 20-21, 2019 which will enable her to serve as the District Program Coordinator for the C-TEC STNA program. Expenses, travel, and registration to be paid according to C-TEC Board Policy.

10. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2018-2019 school year.

    Aspire Instructor (ABLE Local)
    Cassie Spain       $20.00 per hour
AE Part-time, continued
HVAC Instructor
James O’Donnell $20.00 per hour

B. To commend all Administrative and Support Staff for Administrative Professional’s Week, April 22 through April 26, 2019

C. To commend the C-TEC Teaching Staff for National Teacher Appreciation Week, May 6 through May 10, 2019

D. To commend the following C-TEC Staff who have served the District for ten (10) and twenty (20) years

Ten Years
Gayle Cronin, Medical Assisting Instructor
Jennifer Glover, Intervention Specialist
Benjamin R. Streby, Treasurer/CFO

Twenty Years
Jill LeMaster, Science Instructor
Joyce L. Malainy, Ed.D., Superintendent

E. To approve the Satellite Center’s textbook list for the 2019-2020 school year

F. To hold the first read of the Secondary Center Student Handbook for the 2019-2020 school year

G. To approve the HOSA out of state field trip to Orlando, FL June 19-22, 2019. The students will be competing in the HOSA National Leadership Conference; the trip will be paid for by fundraisers, student activity funds, and students/parents

H. To approve the C-TEC Board of Education support of $200.00 per student for the following students from HOSA student organization who will be attending the National Leadership Conference in Orlando, FL June 19-22, 2019

<table>
<thead>
<tr>
<th>Student</th>
<th>Home School</th>
<th>Competition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Serena Escobar</td>
<td>Watkins</td>
<td>EMT</td>
</tr>
<tr>
<td>Eowyn Frail</td>
<td>Granville</td>
<td>EMT</td>
</tr>
<tr>
<td>Benjamin Gibson</td>
<td>Granville</td>
<td>Medical Law &amp; Ethics</td>
</tr>
</tbody>
</table>
HOSA, continued
Shelby Glaub  Lakewood  Medical Assisting
Daniel Hect   Granville  EMT
Haley Knoefel  Utica   Medical Assisting
Lawrence Tittle  Lakewood  EMT

I. To approve the SkillsUSA out of state field trip to Louisville, KY June 24-28, 2019. The students will be competing in the SkillsUSA National Leadership Conference; the trip will be paid for by fundraisers, student activity funds, and students/parents.

J. To approve the C-TEC Board of Education support of $200.00 per student for the following student from SkillsUSA student organization who will be attending the National Leadership and Skills Conference in Louisville, KY June 24-28, 2019

<table>
<thead>
<tr>
<th>Student</th>
<th>Home School</th>
<th>Competition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hunter Shumaker</td>
<td>Licking Valley</td>
<td>Carpentry</td>
</tr>
</tbody>
</table>

K. To approve a contract with the Elks Lodge for the purpose of Prom venue rental, April 6, 2019, at the cost of $300.00

L. To approve a contract with WCLT Radio, Inc. for the purpose of marketing, April 8 – 22, 2019, at the cost of $1,674.00

M. To approve a contract with the Hartford Fair for the purpose of marketing, August 4-10, 2019, at the cost of $250.00

N. To approve a contract with Big City Photo Booths for the purpose of Prom pictures, April 6, 2019 at the cost of $500.00

O. To approve Resolution 2019-02 Waiving Competitive Bidding for Restroom Partitions and Related Work and Authorizing Superintendent and Treasurer/CFO to Proceed with the Work

7. Treasurer/CFO's Recommendations

A. To approve the financial reports for March 2019
B. To offer student accident insurance through Student Protective Agency (Guarantee Trust Life Insurance Company) for the 2019-2020 school year at the following cost:

- School Time Plan: $37.00
- Twenty-four Hour Plan: $91.00

C. To approve a lease agreement between C-TEC and Rebecca Hensley to maintain the grounds not currently being mowed

D. To approve Resolution 2019-03 Waiving Notice Periods and Approving a Tax Increment Financing Exemption to be Granted by Etna Township (Licking County), Ohio and a CRA Agreement to be entered into by Licking County, Ohio

E. To approve Resolution 2019-04 Amended Appropriations

8. Hearing of the public (non-agenda items)

9. Board Members’ Comments

10. Superintendent’s Comments

11. Treasurer’s Comments

12. Request Executive Session to consider the employment of a public employee

Adjournment: Next Meeting May 28, 2019
The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on April 23, 2019.

The meeting was called to order at 5:32 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Mr. Freddie Latella, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

19:020
Mr. Freddie Latella moved and Mr. Forest Yocum seconded the approval of the Board of Education meeting minutes of March 21, 2019

YEA: LATELLA, YOCUM, CARR, WINTER, and NICCUM
ABSTAIN: CLARK
The President advised the motion carried

19:021
Ms. Dianne Winter moved and Mr. Matthew Clark seconded the approval of the Superintendent’s Recommendations

A. Personnel

1. To accept the resignation of Theodore McNamara, Public Safety Instructor, effective April 11, 2019

2. To accept the resignation, for the purpose of retirement, of Sherrie Waller, Director’s Administrative Assistant, effective August 30, 2019

3. To accept the resignation, for the purpose of retirement, of Glenn Wilson, Facilities Mechanic, effective August 30, 2019

4. To employ Shelly Blubaugh as EMIS Officer, Step 6 on the Officer Salary Schedule, on a thirteen (13) month contract from July 1, 2019 through July 30, 2020, at the annual rate of $57,120.00
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6. To approve Candace Collins, Criminal Justice Instructor, to provide tutoring services for students on an as needed basis, at the rate of $25.00 per hour for 5 hours per week for the 2018-2019 school year.

7. To approve the following as part-time Custodians, June 3 through August 9, 2019, on an as needed basis, at the rate of $14.00 per hour, not to exceed 28 hours per week.

   Eydie Hoskinson
   Kyra Shumaker

8. To approve the following C-TEC van drivers for the 2019-2020 school year.

   David Abel  Substitute van driver, as needed  $11.77 per hour
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   Greg King
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9. To approve Brittany Woods, Health Instructor at Licking Heights, to be paid a stipend of $100.00 per day for attending Train the Trainer Training July 13-14 and July 20-21, 2019 which will enable her to serve as the District Program Coordinator for the C-TEC STNA program. Expenses, travel, and registration to be paid according to C-TEC Board Policy.

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    HVAC Instructor
    James O’Donnell  $20.00 per hour
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C. To commend the C-TEC Teaching Staff for National Teacher Appreciation Week, May 6 through May 10, 2019

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Jennifer Glover, Intervention Specialist
Benjamin R. Streby, Treasurer/CFO

Twenty Years
Jill LeMaster, Science Instructor
Joyce L. Malainy, Ed.D., Superintendent

E. To approve the Satellite Center’s textbook list for the 2019-2020 school year

F. To hold the first read of the Secondary Center Student Handbook for the 2019-2020 school year

G. To approve the HOSA out of state field trip to Orlando, FL June 19-22, 2019. The students will be competing in the HOSA National Leadership Conference; the trip will be paid for by fundraisers, student activity funds, and students/parents

H. To approve the C-TEC Board of Education support of $200.00 per student for the following students from HOSA student organization who will be attending the National Leadership Conference in Orlando, FL June 19-22, 2019

<table>
<thead>
<tr>
<th>Student</th>
<th>Home School</th>
<th>Competition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Serena Escobar</td>
<td>Watkins</td>
<td>EMT</td>
</tr>
<tr>
<td>Eowyn Frail</td>
<td>Granville</td>
<td>EMT</td>
</tr>
<tr>
<td>Benjamin Gibson</td>
<td>Granville</td>
<td>Medical Law &amp; Ethics</td>
</tr>
<tr>
<td>Shelby Glaub</td>
<td>Lakewood</td>
<td>Medical Assisting</td>
</tr>
<tr>
<td>Daniel Hect</td>
<td>Granville</td>
<td>EMT</td>
</tr>
<tr>
<td>Haley Knoefel</td>
<td>Utica</td>
<td>Medical Assisting</td>
</tr>
<tr>
<td>Lawrence Tittle</td>
<td>Lakewood</td>
<td>EMT</td>
</tr>
</tbody>
</table>
I. To approve the SkillsUSA out of state field trip to Louisville, KY June 24-28, 2019. The students will be competing in the SkillsUSA National Leadership Conference; the trip will be paid for by fundraisers, student activity funds, and students/parents.

J. To approve the C-TEC Board of Education support of $200.00 per student for the following student from SkillsUSA student organization who will be attending the National Leadership and Skills Conference in Louisville, KY June 24-28, 2019.

<table>
<thead>
<tr>
<th>Student</th>
<th>Home School</th>
<th>Competition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hunter Shumaker</td>
<td>Licking Valley</td>
<td>Carpentry</td>
</tr>
</tbody>
</table>

K. To approve a contract with the Elks Lodge for the purpose of Prom venue rental, April 6, 2019, at the cost of $300.00.

L. To approve a contract with WCLT Radio, Inc. for the purpose of marketing, April 8 – 22, 2019, at the cost of $1,674.00.

M. To approve a contract with the Hartford Fair for the purpose of marketing, August 4-10, 2019, at the cost of $250.00.

N. To approve a contract with Big City Photo Booths for the purpose of Prom pictures, April 6, 2019 at the cost of $500.00.

O. To approve Resolution 2019-02 Waiving Competitive Bidding for Restroom Partitions and Related Work and Authorizing Superintendent and Treasurer/CFO to Proceed with the Work.

P. To approve a contract with The Virtues Golf Club for the purpose of Senior Breakfast, May 22, 2019, at the cost of $100 deposit plus the cost of food per student attending.

Q. To approve a lease agreement with Annie’s Frozen Yogurt for the purpose of equipment and license agreement for the 2019-2020 school year at the cost of $400.00 plus product minimum.

YEA: WINTER, CLARK, CARR, LATELLA, YOCUM, and NICCUM
The President advised the motion carried

19:022

Mr. Matthew Clark moved and Mr. Tim Carr seconded the approval of the Treasurer/CFO’s Recommendations.
A. To approve the financial reports for March 2019

B. To offer student accident insurance through Student Protective Agency (Guarantee Trust Life Insurance Company) for the 2019-2020 school year at the following cost:

- School Time Plan $37.00
- Twenty-four Hour Plan $91.00

C. To approve a lease agreement between C-TEC and Rebecca Hensley to maintain the grounds not currently being mowed

D. To approve Resolution 2019-03 Waiving Notice Periods and Approving a Tax Increment Financing Exemption to be Granted by Etna Township (Licking County), Ohio and a CRA Agreement to be entered into by Licking County, Ohio

YEA: CLARK, YOCUM, CARR, WINTER, and NICCUM
ABSTAN: LATELLA
The President advised the motion carried

19:023

Mr. Matthew Clark moved and Mr. Forest Yocum seconded the approval of the Treasurer/CFO’s recommendation

D. To approve Resolution 2019-03 Waiving Notice Periods and Approving a Tax Increment Financing Exemption to be Granted by Etna Township (Licking County), Ohio and a CRA Agreement to be entered into by Licking County, Ohio

YEA: CLARK, YOCUM, CARR, WINTER, and NICCUM
ABSTAN: LATELLA
The President advised the motion carried

19:024

Mr. Tim Carr moved and Ms. Dianne Winter seconded to enter into Executive Session to consider the employment of a public employee

YEA: CARR, WINTER, CLARK, LATELLA, YOCUM, and NICCUM
The President advised to motion carried

The Board entered into Executive Session at 6:12 p.m.

The Board returned to Regular Session at 6:28 p.m.
19:025

Mr. Tim Carr moved and Ms. Dianne Winter seconded the motion that the meeting be adjourned

YEA: CARR, WINTER, CLARK, LATELLA, YOCUM, and NICCUM

President advised the meeting be adjourned at 6:29 p.m.

_____________________________
President

_____________________________
Treasurer/CFO

CERTIFICATE
(Ohio Revised Code Section 5705.412)

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: ___________________________________ BY: ___________________________
Benjamin R. Streby, Treasurer/CFO Joyce L. Malainy, Ed.D. Superintendent

BY: ___________________________________
Bev Niccum, Board President
Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call

2. Pledge of Allegiance

3. Presentation: Ms. Michelle Snow, Director of Secondary Center

4. Minutes of February 26, 2019 Board of Education Meeting

5. Hearing of the public (agenda items)

6. Superintendent’s Recommendations

   A. Personnel

       1. To accept the resignation of Timothy Jacobs, Math Instructor, effective June 30, 2019

       2. To accept the resignation of Ronald Hill, Adult Education Massage Therapy Instructor, effective February 21, 2019

       3. To employ James R. Davis as Math Instructor, Class II, Step 6 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of $46,940.00 for the 2019-2020 school year, pending background check

       4. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2018-2019 school year
B. To close the Visual Design and Imaging Satellite Program located at Granville High School, effective June 2019
C. To approve a contract with the Newark Division of Police, Licking County, for the purpose of Prom Security on April 6, 2019.

D. To approve a contract with the Newark Division of Police, Licking County, for the purpose of Honors Ceremony Security on May 24, 2019.

E. To commend and thank the following Culinary Arts students and staff for showing professionalism, pride, and dedication preparing the Coughlin “You Made a Difference” Award Dinner:

   - Jason Crumbley  Culinary Arts 1 (Utica)
   - Kenneth Franken  Culinary Arts 1 (Watkins Memorial)
   - Holley Lane  Culinary Arts 1 (Licking Valley)
   - Alexis Lyon  Culinary Arts 1 (Northridge)
   - Jonathon McComas  Culinary Arts 1 (Granville)
   - Andrew Stanley  Culinary Arts 1 (Watkins Memorial)
   - Tyler Stuhr  Culinary Arts 1 (Licking Valley)
   - Chef Jessica Karr  Culinary Arts Instructor
   - Eydie Koski  Cook
   - Jessica Romine  Head Cook
   - Linda Thornton  Free & Reduced Lunch Coordinator

F. Donation:

   - AlphaLink Communications  
     Karla Carson  
     1496 West Main Street  
     Newark, OH 43055  
     $500.00 - Women in IT Scholarship Fund

   - Sally Beauty Supplies  
     Jessica Luthi-Green  
     959-A Hebron Road  
     Heath, OH 43056  
     Hair color and Developer (quantity: 20) to be used by AE Cosmetology program

7. Treasurer/CFO's Recommendations:

   A. To approve the financial reports for February 2019
B. To approve the following Then and Now Purchase Order

78630       Bricker & Eckler       $7,750.14

8. Hearing of the public (non-agenda items)

9. Board Members’ Comments

10. Superintendent’s Comments

11. Treasurer’s Comments

12. Request Executive Session to consider the employment of a public employee with possible action to follow

Adjournment: Next Meeting April 23, 2019
The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on March 21, 2019.

The meeting was called to order at 5:32 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Dr. Jennifer Cornman, Mr. Freddie Latella, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

19:016
Dr. Jennifer Cornman moved and Mr. Tim Carr seconded the approval of the Board of Education meeting minutes of February 26, 2019

YEA: CORNMAN, CARR, LATELLA, WINTER, YOCUM, and NICCUM
The President advised the motion carried

19:017
Mr. Freddie Latella moved and Dr. Jennifer Cornman seconded the approval of the Superintendent’s Recommendations

A. Personnel

1. To accept the resignation of Timothy Jacobs, Math Instructor, effective June 30, 2019

2. To accept the resignation of Ronald Hill, Adult Education Massage Therapy Instructor, effective February 21, 2019

3. To employ James R. Davis as Math Instructor, Class II, Step 6 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of $46,940.00 for the 2019-2020 school year, pending background check

4. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2018-2019 school year
AE Part-time
Ariel – Instructor
Rodney Huhn * $25.00 per hour

Customized Business & Industry Training
Rodney Huhn * $25.00 per hour

General & CNC Machining – Instructor
Rodney Huhn * $25.00 per hour

Licensed Massage Therapy – (A & P Instructor)
Anthony DeAngelo * $20.00 per hour

Multicraft Maintenance – Instructor
Rodney Huhn * $25.00 per hour

Office Technology – Instructor
Kelly Bierkotte * $21.00 per hour

Public Safety – Customized Training Instructor
Jaime Jones * $24.00 per hour

Public Safety – Fire 1 & 2 Instructor
Jaime Jones * $21.00 per hour

Public Safety – FMS Fire Instructor
Jaime Jones * $21.00 per hour

Registered Medical Assistant – Instructor
Anthony DeAngelo * $20.00 per hour

Structural Pipe & Feb Welding Instructor
Rodney Huhn * $25.00 per hour

*pending background check

5. To employ Brittany Woods as Health Instructor at Licking Heights High School, Class I, Step 7 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of $46,275.00 for the 2019-2020 school year, pending background check
6. To approve Jessica Young for the following substitute positions on an as needed basis for the 2018-2019 school year, pending background check

   Boulevard Receptionist  $14.00 per hour
   Building Monitor       $13.00 per hour
   Cafeteria Worker       $10.60 per hour

B. To close the Visual Design and Imaging Satellite Program located at Granville High School, effective June 2019

C. To approve a contract with the Newark Division of Police, Licking County, for the purpose of Prom Security on April 6, 2019

D. To approve a contract with the Newark Division of Police, Licking County, for the purpose of Honors Ceremony Security on May 24, 2019

E. To commend and thank the following Culinary Arts students and staff for showing professionalism, pride, and dedication preparing the Coughlin “You Made a Difference” Award Dinner

   Jason Crumbley    Culinary Arts 1 (Utica)
   Kenneth Franken   Culinary Arts 1 (Watkins Memorial)
   Holley Lane       Culinary Arts 1 (Licking Valley)
   Alexis Lyon       Culinary Arts 1 (Northridge)
   Jonathon McComas  Culinary Arts 1 (Granville)
   Andrew Stanley    Culinary Arts 1 (Watkins Memorial)
   Tyler Stuhr       Culinary Arts 1 (Licking Valley)
   Chef Jessica Karr Culinary Arts Instructor
   Eydie Koski       Cook
   Jessica Romine    Head Cook
   Linda Thornton    Free & Reduced Lunch Coordinator

F. Donation

   AlphaLink Communications
   Karla Carson
   1496 West Main Street
   Newark, OH 43055
   $500.00 - Women in IT Scholarship Fund
Donations, continued
Sally Beauty Supplies
Jessica Luthi-Green
959-A Hebron Road
Heath, OH 43056
Hair color and Developer (quantity: 20) to be used by AE Cosmetology program

YEA: LATELLA, CORNMAN, CARR, WINTER, YOCUM, and NICCUM
The President advised the motion carried

19:018
Dr. Jennifer Cornman moved and Mr. Forest Yocum seconded the approval of the Treasurer/CFO’s Recommendations

A. To approve the financial reports for February 2019

B. To approve the following Then and Now Purchase Order

| 78630 | Bricker & Eckler | $7,750.14 |

YEA: CORNMAN, YOCUM, CARR, LATELLA, WINTER, and NICCUM
The President advised the motion carried

19:019
Mr. Forest Yocum moved and Ms. Dianne Winter seconded the motion that the meeting be adjourned

YEA: YOCUM, WINTER, CARR, CORNMAN, LATELLA, and NICCUM
President advised the meeting be adjourned at 6:11 p.m.

_____________________________
President

_____________________________
Treasurer/CFO
CERTIFICATE
(Ohio Revised Code Section 5705.412)

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: Benjamin R. Streby, Treasurer/CFO
    Joyce L. Malainy, Ed.D. Superintendent

BY: Bev Niccum, Board President
Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call

2. Pledge of Allegiance

3. Presentation: Joyce L. Malainy/Collective Bargaining Agreement

4. Presentation: Mrs. Stephanie Priestnal, Director of District Services

5. Minutes of January 9, 2019 Board of Education Regular and Organizational Meetings

6. Hearing of the public (agenda items)

7. Superintendent’s Recommendations

   A. To approve the C-TEC TEA Collective Bargaining Agreement for a period of three (3) years, effective July 1, 2019

   B. Personnel

      1. To accept the resignation of Thomas A. Pullem, Machine Assembly Instructor/Coordinator, effective January 28, 2019

      2. To accept the resignation of Pamela S. Hoffman, Adult Education Welcome Center, effective May 31, 2019
3. To accept the resignation for the purpose of retirement, of Jennifer Kinsley, Visual Design & Imaging Instructor, effective May 31, 2019

4. To approve Megan Bilger as substitute Cafeteria Worker, on an as needed basis, for the 2018-2019 school year at the rate of $10.60 per hour, pending background check

5. To approve Tracie Claggett as substitute teacher, on an as needed basis, for the 2018-2019 school year at the rate of $95.00 per day, pending licensure and background checks

6. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2018-2019 school year

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Career Enhancement Instructor</td>
<td>Tessann Peyton</td>
<td>$18.00 per hour</td>
</tr>
<tr>
<td></td>
<td>Zack Snider</td>
<td>$20.00 per hour</td>
</tr>
<tr>
<td>Customized Training Instructor</td>
<td>James O’Donnell *</td>
<td>$20.00 per hour</td>
</tr>
<tr>
<td>Licensed Massage Therapy (A &amp; P Instructor)</td>
<td>Tracie Claggett *</td>
<td>$20.00 per hour</td>
</tr>
<tr>
<td>Multicraft Maintenance Instructor</td>
<td>James O’Donnell *</td>
<td>$20.00 per hour</td>
</tr>
<tr>
<td>OSU Instructor</td>
<td>James O’Donnell *</td>
<td>$25.00 per hour</td>
</tr>
<tr>
<td>Public Safety - Customized Training Instructor</td>
<td>Duane Price *</td>
<td>$24.00 per hour</td>
</tr>
<tr>
<td>Public Safety - Fire 1 &amp; 2 Instructor</td>
<td>Duane Price *</td>
<td>$21.00 per hour</td>
</tr>
<tr>
<td>Public Safety - FMS Fire Instructor</td>
<td>Duane Price *</td>
<td>$21.00 per hour</td>
</tr>
</tbody>
</table>
Adult Education part-time, continued
Registered Medial Assistant Instructor
Tracie Claggett * $20.00 per hour
April Fulton * $18.00 per hour

Structural Pipe & Fab Welding Instructor
James O'Donnell * $20.00 per hour
*pending background check

C. To approve the Pre-Engineering Program, to be housed at Johnstown Middle School, beginning the 2019-2020 school year

D. To approve the Health Science Program to be housed at Licking Heights High School, beginning the 2019-2020 school year

E. Donations

Ericka Haines
Administrative Specialist II
Licking County Board of DD
195 Union Street, Suite B2
Newark, OH 43055
8 LED Nail Lamps to be used by Cosmetology programs

Teresa R. Robertson
7732 Worley Drive
Blacklick, OH 43004
2009 Chevrolet HHR - to be used by the Auto Technology program

8. Treasurer's Recommendations

A. To approve the financial reports for January 2019

B. To approve revisions to the following Purpose Statement & Budgets

Construction Technology
Welding & Metal Fabrication
C. To approve the following Then and Now purchase

78554    Fifth Third    $9,293.00

D. To approve Resolution 2019-01 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Then to the County Auditor

9. Hearing of the public (non-agenda items)

10. Board Members’ Comments

11. Superintendent’s Comments

12. Treasurer's Comments

13. Request Executive Session to consider the employment of a public employee and to consider the compensation of public employees, with possible Board action to follow

**Adjournment:** Next Meeting March 21, 2019
The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on February 26, 2019.

Ms. Dianne Winter was administered the Oath of Office by Benjamin R. Streby, Treasurer/CFO prior to the meeting.

The meeting was called to order at 5:33 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Freddie Latella, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

19:010
Mr. Forest Yocum moved and Mr. Matthew Clark seconded the approval of the Board of Education Organizational and Regular meeting minutes of January 9, 2019

YEA: YOCUM, CLARK, CARR, CORNMAN, LATELLA, and NICCUM
ABSTAIN: WINTER
The President advised the motion carried

19:011
Dr. Jennifer Cornman moved and Mr. Timothy Carr seconded the approval of the Superintendent’s Recommendations

A. To approve the C-TEC TEA Collective Bargaining Agreement for a period of three (3) years, effective July 1, 2019

B. Personnel

1. To accept the resignation of Thomas A. Pullem, Machine Assembly Instructor/Coordinator, effective January 28, 2019

2. To accept the resignation of Pamela S. Hoffman, Adult Education Welcome Center, effective May 31, 2019
3. To accept the resignation, for the purpose of retirement, of Jennifer Kinsley, Visual Design & Imaging Instructor, effective May 31, 2019

4. To approve Megan Bilger as substitute Cafeteria Worker, on an as needed basis, for the 2018-2019 school year at the rate of $10.60 per hour, pending background check

5. To approve Tracie Claggett as substitute teacher, on an as needed basis, for the 2018-2019 school year at the rate of $95.00 per day, pending licensure and background checks

6. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2018-2019 school year

   Career Enhancement Instructor
   Tessann Peyton       $18.00 per hour
   Zack Snider          $20.00 per hour

   Customized Training Instructor
   James O’Donnell *    $20.00 per hour

   Licensed Massage Therapy (A & P Instructor)
   Tracie Claggett *    $20.00 per hour

   Multicraft Maintenance Instructor
   James O’Donnell *    $20.00 per hour

   OSU Instructor
   James O’Donnell *    $25.00 per hour

   Public Safety - Customized Training Instructor
   Duane Price *        $24.00 per hour

   Public Safety – Fire 1 & 2 Instructor
   Duane Price *        $21.00 per hour

   Public Safety – FMS Fire Instructor
   Duane Price *        $21.00 per hour

   Registered Medial Assistant Instructor
   Tracie Claggett *    $20.00 per hour
   April Fulton *       $18.00 per hour
Adult Education part-time, continued
Structural Pipe & Fab Welding Instructor
James O’Donnell * $20.00 per hour

*pending background check

C. To approve the Pre-Engineering Program, to be housed at Johnstown Middle School, beginning the 2019-2020 school year

D. To approve the Health Science Program to be housed at Licking Heights High School, beginning the 2019-2020 school year

E. Donations

Ericka Haines
Administrative Specialist II
Licking County Board of DD
195 Union Street, Suite B2
Newark, OH 43055
8 LED Nail Lamps to be used by Cosmetology programs

Teresa R. Robertson
7732 Worley Drive
Blacklick, OH 43004
2009 Chevrolet HHR – to be used by the Auto Technology program

YEA: CORNMAN, CARR, CLARK, LATELLA, WINTER, YOCUM, and NICCUM
The President advised the motion carried

19:012

Mr. Forest Yocum moved and Dr. Jennifer Cornman seconded the approval of the Treasurer/CFO’s Recommendations

A. To approve the financial reports for January 2019

B. To approve revisions to the following Purpose Statement & Budgets

    Construction Technology
    Welding & Metal Fabrication
C. To approve the following Then and Now purchase

78554  Fifth Third  $9,293.00

D. To approve Resolution 2019-01 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Then to the County Auditor

YEA: YOCUM, CORNMAN, CARR, CLARK, LATELLA, WINTER, and NICCUM
The President advised the motion carried

19:013

Dr. Jennifer Cornman moved and Mr. Tim Carr seconded to enter into Executive Session to consider the employment of a public employee and to consider the compensation of public employees

YEA: CORNMAN, CARR, CLARK, LATELLA, WINTER, YOCUM, and NICCUM
The President advised the motion carried

The Board Members entered into Executive Session at 6:14 p.m.

The Board Members returned to Regular Session at 6:32 p.m.

19:014

Mr. Freddie Latella moved and Mr. Tim Carr seconded the motion to extend the increase on the base approved in the TEA Collective Bargaining Agreement to all 260 day employees with the exception of the Superintendent and Treasurer/CFO

YEA: LATELLA, CARR, CLARK, CORNMAN, WINTER, YOCUM, and NICCUM
The President advised the motion carried

19:015

Dr. Jennifer Cornman moved and Mr. Forest Yocum seconded the motion that the meeting be adjourned
Minutes – C-TEC Board of Education
February 26, 2019

YEA: CORNMAN, YOCUM, CARR, CLARK, LATELLA, WINTER, and NICCUM
President advised the meeting be adjourned at 6:34 p.m.

__________________________________________
President

__________________________________________
Treasurer/CFO

CERTIFICATE
(Ohio Revised Code Section 5705.412)

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: Benjamin R. Streby, Treasurer/ CFO

BY: Joyce L. Malainy, Ed.D. Superintendent

BY: Bev Niccum, Board President
AGENDA
CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION
ORGANIZATIONAL MEETING
JANUARY 9, 2019
5:30 p.m.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Election of Officers
   A. President
   B. Vice President

5. Appoint Ohio School Boards Association Legislative Liaison

6. Appoint Ohio School Boards Association Legislative Liaison Alternate

7. Appoint Ohio School Boards Association Student Achievement Liaison

8. Appointment of Bricker and Eckler as legal consultants, as needed

9. Designation of The Advocate as official newspaper for notification

10. Designation of day, place, and time for regular Board Meetings, which shall be held at least once every two months

11. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Purchasing Agent

12. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Federal Administrator

13. Request for authorization of the Superintendent to employ personnel, as needed, pending Board approval at its next regular meeting

14. Request for authorization of the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.
15. Request for authorization of the Superintendent to make application for appropriate local, state, and/or federal funds and grants

16. Request to authorize $5,000.00 for Board Service Fund

17. Request to Authorize the Following Petty Cash Funds:
   - $ 200.00 for Treasurer

18. Request to authorize the following change funds:
   - $ 50.00 Adult Education Office
   - $150.00 Bistro
   - $400.00 Cafeteria
   - $100.00 Cosmetology Lab
   - $ 50.00 Maintenance Department
   - $100.00 Student Fees
   - $150.00 Treasurer's Office

19. Request for authorization of the Treasurer to invest inactive monies

20. Request for authorization of the Treasurer to approve bills for payment

21. Adjournment
The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in an organizational session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on January 9, 2019.

The meeting was called to order at 5:37 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Freddie Latella, Mr. Forest Yocum and Ms. Bev Niccum

19:001
Ms. Niccum opened the floor for nominations for the office of President

Dr. Jennifer Cornman nominated Ms. Bev Niccum

Upon no further nominations Ms. Niccum closed nominations

Since only one candidate was nominated, Ms. Niccum declared that Ms. Bev Niccum was elected to the office of President

19:002
Ms. Niccum opened the floor for nominations for the office of Vice President

Mr. Forest Yocum nominated Dr. Jennifer Cornman

Upon no further nominations Ms. Niccum closed nominations

Since only one candidate was nominated, Ms. Niccum declared that Dr. Jennifer Cornman was elected to the office of Vice President
19:003

Mr. Freddie Latella moved and Dr. Jennifer Cornman seconded the approval of items 5-20

5. Appoint Ohio School Boards Association Legislative Liaison – Forest Yocum

6. Appoint Ohio School Boards Association Legislative Liaison Alternate – Freddie Latella

7. Appoint Ohio School Boards Association Student Achievement Liaison – Matthew Clark

8. Appointment of Bricker and Eckler as legal consultants, as needed

9. Designation of The Advocate as official newspaper for notification

10. Designation of fourth Tuesday of each month at 5:30 p.m. as the regular Board Meeting date to take place at 222 Price Road Newark, OH 43055, for the maximum number of meetings, per board policy

11. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Purchasing Agent

12. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Federal Administrator

13. Request for authorization of the Superintendent to employ personnel, as needed, pending Board approval at its next regular meeting

14. Request for authorization of the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.

15. Request for authorization of the Superintendent to make application for appropriate local, state, and/or federal funds and grants

16. Request to authorize $5,000.00 for Board Service Fund

17. Request to Authorize the Following Petty Cash Funds:

   $ 200.00 for Treasurer/CFO
18. Request to authorize the following change funds:

$50.00    Adult Education Office

$150.00   Bistro

$400.00   Cafeteria

$100.00   Cosmetology Lab

$50.00    Maintenance Department

$100.00   Student Fees

$150.00   Treasurer's Office

19. Request for authorization of the Treasurer/CFO to invest inactive monies

20. Request for authorization of the Treasurer/CFO to approve bills for payment

YEA:   LATELLA, CORNMAN, CARR, CLARK, YOCUM and NICCUM

The President advised the motion carried

**19:004**

Mr. Tim Carr moved and Mr. Matthew Clark seconded the motion that the meeting be adjourned

YEA:  CARR, CLARK, CORNMAN, LATELLA, YOCUM, and NICCUM

President advised the meeting be adjourned at 5:42 p.m.

___________________________________________

President

___________________________________________

Treasurer/CFO
Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call

2. Pledge of Allegiance

3. Minutes of December 19, 2018 Board of Education Meeting

4. Hearing of the public (agenda items)

5. Superintendent’s Recommendations

A. Personnel

1. To approve the Adult Education Center’s part-time personnel, on an as needed basis, for the 2018-2019 school year

   Customized Training – Owens Corning
   Jeff Curtis * $35.80 per hour

   Public Safety – Customized Training Instructor
   Mark Bradford $24.00 per hour

   Public Safety – EMT Instructor
   Mark Bradford $21.00 per hour

   Public Safety – Fire 1 & 2 Instructor
   Mark Bradford $21.00 per hour
Adult Education, continued
Public Safety - FMS EMT Instructor
Mark Bradford       $21.00 per hour

Public Safety FMS Fire Instructor
Mark Bradford       $21.00 per hour

*pending background check

6. Treasurer's Recommendations
   A. To approve the financial reports for December 2018
   B. To approve the following Then and Now Purchases

6. Treasurer's Recommendations
   A. To approve the financial reports for December 2018
   B. To approve the following Then and Now Purchases

   78243 Schoolcraft Publishing $12,984.02

7. Hearing of the public (non-agenda items)

8. Board Members’ Comments

10. Superintendent’s Comments

11. Treasurer’s Comments

12. Request for an Executive Session to consider the employment of a public employee

**Adjournment:** Next Meeting February 26, 2019
The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on January 9, 2019.

The meeting was called to order at 5:43 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Freddie Latella, Mr. Forest Yocum and Ms. Bev Niccum

19:005
Mr. Matthew Clark moved and Dr. Jennifer Cornman seconded the approval of the Board of Education meeting minutes of December 19, 2018

YEA: CLARK, CORNMAN, CARR, LATELLA, YOCUM, and NICCUM
The President advised the motion carried

19:006
Dr. Jennifer Cornman moved and Mr. Tim Carr seconded the approval of the Superintendent’s Recommendations

A. Personnel

1. To approve the Adult Education Center’s part-time personnel, on an as needed basis, for the 2018-2019 school year

Customized Training – Owens Corning
Jeff Curtis *  $35.80 per hour

Public Safety – Customized Training Instructor
Mark Bradford  $24.00 per hour

Public Safety – EMT Instructor
Mark Bradford  $21.00 per hour

Public Safety – Fire 1 & 2 Instructor
Mark Bradford  $21.00 per hour
Adult Education, continued
Public Safety - FMS EMT Instructor
Mark Bradford $21.00 per hour

Public Safety FMS Fire Instructor
Mark Bradford $21.00 per hour

*pending background check

YEA: CORNMAN, CARR, CLARK, LATELLA, YOCUM, and NICCUM
The President advised the motion carried

19:007

Dr. Jennifer Cornman moved and Mr. Forest Yocum seconded the approval of the Treasurer’s Recommendations

A. To approve the financial reports for December 2018

B. To approve the following Then and Now Purchases

78243 Schoolcraft Publishing $12,984.02

YEA: CORNMAN, YOCUM, CARR, CLARK, LATELLA, and NICCUM
The President advised the motion carried

19:008

Dr. Jennifer Cornman moved and Mr. Tim Carr seconded to enter into Executive Session to consider the employment of a public employee

YEA: CORNMAN, CARR, CLARK, LATELLA, YOCUM, and NICCUM
The President advised the motion carried

The Board Members entered into Executive Session at 5:50 p.m.

The Board Members returned to Regular Session at 6:05 p.m.
19:009

Mr. Forest Yocum moved and Dr. Jennifer Cornman seconded the motion that the meeting be adjourned

YEA: YOCUM, CORNMAN, CARR, CLARK, LATELLA, and NICCUM

President advised the meeting be adjourned at 6:05 p.m.

President

Treasurer/CFO