Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Presentation: Ms. Michelle Snow, Director of Secondary Center
4. Minutes of July 26, 2016 Board of Education Meeting
5. Hearing of the public (agenda items)
6. Superintendent’s Recommendations
   A. Personnel
      1. To accept the resignation of Brenda Grady, cafeteria worker, effective the end of the 2015-2016 school year
      2. To accept the resignation of Beverly Bronkar, Office Technology Instructor/Coordinator, for the purpose of retirement, effective December 31, 2016
      3. To employ Kyle Fulton as CNC Machining and Ariel Corporation Instructor/Coordinator, on a one (1) year limited contract, Step 0 on the Instructor/Coordinator Schedule, at the annual salary rate of $56,615 for the 2016-2017 school year, pending approval of the Ariel contract
4. To employ Sheila Hoy as part-time Cafeteria Worker for the 2016-2017 school year at the rate of $13.47 per hour, not to exceed 28 hours per week, pending background check

5. To approve the following administrative contracts, effective August 1, 2016

**One-Year Limited Contract**
Leo Collins  
Welding Instructor/Coordinator

**Three-Year Limited Contract**
Don Dean  
Manufacturing, Oil & Gas, Heavy Truck Coordinator

6. To approve the following Secondary Center part-time personnel for the 2016-2017 school year

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Atherton</td>
<td>Wednesday School Supervisor</td>
<td>$18.00/hour</td>
</tr>
<tr>
<td>Matt Darrah</td>
<td>Wednesday School Supervisor</td>
<td>$18.00/hour</td>
</tr>
<tr>
<td>Charlie Hill</td>
<td>Wednesday School Supervisor</td>
<td>$18.00/hour</td>
</tr>
<tr>
<td>Gillian Hopson</td>
<td>Wednesday School Supervisor</td>
<td>$18.00/hour</td>
</tr>
<tr>
<td>Jill LeMaster</td>
<td>Wednesday School Supervisor</td>
<td>$18.00/hour</td>
</tr>
<tr>
<td>Lucinda Parker</td>
<td>Wednesday School Supervisor</td>
<td>$18.00/hour</td>
</tr>
<tr>
<td>Heather Salva</td>
<td>Wednesday School Supervisor</td>
<td>$18.00/hour</td>
</tr>
<tr>
<td>Keri Vradenburg</td>
<td>Wednesday School Supervisor</td>
<td>$18.00/hour</td>
</tr>
</tbody>
</table>

(Wednesday School is from 2:40 p.m. – 4:10 p.m. which is 1 hour beyond contracted teacher work day)

7. To approve the following part-time personnel for the Adult Education Center, on an as needed basis for the 2016-2017 school year

<table>
<thead>
<tr>
<th>Position</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Assistant</td>
<td>$13.00 per hour</td>
</tr>
<tr>
<td>Medical Coding Instructor</td>
<td>$23.00 per hour</td>
</tr>
<tr>
<td>Network Technician Instructor</td>
<td>$20.00 per hour</td>
</tr>
</tbody>
</table>
Adult Education part-time, continued
Public Safety-Welding Instructor
Karey Broseus $23.00 per hour
Lyle Hager $23.00 per hour
Ron Simpson $20.00 per hour

STNA-Classroom
Marsha Gerdman $22.00 per hour
Deborah Kelly $22.00 per hour
Traci Wilson $22.00 per hour

STNA-Clinical
Marsha Gerdman $23.00 per hour
Deborah Kelly $23.00 per hour
Traci Wilson $23.00 per hour

*pending background check

B. To approve a Resolution of Commendation for Howard Hill, Social Studies Instructor, for C-TEC Teacher of the year for the 2016-2017 school year

C. To commend Howard Hill, Social Studies Instructor, for being the winner of the 2016 Dow Excellence in Education Award

D. To approve the revised job description for Business, Industry and Manufacturing Coordinator

E. To approve the following board policy

5517.02 Sexual Violence

F. To approve the following staff members to be identified as certified School Counselor evaluators for the District for the 2016-2017 school year, meeting requirements of Board Policy 3233, Professional Staff-Standard Based School Counselor Evaluation

Stephanie Priestnal
Michelle Snow
G. To recommend that the Board require the position of Adult Education Director to hold an administrative license from Ohio Department of Education, the position currently held by Lauren Massie

7. Treasurer’s Recommendations

A. To approve the financial reports for July 2016

B. To authorize an increase to the Bistro change fund from $100.00 to $150.00

C. To approve the following Purpose Statement and Budgets

   Cosmetology (revision)
   Student Assistance Fund

D. To approve the transfer of $500,000.00 from the General Fund 001 into the Permanent Improvement Fund 003 for the purpose of remodeling, improving, and making additions to buildings for school purposes, furnishings, and equipping buildings for school purposes, and acquiring, clearing, equipping, landscaping, and otherwise improving school grounds

E. To approve an agreement with American Fidelity Administrative Services for hour tracking services ($0.55 per employee per month), reporting service ($995.00), and IRS Form 1095 generation ($3.50 per employee for whom a form is generated) in accordance with the Affordable Care Act

F. To authorize and direct the Treasurer/CFO to place a notice in the Newark Advocate, no later than October 1, 2016, which reads substantially as follows:

   PUBLIC NOTICE

   The Career and Technology Education Centers of Licking County Board of Education hereby gives public notice in accordance with Section 3309.345 of the Ohio Revised Code that James Bishop, who is currently employed by the Board of Education as a mechanic, will be retired and seeking re-employment with the Career and Technology Education Centers of Licking County in the same position following his service retirement. The Board of Education will hold a public meeting on the issue of re-employing the above named person at a meeting to be held on November 15, 2016 at 5:30 p.m. at the Board of Education Conference Room, located at 222 Price Road, Newark, Ohio
G. To approve the following Then and Now purchase orders

    73419  Lorain County Community College     $3,053.50

8. Hearing of the public (non-agenda items)

9. Board Members’ Comments

10. Superintendent’s Comments

11. Treasurer’s Comments

**Adjournment:** Next Meeting September 27, 2016
Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call

2. Pledge of Allegiance

3. Minutes of June 28, 2016 Board of Education Meeting

4. Hearing of the public (agenda items)

5. Superintendent’s Recommendations

   A. Personnel

      1. To employ Maison Evans as the Architecture & Engineering Design Instructor on a one (1) year limited contract, Class I, Step 4 at the annual rate of $39,995.00 for the 2016-2017 school year, pending background check

      2. To approve the following Secondary Center part-time personnel for the 2016-2017 school year

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Rate</th>
<th>Average Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elizabeth Betts</td>
<td>FACTS Tutor</td>
<td>$20.00/hour</td>
<td>25 hours/week</td>
</tr>
<tr>
<td>Cris Martin</td>
<td>FACTS Tutor</td>
<td>$20.00/hour</td>
<td>25 hours/week</td>
</tr>
<tr>
<td>Jeff Miller</td>
<td>FACTS Tutor</td>
<td>$20.00/hour</td>
<td>25 hours/week</td>
</tr>
<tr>
<td>Ashley Reed</td>
<td>FACTS Tutor</td>
<td>$20.00/hour</td>
<td>25 hours/week</td>
</tr>
</tbody>
</table>
3. To employ Shelly Blubaugh as part-time EMIS Coordinator, on an as needed basis, at the rate of $20.00 per hour for the 2016-2017 school year.

4. To employ Vikki Wise as part-time Boulevard Receptionist for the 2016-2017 school year at the rate of $14.00 per hour for 27.5 hours, pending background check.

5. To approve the following personnel for supplemental positions at the rate of $2,400.00 for the 2016-2017 school year:

   **Teacher Mentors**
   - Matt Darrah
   - Charles Hill
   - Adam Wallick

6. To approve Kyra Koski as substitute cafeteria worker, on an as needed basis, for the 2016-2017 school year at the rate of $10.60 per hour.

7. To approve Ronald Reed (Academics) as substitute teacher, on an as needed basis, for the 2016-2017 school year at the rate of $95.00 per day.

8. To approve William Hatfield as substitute building monitor, on an as needed basis, for the 2015-2016 and 2016-2017 school years at the rate of $14.00 per hour.

9. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2016-2017 school year:

   **Ariel**
   - Kathleen Bender * $25.00 per hour

   **Customized Business & Industry**
   - Roger Elliott $23.00 per hour
   - Fred Hartman * $25.00 per hour

   **Information Technology**
   - Susan Devendorf $35.00 per hour

   **Multicraft Maintenance**
   - Fred Hartman * $25.00 per hour
Adult Education part-time, continued
Public Safety - Assistant
Gerald McDaniel $13.00 per hour

*Pending background check

B. To approve a contract with the Newark Division of Police, Licking County, for the purpose of retaining a School Resource Officer, not to exceed the amount of $42,000.00, for the 2016-2017 school year

C. To approve the Adult Education Catalog/Handbook July 2016 - December 2016

D. To hold the first read of the following Board Policy

5517.02 Sexual Violence

E. To approve the following Board Policy

3223 Professional Staff – Standard Based School Counselor Evaluation

6. Treasurer's Recommendations

A. To approve the financial reports for June 2016

B. To approve the following Purpose Statement and Budget for the 2016-2017 school year

Cosmetology (Adult Education)
Social Studies

C. To approve the following Then and Now purchase orders:

72871 American Electric Power $14,288.41

7. Hearing of the public (non-agenda items)

8. Request Executive Session to consider the employment of a public employee, no action likely to follow

9. Board Members’ Comments
10. Superintendent’s Comments

11. Treasurer’s Comments

**Adjournment:** Next Meeting August 23, 2016
Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Presentation: Mr. Tom Applegate
4. Minutes of May 31, 2016 Board of Education Meeting
5. Hearing of the public (agenda items)
6. Superintendent’s Recommendations
   A. Personnel
      1. To accept the resignation of Darin Prince, Dean of Students, effective June 10, 2016
      2. To accept the resignation for the purpose of retirement of Elizabeth Bronkar, effective December 30, 2016
      3. To employ Lauren Massie as Adult Education Director, on a one (1) year limited contract, Step 4 of the Director’s Salary Schedule, at the annual salary rate of $91,048.00 for the 2016-2017 school year
      4. To employ Tina Hummel as FACTS Coordinator, Class V, Step 25, at the annual salary rate of $77,970.00 for the 2016-2017 school year.
5. To approve 5 days extended service contract for Tina Hummel, FACTS Coordinator, for the 2016-2017 school year

6. To employ Jared Lucas as Social Studies Instructor, Class I, Step 0, one (1) year limited contract, at the annual rate of $34,030.00 for the 2016-2017 school year, pending background check

7. To employ Eileen Hudson, Administrative Assistant, Class I, Step 13, one (1) year contract, on the Administrative Assistant Salary Schedule for 200 days, at the annual rate of $31,238.00 for the 2016-2017 school year

8. To approve the following personnel for supplemental positions at the rate of $2,400.00 for the 2016-2017 school year

   Andrea Scott   English Department Head
   Bev Chopin  Educators Rising Advisor (shared position)
   Andrea Dickerson  Educators Rising Advisor (shared position)
   Jessica Karr  FCCLA Advisor
   Laura Atherton  HOSA Local Advisor
   Chad Deal  HOSA Local Advisor
   Keri Vradenburg  HOSA Local Advisor
   Laura Atherton  Math Department Head
   Ellen Nixon  National Technical Honor Society Advisor
   Nicholas Hancock  Middle School Robotics Competition Advisor
   Matt Darrah  Science Department Head
   Tina Hummel  SkillsUSA Advisor
   Scott Karr  SkillsUSA Advisor
   Julie Ulery  SkillsUSA Advisor
   Heather Salva  Social Studies Department Head
   Scott Karr  Student Activity Advisor: Student Council
   Heather Salva  Student Activity Advisor: Student Council
   Andrea Scott  Student Activity Advisor: Student Council
   Bev Chopin  Teacher Mentor – Lead

9. To approve the following instructors to instruct CPR classes to C-TEC staff members at the rate of $18.00 per hour

   Tina Hummel
   Greg King
   Keri Vradenburg
10. To approve the following substitute cafeteria workers, on an as needed basis, for the 2016-2017 school year at the rate of $10.60 per hour

   Susan England
   Jessica Freytag
   Pamela Hall
   Marsha Paul

11. To approve an increase for substitute teachers pay rate to $95.00 per day to begin August 17, 2016

12. To approve a stipend of $40.00 per individual for the Substitute Teacher Orientation, not to exceed 20 individuals, at a total cost of $800.00

13. To approve the following Adult Education Center part-time personnel, on an as needed basis, for the 2016-2017 school year

   **Adult Basic and Literacy Education**
   Allen Schwartz $19.00 per hour
   Joanne Stout  $19.00 per hour
   Assata Barry  $19.00 per hour
   Christopher Ramsey $19.00 per hour
   Curtis West   $19.00 per hour
   Dale Bowman  $19.00 per hour
   Ellen Izor   $19.00 per hour
   Evelyn Hauck  $19.00 per hour
   Rachel Garrett  $19.00 per hour
   Tamara Claggett $19.00 per hour
   Zachary Snider $19.00 per hour

   **Adult Basic and Literacy Education – Professional Development**
   Allen Schwartz $19.00 per hour
   Joanne Stout  $19.00 per hour
   Assata Barry  $19.00 per hour
   Christopher Ramsey $19.00 per hour
   Curtis West   $19.00 per hour
   Dale Bowman  $19.00 per hour
   Ellen Izor   $19.00 per hour
   Evelyn Hauck  $19.00 per hour
   Rachel Garrett  $19.00 per hour
   Tamara Claggett $19.00 per hour
Adult Basic and Literacy Education – Professional Development, continued
Zachary Snider $19.00 per hour

Adult Basic and Literacy Education – OMJ
Ellen Izor $28.00 per hour

Adult Basic and Literacy Education ESOL Instructors
Assata Barry $19.00 per hour
Curtis West $19.00 per hour
Rachel Garrett $19.00 per hour
Tamara Claggett $19.00 per hour
Zachary Snider $19.00 per hour

Adult ESOL Customized Instruction-KDC
Tammy Claggett $28.00 per hour

Adult Basic and Literacy Education – Tech Coordinator
Zachary Snider $19.00 per hour

Administrative Assistants
Jeanne Scott $13.00 per hour
June Nash $13.50 per hour
Kathleen Roderick $18.00 per hour
Laura Atherton $14.00 per hour
Laura Droke $14.00 per hour
Lori Swihart $16.00 per hour
Lynn Holliday $13.00 per hour
Pam Hoffman $16.00 per hour
Pamela Hall $14.00 per hour
Tina Roley $13.50 per hour

Ariel
Dave McNabb $27.00 per hour
Dennis Rine $25.00 per hour
Douglas Vickers $25.00 per hour
Jeff Jones $30.00 per hour
Kyle Fulton $25.00 per hour
Larry Crothers $25.00 per hour
Lori Mazzone $28.00 per hour
Lyle Hager $25.00 per hour
Ariel, continued
Micheal O’Quin   $25.00 per hour
Rick Sutterfield  $25.00 per hour
Robert Bronkar   $25.00 per hour
Ron Simpson      $20.00 per hour
Steve Dunn       $25.00 per hour
Travis White     $25.00 per hour

Ariel- Night-Time Premium
Dennis Rine      $28.00 per hour
Kyle Fulton      $28.00 per hour
Lyle Hager       $28.00 per hour
Micheal O’Quinn  $28.00 per hour
Rick Sutterfield $28.00 per hour
Robert Bronkar   $28.00 per hour
Steve Dunn       $25.00 per hour
Travis White     $25.00 per hour

Business and Industrial Training Instructors
Brian Broseus    $25.00 per hour
Jack Ransom      $23.00 per hour
John Daugherty   $25.00 per hour
Jon Holbrook     $23.00 per hour
Karey Broseus    $23.00 per hour
Leo Collins      $25.00 per hour
Lyle Hager       $23.00 per hour
Mark Bishop      $23.00 per hour
Mark Bruns       $25.00 per hour
Michael Black ** $25.00 per hour
Micheal Giffen   $25.00 per hour
Robert Bronkar   $23.00 per hour
Ron Simpson      $20.00 per hour
Tim Severt       $20.00 per hour
Justin Paquette  $25.00 per hour
Dave McNabb      $25.00 per hour
Building Supervisors
- Ginger Miller: $20.00 per hour
- Jack Ransom: $19.00 per hour
- Laura Atherton: $20.00 per hour
- Lori Swihart: $18.00 per hour
- Lyle Hager: $19.00 per hour
- Ron Simpson: $18.00 per hour
- Sheila Wood: $19.00 per hour
- Tony Haas: $13.00 per hour

Career Planning & Placement
- June Nash: $13.50 per hour
- Lori Mye: $21.00 per hour
- Christine Greetham: $23.00 per hour
- Jim Davis: $23.00 per hour
- Sheila Wood: $20.00 per hour
- Pam Hall: $14.00 per hour

Career Enhancement Instructors
- Amparo Betancourt-Saladino: $18.00 per hour
- Everett McKee: $18.00 per hour
- Joyce Powell: $18.00 per hour
- June Billman: $18.00 per hour
- Karey Broseus: $23.00 per hour
- Loren Brosie: $18.00 per hour
- Mark Bruns: $25.00 per hour

Cosmetology
- Elizabeth Vidourek: $18.00 per hour
- Kristi Winland: $18.00 per hour
- Rick Pease: $19.00 per hour
- Sarah Adams: $23.00 per hour

Full-Time Programs
- Janet Fletcher: $21.00 per hour
- Sheila Thompson: $28.00 per hour
General CNC Machining
Kyle Fulton $25.00 per hour
Lyle Hager $23.00 per hour
Robert Bronkar $23.00 per hour

Heavy Truck and Heavy Equipment Instructor
Brian Broseus $25.00 per hour
David McNabb $23.00 per hour
Jon White $28.00 per hour
Karey Broseus $23.00 per hour
Lyle Hager $23.00 per hour
Mark Bishop $23.00 per hour
Ron Simpson $20.00 per hour

Heating, Ventilation, and Air Conditioning (HVAC)
Jack Ransom $23.00 per hour
Jody Litten $23.00 per hour
John Daugherty $25.00 per hour

Healthcare
Paul Gaulke $20.00 per hour

Healthcare Assistant
Laura Droke $13.00 per hour

Healthcare-Medical Coding
Debra Graham $21.00 per hour
Kathy Watters $21.00 per hour
Kimberly Petro $21.00 per hour
Marie Shuttleworth $21.00 per hour
Shawn Ford $22.00 per hour

Healthcare – STNA Classroom
Barbara McKee $22.00 per hour
Grace Marston $26.00 per hour
Lisa Pierce-Burger $22.00 per hour
Lynn Holliday $25.50 per hour
Margaret Jensen $22.00 per hour
Patricia Goslin $23.00 per hour
Shawn Ford $22.00 per hour
<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Rate</th>
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<tbody>
<tr>
<td>Healthcare – STNA Classroom</td>
<td>Shirley Crabtree</td>
<td>$23.00</td>
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<tr>
<td>Healthcare – STNA Clinical</td>
<td>Barbara McKee</td>
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<tr>
<td></td>
<td>Grace Marston</td>
<td>$26.00</td>
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<td>Lisa Pierce-Burger</td>
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<td></td>
<td>Lynn Holliday</td>
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<td></td>
<td>Margaret Jensen</td>
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<td>Patricia Goslin</td>
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<td></td>
<td>Shawn Ford</td>
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<tr>
<td></td>
<td>Shirley Crabtree</td>
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<td>Susan Ward</td>
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<tr>
<td>Information Technologies</td>
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<td>Catherine McKinley</td>
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<td></td>
<td>Roger Elliott</td>
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<tr>
<td>Licensed Massage Therapist</td>
<td>Carolyn Carter</td>
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<td></td>
<td>Jonathan Duck</td>
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<td>Lynda Duck</td>
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<td>Paige McCorkle</td>
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<td></td>
<td>Rick Pease</td>
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<tr>
<td>Multicraft Maintenance</td>
<td>Andy Taylor</td>
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<tr>
<td></td>
<td>Brian Broseus</td>
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<tr>
<td></td>
<td>Charles Hubble</td>
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<td>David Buena</td>
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<tr>
<td></td>
<td>Jeff Jardell</td>
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<tr>
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<td>Jody Litten</td>
<td>$23.00</td>
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<td>John Daugherty</td>
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<tr>
<td></td>
<td>Karey Broseus</td>
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<tr>
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<td>Leo Collins</td>
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<td>Lyle Hager</td>
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<td>Mark Bishop</td>
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<tr>
<td></td>
<td>Mark Bruns</td>
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</tbody>
</table>
Multicraft Maintenance, continued
Michael Black **  $25.00 per hour
Michael Giffen  $25.00 per hour
Robert Bronkar  $23.00 per hour
Ron Simpson  $20.00 per hour
Steve Strelecky  $25.00 per hour
Tim Severt  $23.00 per hour
Vivian Gluzinski  $23.00 per hour

Network Technician
Bryan McGeary  $22.00 per hour
Catherine McKinley  $28.00 per hour
Mark Vukovic  $23.00 per hour
Shawn Decker  $22.00 per hour
Lori Mazzone  $28.00 per hour

Office Technology
Lynn Holliday  $25.50 per hour
Priscilla Dixon  $17.50 per hour
Rick Pease  $19.00 per hour
Roger Elliott  $25.00 per hour

Power Lineman Training
Donald Tackett  $30.00 per hour
Lyle Hager  $23.00 per hour
Richard Creeks  $30.00 per hour

Professional Landscape and Nursery Training
Angela Wharton  $17.00 per hour
Jennifer Cook  $17.00 per hour
Lawrence Ward  $17.00 per hour
Lori Swihart  $20.00 per hour
Vivian Gluzinski  $17.00 per hour

Public Safety
Adam Gottfried  $20.00 per hour
Alan Ashcraft  $20.00 per hour
Amanda Hite  $20.00 per hour
Anita Stickle  $20.00 per hour
Bradley Hill  $20.00 per hour
<table>
<thead>
<tr>
<th>Name</th>
<th>Hourly Rate</th>
</tr>
</thead>
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<tr>
<td>Brandon Reece</td>
<td>$20.00</td>
</tr>
<tr>
<td>Brian Hoffman</td>
<td>$20.00</td>
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<td>Bruce Gottfried</td>
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<tr>
<td>Chad Deal</td>
<td>$20.00</td>
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<tr>
<td>Christopher Ferris</td>
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<td>Christopher Redd</td>
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<tr>
<td>David Blair</td>
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<tr>
<td>David Vermaaten</td>
<td>$20.00</td>
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Public Safety, continued
Todd Magers   $20.00 per hour
Todd Smith   $20.00 per hour
Warren McCord $20.00 per hour

Public Safety- CPR
Chad Deal    $20.00 per hour
Bruce Gottfried    $20.00 per hour
Anthony Haas    $20.00 per hour
Lyle Hager    $20.00 per hour
Grace Marston    $20.00 per hour
Sheila Thompson $20.00 per hour
Shelia Wood    $20.00 per hour
Lynn Holliday $20.00 per hour

Public Safety- Customized
Adam Gottfried   $23.00 per hour
Alan Ashcraft   $23.00 per hour
Amanda Hite   $23.00 per hour
Anita Stickle  $23.00 per hour
Bradley Hill  $23.00 per hour
Brandon Reece  $23.00 per hour
Brian Hoffman  $23.00 per hour
Bruce Gottfried $23.00 per hour
Chad Deal  $23.00 per hour
Christopher Ferris $23.00 per hour
Christopher Redd $23.00 per hour
David Blair $23.00 per hour
David Vermaaten $23.00 per hour
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Douglass Brown $23.00 per hour
Eric Burgess $23.00 per hour
Ginger Miller $23.00 per hour
Greg Ecleberry $23.00 per hour
Greg Ecleberry $23.00 per hour
Harold Williams $23.00 per hour
Heath Kempton $23.00 per hour
James Glover $23.00 per hour
James Mickey $23.00 per hour
Public Safety – Customized, continued
Jan Boring $23.00 per hour
Jan Futral $23.00 per hour
Jason Wells $23.00 per hour
Jay Louks $23.00 per hour
John Antol $23.00 per hour
Joseph Jones $23.00 per hour
Joseph Krouse $23.00 per hour
Joshua Harrison $23.00 per hour
Lindsey Matheny $23.00 per hour
Mark Huggins $23.00 per hour
Michael Bailey $23.00 per hour
Nicholas Garver $23.00 per hour
Pamela Price (New) $23.00 per hour
Paul Dubeck $23.00 per hour
Samantha Simpson $23.00 per hour
Scott Baker $23.00 per hour
Terry Hughes $23.00 per hour
Theodore McNamara $23.00 per hour
Thomas Bowman $23.00 per hour
Thomas O’Brien $23.00 per hour
Timothy Cooperrider $23.00 per hour
Timothy Warner $23.00 per hour
Todd Magers $23.00 per hour
Todd Smith $23.00 per hour
Warren McCord $23.00 per hour

Public Safety Assistant
Tony Haas $13.00 per hour
Laura Droke $13.00 per hour
Gerald McDaniel $13.00 per hour

Registered Medical Assisting
Rick Pease $19.00 per hour
Lynn Holliday $25.50 per hour
Grace Marston $26.00 per hour
Shawn Ford $22.00 per hour
Priscilla Dixon $17.50 per hour
Structural and Pipe Welding/Fabrication

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<td>Tim Severt</td>
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** Pending background check

B. To approve the Satellite Center’s fees for the 2016-2017 school year

C. To approve the Satellite Center’s textbook list for the 2016-2017 school year

D. To approve the Secondary Center’s fees for the 2016-2017 school year

E. To approve the Secondary Center’s textbook list for the 2016-2017 school year

F. To approve the external group rental rates for the 2016-2017 school year, effective July 1, 2016

G. To hold the first read of the following Board Policy

    3223 Professional Staff – Standard Based School Counselor Evaluation

H. To approve the C-TEC Employee Handbook

I. To approve the updated job description for Custodian

J. To approve Resolution 2016-03, Adopting a Calamity Day Alternative Make-Up Plan
K. Informational: In compliance with Ohio Revised Code 3313.66 and Board Policy 5517.01, C-TEC Secondary Education Center, I submit the following report for the C-TEC Secondary Center:

We had a total of 12 reported incidences of bullying, harassment, intimidation, with 0 being substantiated, as of June 6, 2016

L. Informational: In compliance with Ohio Revised Code 3313.814, Public Law 111-296 and the Healthy, Hunger-Free Kids Act of 2010, the Current Cafeteria Standards and Updates have been submitted to the Board of Education

7. Treasurer's Recommendations

A. To approve the financial reports for May 2016

B. To approve the renewal premium for liability, fleet, and property insurance Through Southwestern Ohio Educational Purchasing Council at the rate of $45,622 for the 2016-2017 school year.

C. To approve a one (1) year benefit consultant agreement, effective January 1, 2016, with Gallagher Benefit Services, Inc.

D. To approve the FY16 Final Appropriation Resolution 2016-04 (to be finalized prior to the Board Meeting)

E. To approve the FY17 Temporary Appropriation Resolution 2016-05 (to be finalized prior to the Board Meeting)

F. To authorize the Treasurer to make the following transfers: (amounts to be finalized prior to the Board Meeting)

   From 001 0000 General Fund to 012 0000 Adult Education $_____
   From 001 0000 General Fund to 009 0000 Uniform School Supplies $_____

G. To authorize the Treasurer to make the following year-end advances and subsequent return advances when funds are available (amounts to be finalized prior to the Board Meeting)

   From 001 0000 General Fund to 019 9000 Wellness $_____
   From 001 0000 General Fund to 019 9016 FY16 Summer Youth $_____
   From 001 0000 General Fund to 019 FY16 Credit Recovery $_____

H. To approve, effective July 1, 2016, the Career and Technology Education Centers of Licking County (C-TEC) Board of Education “pick up” the total amount of employee contributions required by Section 3307.26 of the Ohio Revised Code to be contributed by administrative staff (Directors and Assistant Directors) to STRS Ohio. The C-TEC Board of Education is permitted to pick up employee contributions pursuant to Section 33707.27 of the Ohio Revised Code Section 414(h) (2) of the Internal Revenue Code.

4.5% of these picked-up contributions, although designated as employee contributions, are being paid by the C-TEC Board of Education in lieu of employee contributions and shall be treated as mandatory salary reduction from the contract salary otherwise payable to the employee.

9.5% of these picked-up contributions, although designated as employee contributions, are being paid by the C-TEC Board of Education in lieu of employee contributions and shall be paid by the Board as a fringe benefit in addition to the contract salary otherwise payable to the employee.

These contributions shall not be treated as additional compensation for retirement purposes.

Employees in the group may not opt out of the “picked-up“ contributions or elect to receive the contributed amounts directly instead of having them picked up by the C-TEC Board of Education and paid to STRS Ohio.

I. To approve the following Purpose Statements and Budgets for the 2016-2017 school year

Secondary Center Purpose Statements and Budgets
Architectural and Engineering Design
Automotive Collision Repair
Automotive Technologies
Building Trades
Clinical Care
Cosmetology
Criminal Justice
Culinary Arts
Dental Assisting
Diesel Power Equipment Mechanic
Digital Design and Interactive Media
Secondary Center Purpose Statements and Budgets, continued

Educators Rising
Electrical Trades
Electronic and Computer Technology
Family, Career and Community Leaders of America (FCCLA)
Firefighting/EMS
Health Occupations Students of America (HOSA)
Medical Assisting
National Technical Honor Society
Physical Therapy/Exercise Science
Positive Achievement in Career Education (PACE)
Robotics and Automated Manufacturing
SkillsUSA Chapter
Student Council
Welding & Metal Fabrication

J. To approve the following Then and Now purchase orders:

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<tr>
<th>Order</th>
<th>Company</th>
<th>Amount</th>
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<td>Lorain County Community College</td>
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<td>72773</td>
<td>Hall’s Safety Equipment</td>
<td>$16,957.45</td>
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<td>72828</td>
<td>Bricker &amp; Eckler</td>
<td>$5,677.00</td>
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<tr>
<td>72832</td>
<td>The Davey Tree Expert</td>
<td>$13,000.00</td>
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8. Hearing of the public (non-agenda items)

9. Request Executive Session to consider the employment of a public employee, no action likely to follow

10. Board Members’ Comments

11. Superintendent’s Comments

12. Treasurer’s Comments

Adjournment: Next Meeting July 26, 2016
The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on June 28, 2016.

The meeting was called to order at 5:32 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mrs. Jennifer McDonald, Mr. Forest Yocum, and Ms. Bev Niccum

16:034

Mr. Forest Yocum moved and Mrs. Jennifer McDonald seconded approval of the Board of Education meeting minutes of May 31, 2016

YEA: YOCUM, MCDONALD, CARR, and NICCUM
The President advised the motion carried

16:035

Mr. Tim Carr moved and Mr. Forest Yocum seconded the approval of the Superintendent’s Recommendations

   A. Personnel

      1. To accept the resignation of Darin Prince, Dean of Students, effective June 10, 2016

      2. To accept the resignation for the purpose of retirement of Elizabeth Bronkar, effective December 30, 2016

      3. To employ Lauren Massie as Adult Education Director, on a one (1) year limited contract, Step 4 of the Director’s Salary Schedule, at the annual salary rate of $91,048.00 for the 2016-2017 school year

      4. To employ Tina Hummel as FACTS Coordinator, Class V, Step 25, at the annual salary rate of $77,970.00 for the 2016-2017 school year.

      5. To approve 5 days extended service contract for Tina Hummel, FACTS Coordinator, for the 2016-2017 school year
6. To employ Jared Lucas as Social Studies Instructor, Class I, Step 0, one (1) year limited contract, at the annual rate of $34,030.00 for the 2016-2017 school year, pending background check.

7. To employ Eileen Hudson, Administrative Assistant, Class I, Step 13, one (1) year contract, on the Administrative Assistant Salary Schedule for 200 days, at the annual rate of $31,238.00 for the 2016-2017 school year.

8. To approve the following personnel for supplemental positions at the rate of $2,400.00 for the 2016-2017 school year:

- Andrea Scott  English Department Head
- Bev Chopin  Educators Rising Advisor (shared position)
- Andrea Dickerson  Educators Rising Advisor (shared position)
- Jessica Karr  FCCLA Advisor
- Laura Atherton  HOSA Local Advisor
- Chad Deal  HOSA Local Advisor
- Keri Vradenburg  HOSA Local Advisor
- Laura Atherton  Math Department Head
- Ellen Nixon  National Technical Honor Society Advisor
- Nicholas Hancock  Middle School Robotics Competition Advisor
- Matt Darrah  Science Department Head
- Tina Hummel  SkillsUSA Advisor
- Scott Karr  SkillsUSA Advisor
- Julie Ulery  SkillsUSA Advisor
- Heather Salva  Social Studies Department Head
- Scott Karr  Student Activity Advisor: Student Council
- Heather Salva  Student Activity Advisor: Student Council
- Andrea Scott  Student Activity Advisor: Student Council
- Bev Chopin  Teacher Mentor – Lead

9. To approve the following instructors to instruct CPR classes to C-TEC staff members at the rate of $18.00 per hour:

- Tina Hummel
- Greg King
- Keri Vradenburg
10. To approve the following substitute cafeteria workers, on an as needed basis, for the 2016-2017 school year at the rate of $10.60 per hour

   Susan England
   Jessica Freytag
   Pamela Hall
   Marsha Paul

11. To approve an increase for substitute teachers pay rate to $95.00 per day to begin August 17, 2016

12. To approve a stipend of $40.00 per individual for the Substitute Teacher Orientation, not to exceed 20 individuals, at a total cost of $800.00

13. To approve the following Adult Education Center part-time personnel, on an as needed basis, for the 2016-2017 school year

   **Adult Basic and Literacy Education**
   Allen Schwartz   $19.00 per hour
   Joanne Stout     $19.00 per hour
   Assata Barry     $19.00 per hour
   Christopher Ramsey $19.00 per hour
   Curtis West      $19.00 per hour
   Dale Bowman      $19.00 per hour
   Ellen Izor       $19.00 per hour
   Evelyn Hauck     $19.00 per hour
   Rachel Garrett   $19.00 per hour
   Tamara Claggett  $19.00 per hour
   Zachary Snider   $19.00 per hour

   **Adult Basic and Literacy Education – Professional Development**
   Allen Schwartz   $19.00 per hour
   Joanne Stout     $19.00 per hour
   Assata Barry     $19.00 per hour
   Christopher Ramsey $19.00 per hour
   Curtis West      $19.00 per hour
   Dale Bowman      $19.00 per hour
   Ellen Izor       $19.00 per hour
   Evelyn Hauck     $19.00 per hour
   Rachel Garrett   $19.00 per hour
   Tamara Claggett  $19.00 per hour
   Zachary Snider   $19.00 per hour
Adult Basic and Literacy Education – OMJ
Ellen I佐r $28.00 per hour

Adult Basic and Literacy Education ESOL Instructors
Assata Barry $19.00 per hour
Curtis West $19.00 per hour
Rachel Garrett $19.00 per hour
Tamara Claggett $19.00 per hour
Zachary Snider $19.00 per hour

Adult ESOL Customized Instruction-KDC
Tammy Claggett $28.00 per hour

Adult Basic and Literacy Education – Tech Coordinator
Zachary Snider $19.00 per hour

Administrative Assistants
Jeanne Scott $13.00 per hour
June Nash $13.50 per hour
Kathleen Roderick $18.00 per hour
Laura Atherton $14.00 per hour
Laura Droke $14.00 per hour
Lori Swihart $16.00 per hour
Lynn Holliday $13.00 per hour
Pam Hoffman $16.00 per hour
Pamela Hall $14.00 per hour
Tina Roley $13.50 per hour

Ariel
Dave McNabb $27.00 per hour
Dennis Rine $25.00 per hour
Douglas Vickers $25.00 per hour
Jeff Jones $30.00 per hour
Kyle Fulton $25.00 per hour
Larry Crothers $25.00 per hour
Lori Mazzone $28.00 per hour
Lyle Hager $25.00 per hour
Micheal O’Quin $25.00 per hour
Rick Sutterfield $25.00 per hour
Robert Bronkar $25.00 per hour
Ron Simpson $20.00 per hour
Steve Dunn $25.00 per hour
Travis White $25.00 per hour
### Ariel- Night-Time Premium

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<td>Micheal O'Quinn</td>
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<td>Michael Black **</td>
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### Building Supervisors

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<tr>
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### Career Planning & Placement

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<td>Lori Mye</td>
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<td>Christine Greetham</td>
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<td>Jim Davis</td>
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Career Planning & Placement, continued
Sheila Wood $20.00 per hour  
Pam Hall $14.00 per hour

Career Enhancement Instructors
Amparo Betancourt-Saladino $18.00 per hour
Everett McKee $18.00 per hour
Joyce Powell $18.00 per hour
June Billman $18.00 per hour
Karey Broseus $23.00 per hour
Loren Brosie $18.00 per hour
Mark Bruns $25.00 per hour

Cosmetology
Elizabeth Vidourek $18.00 per hour
Kristi Winland $18.00 per hour
Rick Pease $19.00 per hour
Sarah Adams $23.00 per hour

Full-Time Programs
Janet Fletcher $21.00 per hour
Sheila Thompson $28.00 per hour

General CNC Machining
Kyle Fulton $25.00 per hour
Lyle Hager $23.00 per hour
Robert Bronkar $23.00 per hour

Heavy Truck and Heavy Equipment Instructor
Brian Broseus $25.00 per hour
David McNabb $23.00 per hour
Jon White $28.00 per hour
Karey Broseus $23.00 per hour
Lyle Hager $23.00 per hour
Mark Bishop $23.00 per hour
Ron Simpson $20.00 per hour

Heating, Ventilation, and Air Conditioning (HVAC)
Jack Ransom $23.00 per hour
Jody Litten $23.00 per hour
John Daugherty $25.00 per hour
Healthcare
Paul Gaulke   $20.00 per hour

Healthcare Assistant
Laura Droke   $13.00 per hour

Healthcare-Medical Coding
Debra Graham   $21.00 per hour
Kathy Watters   $21.00 per hour
Kimberly Petro   $21.00 per hour
Marie Shuttleworth   $21.00 per hour
Shawn Ford   $22.00 per hour

Healthcare – STNA Classroom
Barbara McKee   $22.00 per hour
Grace Marston   $26.00 per hour
Lisa Pierce-Burger   $22.00 per hour
Lynn Holliday   $25.50 per hour
Margaret Jensen   $22.00 per hour
Patricia Goslin   $23.00 per hour
Shawn Ford   $22.00 per hour

Healthcare – STNA Classroom
Shirley Crabtree   $23.00 per hour

Healthcare – STNA Clinical
Barbara McKee   $23.00 per hour
Grace Marston   $26.00 per hour
Lisa Pierce-Burger   $23.00 per hour
Lynn Holliday   $25.50 per hour
Margaret Jensen   $23.00 per hour
Patricia Goslin   $23.00 per hour
Shawn Ford   $23.00 per hour
Shirley Crabtree   $23.00 per hour
Susan Ward   $23.00 per hour

Information Technologies
Belinda Ohlinger   $25.00 per hour
Catherine McKinley   $28.00 per hour
Roger Elliott   $25.00 per hour
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Minutes – C-TEC Board of Education
June 28, 2016

Joseph Krouse  $20.00 per hour
Joshua Harrison  $20.00 per hour
Lindsey Matheny  $20.00 per hour
Mark Huggins  $20.00 per hour
Michael Bailey  $20.00 per hour
Nicholas Garver  $20.00 per hour
Pamela Price (New)  $20.00 per hour
Paul Dubeck  $20.00 per hour
Samantha Simpson  $20.00 per hour
Scott Baker  $20.00 per hour
Terry Hughes  $20.00 per hour
Theodore McNamara  $20.00 per hour
Thomas Bowman  $20.00 per hour
Thomas O’Brien  $20.00 per hour
Timothy Cooperrider  $20.00 per hour
Timothy Warner  $20.00 per hour

Public Safety, continued
Todd Magers  $20.00 per hour
Todd Smith  $20.00 per hour
Warren McCord  $20.00 per hour

Public Safety- CPR
Chad Deal  $20.00 per hour
Bruce Gottfried  $20.00 per hour
Anthony Haas  $20.00 per hour
Lyle Hager  $20.00 per hour
Grace Marston  $20.00 per hour
Sheila Thompson  $20.00 per hour
Shelia Wood  $20.00 per hour
Lynn Holliday  $20.00 per hour

Public Safety- Customized
Adam Gottfried  $23.00 per hour
Alan Ashcraft  $23.00 per hour
Amanda Hite  $23.00 per hour
Anita Stickle  $23.00 per hour
Bradley Hill  $23.00 per hour
Brandon Reece  $23.00 per hour
Brian Hoffman  $23.00 per hour
Bruce Gottfried  $23.00 per hour
Chad Deal  $23.00 per hour
Christopher Ferris  $23.00 per hour
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<tr>
<td>Warren McCord</td>
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Public Safety Assistant
Tony Haas $13.00 per hour
Laura Droke $13.00 per hour
Gerald McDaniel $13.00 per hour

Registered Medical Assisting
Rick Pease $19.00 per hour
Lynn Holliday $25.50 per hour
Grace Marston $26.00 per hour
Shawn Ford $22.00 per hour
Priscilla Dixon $17.50 per hour

Structural and Pipe Welding/Fabrication
Andy Taylor $23.00 per hour
Brian Broseus $25.00 per hour
Jack Ransom $23.00 per hour
Jeff Jardell $23.00 per hour
John Daugherty $25.00 per hour
Karey Broseus $23.00 per hour
Leo Collins $25.00 per hour
Lyle Hager $23.00 per hour
Mark Bishop $23.00 per hour
Mark Bruns $25.00 per hour
Michael Black ** $25.00 per hour
Ron Simpson $20.00 per hour
Steve Strelecky $23.00 per hour
Tim Severt $23.00 per hour

** Pending background check

14. To employ Mike McNicol as Assistant Director, on a one (1) year limited contract, Step 2 of the Assistant Director Salary Schedule, at the annual rate of $70,367.00 for the 2016-2017 school year, pending background check

15. To employ Jennifer Rehm as Dean of Students, on a one (1) year limited contract, Step 0 of the Dean of Students Salary Schedule, at the annual rate of $43,453.00 for the 2016-2017 school year, pending background check

16. To approve 15 days extended service contract at her per diem rate for Jennifer Rehm, Dean of Students, for the 2016-2017 school year
17. To employ Lori Swihart as Part-Time Adult Education Night Shift Administrative Assistant, on an as needed basis, at the rate of $16.00 per hour, to begin June 27, 2016

B. To approve the Satellite Center’s fees for the 2016-2017 school year

C. To approve the Satellite Center’s textbook list for the 2016-2017 school year

D. To approve the Secondary Center’s fees for the 2016-2017 school year

E. To approve the Secondary Center’s textbook list for the 2016-2017 school year

F. To approve the external group rental rates for the 2016-2017 school year, effective July 1, 2016

G. To hold the first read of the following Board Policy

   3223 Professional Staff – Standard Based School Counselor Evaluation

H. To approve the C-TEC Employee Handbook

I. To approve the updated job description for Custodian

J. To approve Resolution 2016-03, Adopting a Calamity Day Alternative Make-Up Plan

K. Informational: In compliance with Ohio Revised Code 3313.66 and Board Policy 5517.01, C-TEC Secondary Education Center, I submit the following report for the C-TEC Secondary Center:

   We had a total of 12 reported incidences of bullying, harassment, intimidation, with 0 being substantiated, as of June 6, 2016

L. Informational: In compliance with Ohio Revised Code 3313.814, Public Law 111-296 and the Healthy, Hunger-Free Kids Act of 2010, the Current Cafeteria Standards and Updates have been submitted to the Board of Education

YEA: CARR, YOCUM, MCDONALD, and NICCUM

The President advised the motion carried
Mrs. Jennifer McDonald moved and Mr. Tim Carr seconded the approval of the Treasurer’s Recommendations

A. To approve the financial reports for May 2016

B. To approve the renewal premium for liability, fleet, and property insurance through Southwestern Ohio Educational Purchasing Council at the rate of $45,622 for the 2016-2017 school year.

C. To approve a one (1) year benefit consultant agreement, effective January 1, 2016, with Gallagher Benefit Services, Inc.

D. To approve the FY16 Final Appropriation Resolution 2016-04 (to be finalized prior to the Board Meeting)

E. To approve the FY17 Temporary Appropriation Resolution 2016-05 (to be finalized prior to the Board Meeting)

F. To authorize the Treasurer to make the following transfers: (amounts to be finalized prior to the Board Meeting)

   From 001 0000 General Fund to 012 0000 Adult Education $178,340.66
   From 001 0000 General Fund to 009 0000 Uniform School Supplies $1,634.36

G. To authorize the Treasurer to make the following year-end advances and subsequent return advances when funds are available (amounts to be finalized prior to the Board Meeting)

   From 001 0000 General Fund to 019 9000 Wellness $2,606.45
   From 001 0000 General Fund to 019 9016 FY16 Summer Youth $18,958.76
   From 001 0000 General Fund to 019 FY16 Credit Recovery $4,790.95

H. To approve, effective July 1, 2016, the Career and Technology Education Centers of Licking County (C-TEC) Board of Education “pick up” the total amount of employee contributions required by Section 3307.26 of the Ohio Revised Code to be contributed by administrative staff (Directors and Assistant Directors) to STRS Ohio. The C-TEC Board of Education is permitted to pick up employee contributions pursuant to Section 33707.27 of the Ohio Revised Code Section 414(h) (2) of the Internal Revenue Code
4.5% of these picked-up contributions, although designated as employee contributions, are being paid by the C-TEC Board of Education in lieu of employee contributions and shall be treated as mandatory salary reduction from the contract salary otherwise payable to the employee.

9.5% of these picked-up contributions, although designated as employee contributions, are being paid by the C-TEC Board of Education in lieu of employee contributions and shall be paid by the Board as a fringe benefit in addition to the contract salary otherwise payable to the employee.

These contributions shall not be treated as additional compensation for retirement purposes.

Employees in the group may not opt out of the “picked-up” contributions or elect to receive the contributed amounts directly instead of having them picked up by the C-TEC Board of Education and paid to STRS Ohio.

I. To approve the following Purpose Statements and Budgets for the 2016-2017 school year:

Secondary Center Purpose Statements and Budgets
Architectural and Engineering Design
Automotive Collision Repair
Automotive Technologies
Building Trades
Clinical Care
Cosmetology
Criminal Justice
Culinary Arts
Dental Assisting
Diesel Power Equipment Mechanic
Digital Design and Interactive Media
Educators Rising
Electrical Trades
Electronic and Computer Technology
Family, Career and Community Leaders of America (FCCLA)
Firefighting/EMS
Health Occupations Students of America (HOSA)
Medical Assisting
National Technical Honor Society
Physical Therapy/Exercise Science
Positive Achievement in Career Education (PACE)
Secondary Center Purpose Statements and Budgets, continued
Robotics and Automated Manufacturing
SkillsUSA Chapter
Student Council
Welding & Metal Fabrication

J. To approve the following Then and Now purchase orders:

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<td>The Davey Tree Expert</td>
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YEA: MCDONALD, CARR, YOCUM, and NICCUM
The President advised the motion carried

16:037

Mr. Tim Carr moved and Mrs. Jennifer McDonald seconded the motion that the meeting be adjourned

YEA: CARR, MCDONALD, YOCUM, and NICCUM
President advised the meeting be adjourned at 5:53 p.m.

__________________________________________
President

__________________________________________
Treasurer/CFO
Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Minutes of April 26, 2016 and May 20, 2016 Board of Education Meetings
4. Hearing of the public (agenda items)
5. Superintendent’s Recommendations
   A. Personnel
      1. To accept the resignation of David L. Mangas, School Improvement Coordinator, effective July 31, 2016
      2. To accept the resignation for the purpose of retirement of Robert Huff, Custodian, effective September 1, 2016
      3. To employ Thomas Gamertsfelder as the School Improvement Coordinator, on a two (2) year limited contract, Step 12 on the Assistant Director’s Salary Schedule, at the annual salary rate of $90,282.00 for the 2016-2017 school year
      4. To employ Michelle Snow as Secondary Director, on a two (2) year limited contract, Step 5 of the Director’s Salary Schedule, at the annual salary rate of $93,487.00 for the 2016-2017 school year
5. To approve the following administrative contracts

One-Year Limited Contract
Roger Elliott  Network Technician Instructor/Coordinator
Brad Hager    Heavy Truck & Heavy Equipment Instructor/Coordinator
Darin Prince  Dean of Students
Erin Wheeler  ABLE Coordinator
Jason Whitlatch Facilities Manager

Two-Year Limited Contract
Brian Wilfong  Public Relations, Marketing & Recruitment Coordinator

6. To approve the following certified personnel contracts

One-Year Limited Contract
Shawn Decker  Information Technology
Matthew Frischen Information Technology
Gretchen Griffith Career Connections
Tim Jacobs    Mathematics
Adam Wallick  Career Connections
Ryan Wheeler  School Counselor
Elizabeth Winer Science

Two-Year Limited Contract
Candace Collins Criminal Justice
Nick Hancock  Gateway to STEM
Gillian Hopson VOSE
Alyssa Johnston Career Connections
Jamie Reynolds VOSE
Heather Salva  Social Studies

Three-Year Contract
Justin Paquette Automotive Collision Repair
Andrea Scott  English

Five-Year Contract
Gayle Cronin   Medical Assisting
Jessica Karr   Culinary Arts I
Five-Year Contract, continued
Steve Strelecky  Welding & Metal Fabrication
Rex Wilson  Building Trades

Continuing Contract
Ellen Nixon  English

7. To approve the following classified contracts

Two-Year Limited Contract
Don Orr  IT Technician

Continuing
Cathy DelCecato  Administrative Assistant

8. To approve the following Secondary Center part-time personnel for the 2016-2017 school year

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<th>Average Hours</th>
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<td>Jessica Strelecky</td>
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<td>Kellie Hill</td>
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<td>Linda Thornton</td>
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<td>Eydie Koski</td>
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<td>Laura Atherton</td>
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<td>Gayle Cronin</td>
<td>Saturday School Supervisor *</td>
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<td>Matt Darrah</td>
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</tr>
<tr>
<td>Andrea Scott</td>
<td>Saturday School Supervisor *</td>
<td>$18.00/hour</td>
<td>3.5 hours/week</td>
</tr>
</tbody>
</table>
9. To approve the following part-time personnel for the Adult Education Center, on an as needed basis for the 2016-2017 school year:

- Ariel
- Michael O’Quin $25.00 per hour
- Dennis Rine $25.00 per hour

Career Planning & Placement
- Lori Mye $21.00 per hour
- June Nash $13.50 per hour

Office Technology
- Priscilla Dixon $17.50 per hour
- Lynn Holliday $25.50 per hour

10. To approve the following as substitute teachers, on an as needed basis, for the 2016-2017 school year at the rate of $85.00 per day:

- Dave Able Career Tech/Precision Mach.
- Betty Betts Academics
- Rebecca Friesz Academics
- Robert Carson General Education
- David Geiger Career-Tech/Automotive
- Karen Gill Homemaking-Consumer Education
- Don Henne Academics
- Marcia Henne** Academics
- Cherie Holland** Academics
- Tessa Hughes Cosmetology
- Joe Myers Academics
- Roseanne Parkinson Academics
- Eric Ricketts Academics
- Ann Thum English
- Jim Wiblin Vocational Education
Substitutes, continued

Judy Williams  Early Childhood Education

**pending background check

11. To approve 15 days extended service contracts for Darin Prince, Dean of Students, for the 2016-2017 school year

12. To approve a one-year additional duty contract for Jessica Karr for Cafeteria Management in the amount of $2,200.00 for the 2016-2017 school year

13. To approve the following teachers to receive payment (to be billed to outside vendors) for catering events that take place outside of the regular work day, at the rate of $20.00 per hour, for the 2016-2017 school year

   Michael Carnahan, Culinary Arts II
   Jessica Karr, Culinary Arts I

14. To approve a one-year additional duty contract for Jessica Karr, Culinary Arts I Instructor, as co-chair of the Professional Development Committee in the amount of $500.00 for the 2016-2017 school year

15. To approve a one-year additional duty contract for the following members of the Local Professional Development committee for the 2016-2017 school year

   Jim Boorn, Chairperson  $1,750.00
   Laura Bowers, member  $1,000.00
   Andrea Dickerson, Secretary  $1,750.00
   Jill LeMaster, member  $1,000.00
   Stephanie Priestnal, member  $1,000.00

16. To approve the following teachers to be paid, at their per diem rate, additional days beyond the 184 day contract, to align C-TEC’s calendar to the Associate School’s calendar; payment will occur in June, 2017

   Shawn Decker, Computer Information Systems (Northridge)  1 day
   Dale Fife, Engineering & Science Technologies (Watkins)  2 days
17. To approve the following as C-TEC van drivers for the 2016-2017 school year

- David Abel: Substitute van driver; $11.77 per hour, as needed
- Sean Kern: Van Driver
- Bruce Piper: Van Driver

18. To approve the following part-time personnel to conduct the 2016 C-TEC TANF Summer Youth Employment Program conducted by the Licking County Department of Job and Family Services

- Tim Hampton: $25.00 per hour, Total amount $6,125.00
- Brianna Stout: $25.00 per hour, Total amount $5,125.00
- Joanne Stout: $25.00 per hour, Total amount $3,375.00

19. To approve various participants, youth ages 16 to 24, for the 2016 C-TEC TANF Summer Youth Employment Program conducted by the Licking County Department of Job and Family Services, at the rate of $10.00 per hour, maximum of 23 hours per week

B. To approve the Culinary Arts students to be paid the current minimum wage for catering events held outside of the school day for events for the 2016-2017 school year

C. To commend and thank the following Digital Design & Interactive Media students for their hard work and professionalism as unpaid interns for C-TEC’s Public Relations & Marketing Department

- Skylar Chapman (Watkins)
- Hannah Gearhart (Licking Valley)

D. To approve the Middle School Career Connections Course of Study

E. To approve the 2016-2017 Secondary Center Student Handbook

F. To approve the 2016-2017 Secondary Center Student Activity Calendar

G. To approve the 2016-2017 Satellite Center Student Handbook
H. To hold the first read of the C-TEC Employee Handbook

I. To recommend the deletion of the following Board Policy (contents are contained in the C-TEC Employee Handbook)
   4434 Holidays

J. To approve the following Board Policies
   3440 Job Related Expenses (Professional Staff)
   4440 Job Related Expenses (Classified Staff)
   6110 Grant Funds
   6111 Internal Controls
   6112 Cash Management of Grants
   6114 Cost Principles – Spending Federal Funds
   6116 Time and Effort Reporting
   6325 Procurement – Federal Grants/Funds
   7310 Disposition of Surplus Property
   7450 Property Inventory

K. Donation
   Paul Garner
   4188 Outville Road
   Granville, OH 43023
   Tool box and strut compressor to be used by Automotive Collision Repair

6. Treasurer's Recommendations
   A. To approve the financial reports for April, 2016
   B. To approve the revised Five-Year Forecast for the FY16 May Submission
   C. To offer student accident insurance through N. Carol Insurance Agency (National Guardian Life Insurance Company) for the 2016-2017 school year at the following cost:
      School Time Plan $31.51
      Twenty-four Hour Plan $96.00
D. To approve a lease agreement between C-TEC and Rebecca Hensley to maintain the grounds not currently being mowed.

7. Hearing of the public (non-agenda items)

8. Board Members’ Comments

10. Superintendent’s Comments

11. Treasurer’s Comments

**Adjournment:** Next Meeting June 28, 2016
The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on May 31, 2016.

The meeting was called to order at 5:30 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Freddie Latella, Mr. Bill Mann, Mrs. Jennifer McDonald, Mr. Forest Yocum and Ms. Bev Niccum

16:030

Mr. Forest Yocum moved and Mr. Tim Carr seconded approval of the Board of Education meeting minutes of April 26, 2016 and May 20, 2016

YEA: YOCUM, CARR, LATELLA, MANN, MCDONALD, and NICCUM
The President advised the motion carried

16:031

Mr. Bill Mann moved and Mrs. Jennifer McDonald seconded the approval of the Superintendent’s Recommendations

A. Personnel

1. To accept the resignation of David L. Mangas, School Improvement Coordinator, effective July 31, 2016

2. To accept the resignation for the purpose of retirement of Robert Huff, Custodian, effective August 31, 2016

3. To employ Thomas Gamertsfelder as the School Improvement Coordinator, on a two (2) year limited contract, Step 12 on the Assistant Director’s Salary Schedule, at the annual salary rate of $90,282.00 for the 2016-2017 school year

4. To employ Michelle Snow as Secondary Director, on a two (2) year limited contract, Step 5 of the Director’s Salary Schedule, at the annual salary rate of $93,487.00 for the 2016-2017 school year
5. To approve the following administrative contracts

**One-Year Limited Contract**
- Roger Elliott  Network Technician Instructor/Coordinator
- Brad Hager  Heavy Truck & Heavy Equipment Instructor/Coordinator
- Darin Prince  Dean of Students
- Erin Wheeler  ABLE Coordinator
- Jason Whitlatch  Facilities Manager

**Two-Year Limited Contract**
- Brian Wilfong  Public Relations, Marketing & Recruitment Coordinator

6. To approve the following certified personnel contracts

**One-Year Limited Contract**
- Shawn Decker  Information Technology
- Matthew Frischen  Information Technology
- Gretchen Griffith  Career Connections
- Tim Jacobs  Mathematics
- Adam Wallick  Career Connections
- Ryan Wheeler  School Counselor
- Elizabeth Winer  Science

**Two-Year Limited Contract**
- Candace Collins  Criminal Justice
- Nick Hancock  Gateway to STEM
- Gillian Hopson  VOSE
- Alyssa Johnston  Career Connections
- Jamie Reynolds  VOSE
- Heather Salva  Social Studies

**Three-Year Contract**
- Justin Paquette  Automotive Collision Repair
- Andrea Scott  English

**Five-Year Contract**
- Gayle Cronin  Medical Assisting
- Jessica Karr  Culinary Arts I
- Steve Strellecky  Welding & Metal Fabrication
- Rex Wilson  Building Trades
Continuing Contract
Ellen Nixon English

7. To approve the following classified contracts

Two-Year Limited Contract
Don Orr IT Technician

Continuing
Cathy DelCecato Administrative Assistant

8. To approve the following Secondary Center part-time personnel for the 2016-2017 school year

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Rate</th>
<th>Average Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tessa Hughes</td>
<td>Aide: Cosmetology</td>
<td>salary schedule</td>
<td>25 hours/week</td>
</tr>
<tr>
<td>Barb Wolfe</td>
<td>Aide: Preschool</td>
<td>salary schedule</td>
<td>27.5 hours/week</td>
</tr>
<tr>
<td>Destiny Needles</td>
<td>Aide: Restaurant</td>
<td>salary schedule</td>
<td>25 hours/week</td>
</tr>
<tr>
<td>Eileen Hudson</td>
<td>Boulevard Receptionist</td>
<td>$14.00/hour</td>
<td>27.5 hours/week</td>
</tr>
<tr>
<td>Lynn Penrose</td>
<td>Building Monitor</td>
<td>$14.00/hour</td>
<td>25 hours/week</td>
</tr>
<tr>
<td>Brenda Grady</td>
<td>Cafeteria Worker</td>
<td>salary schedule</td>
<td>28 hours/week</td>
</tr>
<tr>
<td>Jessica Strelecky</td>
<td>Cafeteria Worker</td>
<td>salary schedule</td>
<td>28 hours/week</td>
</tr>
<tr>
<td>Kellie Hill</td>
<td>Center Monitor</td>
<td>$12.00/hour</td>
<td>20 hours/week</td>
</tr>
<tr>
<td>Linda Thornton</td>
<td>Free &amp; Reduced Lunch Coordinator</td>
<td>salary schedule</td>
<td>28 hours/week</td>
</tr>
<tr>
<td>Eydie Koski</td>
<td>Kitchen Manager</td>
<td>salary schedule</td>
<td>28 hours/week</td>
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<td>3.5 hours/week</td>
</tr>
<tr>
<td>Vicki Reed</td>
<td>School to Work Coordinator</td>
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<td>25 hours/week</td>
</tr>
</tbody>
</table>

*this is a shared position on an as needed basis
9. To approve the following part-time personnel for the Adult Education Center, on an as needed basis for the 2016-2017 school year

Ariel
Michael O’Quin $25.00 per hour
Dennis Rine $25.00 per hour

Career Planning & Placement
Lori Mye $21.00 per hour
June Nash $13.50 per hour

Office Technology
Priscilla Dixon $17.50 per hour
Lynn Holliday $25.50 per hour

10. To approve the following as substitute teachers, on an as needed basis, for the 2016-2017 school year at the rate of $85.00 per pay

Dave Able Career Tech/Precision Mach.
Betty Betts Academics
Rebecca Friesz Academics
Robert Carson General Education
David Geiger Career-Tech/Automotive
Karen Gill Homemaking-Consumer Education
Don Henne Academics
Marcia Henne** Academics
Cherie Holland** Academics
Tessa Hughes Cosmetology
Joe Myers Academics
Roseanne Parkinson Academics
Eric Ricketts Academics
Ann Thum English
Jim Wiblin Vocational Education
Judy Williams Early Childhood Education

**pending background check
11. To approve 15 days extended service contracts for Darin Prince, Dean of Students, for the 2016-2017 school year

12. To approve a one-year additional duty contract for Jessica Karr for Cafeteria Management in the amount of $2,200.00 for the 2016-2017 school year

13. To approve the following teachers to receive payment (to be billed to outside vendors) for catering events that take place outside of the regular work day, at the rate of $20.00 per hour, for the 2016-2017 school year

   Michael Carnahan, Culinary Arts II
   Jessica Karr, Culinary Arts I

14. To approve a one-year additional duty contract for Jessica Karr, Culinary Arts I Instructor, as co-chair of the Professional Development Committee in the amount of $500.00 for the 2016-2017 school year

15. To approve a one-year additional duty contract for the following members of the Local Professional Development committee for the 2016-2017 school year

   Jim Boorn, Chairperson $1,750.00
   Laura Bowers, Member $1,000.00
   Andrea Dickerson, Secretary $1,750.00
   Jill LeMaster, Member $1,000.00
   Stephanie Priestnal, Member $1,000.00

16. To approve the following teachers to be paid, at their per diem rate, additional days beyond the 184 day contract, to align C-TEC’s calendar to the Associate School’s calendar; payment will occur in June, 2017

   Shawn Decker, Computer Information Systems (Northridge) 1 day
   Dale Fife, Engineering & Science Technologies (Watkins) 2 days

17. To approve the following as C-TEC van drivers for the 2016-2017 school year

   David Abel    Substitute van driver; $11.77 per hour, as needed
   Sean Kern     Van Driver
   Bruce Piper   Van Driver
18. To approve the following part-time personnel to conduct the 2016 C-TEC TANF Summer Youth Employment Program conducted by the Licking County Department of Job and Family services:

- Tim Hampton $25.00 per hour Total amount $6,125.00
- Brianna Stout $25.00 per hour Total amount $5,125.00
- Joanne Stout $25.00 per hour Total amount $3,375.00

19. To approve various participants, youth ages 16 to 24, for the 2016 C-TEC TANF Summer Youth Employment Program conducted by the Licking County Department of Job and Family Services, at the rate of $10.00 per hour, maximum of 23 hours per week.

B. To approve the Culinary Arts students to be paid the current minimum wage for catering events held outside of the school day for events for the 2016-2017 school year.

C. To commend and thank the following Digital Design & Interactive Media students for their hard work and professionalism as unpaid interns for C-TEC’s Public Relations & Marketing Department:

- Skylar Chapman (Watkins)
- Hannah Gearhart (Licking Valley)

D. To approve the Middle School Career Connections Course of Study.

E. To approve the 2016-2017 Secondary Center Student Handbook.

F. To approve the 2016-2017 Secondary Center Student Activity Calendar.

G. To approve the 2016-2017 Satellite Center Student Handbook.

H. To hold the first read of the C-TEC Employee Handbook.

I. To recommend the deletion of the following Board Policy (contents are contained in the C-TEC Employee Handbook):

4434 Holidays
J. To approve the following Board Policies

- 3440  Job Related Expenses (Professional Staff)
- 4440  Job Related Expenses (Classified Staff)
- 6110  Grant Funds
- 6111  Internal Controls
- 6112  Cash Management of Grants
- 6114  Cost Principles – Spending Federal Funds
- 6116  Time and Effort Reporting
- 6325  Procurement – Federal Grants/Funds
- 7310  Disposition of Surplus Property
- 7450  Property Inventory

K. Donation
Paul Garner
4188 Outville Road
Granville, OH 43023
Tool box and strut compressor to be used by Automotive Collision Repair

YEA: MANN, MCDONALD, CARR, LATELLA, YOCUM, and NICCUM
The President advised the motion carried

16:032

Mr. Freddie Latella moved and Mr. Forest Yocum seconded the approval of the Treasurer’s Recommendations

A. To approve the financial reports for April, 2016

B. To approve the revised Five-Year Forecast for the FY16 May Submission

C. To offer student accident insurance through N. Carol Insurance Agency (National Guardian Life Insurance Company) for the 2016-2017 school year at the following cost:

- School Time Plan $31.51
- Twenty-four Hour Plan $96.00

D. To approve a lease agreement between C-TEC and Rebecca Hensley to maintain the grounds not currently being mowed.
YEA: LATELLA, YOCUM, CARR, MANN, MCDONALD, and NICCUM
The President advised the motion carried

16:033

Mr. Tim Carr moved and Mrs. Jennifer McDonald seconded the motion that the meeting be adjourned

YEA: CARR, MCDONALD, LATELLA, MANN, YOCUM, and NICCUM
President advised the meeting be adjourned at 6:00 p.m.

_____________________________
President

_____________________________
Treasurer/CFO
CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION SPECIAL MEETING AGENDA
May 20, 2016
5:00 p.m.

1. Roll Call

2. Pledge of Allegiance

3. Executive Session to consider the employment of a public employee, with possible Board action to follow

Adjournment: Next Meeting May 31, 2016
The Career and Technology Education Centers of Licking County, Board of Education, met in a special session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on May 20, 2016.

The meeting was called to order at 5:00 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Dr. Jennifer Cornman, Mr. Freddie Latella, Mr. Bill Mann, Mrs. Jennifer McDonald, Mr. Forest Yocum, and Ms. Bev Niccum

16:027

Dr. Jennifer Cornman moved and Mr. Tim Carr seconded the motion to enter into Executive Session to consider employment of a public employee

YEA: CORNMAN, CARR, LATELLA, MANN, MCDONALD, YOCUM and NICCUM
The President advised the motion carried

The Board Members entered into Executive Session at 5:01 p.m.

The Board Members returned to regular session at 5:05 p.m.

16:028

Mr. Freddie Latella moved and Dr. Jennifer Cornman seconded to accept the resignation of Kelly Wallace, Director of Adult Education, effective July 31, 2016

YEA: LATELLA, CORNMAN, CARR, MANN, YOCUM and NICCUM
ABSTAIN: MCDONALD
The President advised the motion carried

16:029

Mr. Freddie Latella moved and Mr. Tim Carr seconded the motion that the meeting be adjourned

YEA: LATELLA, CARR, CORNMAN, MANN, MCDONALD, YOCUM and NICCUM
President advised the meeting be adjourned at 5:06 p.m.

_____________________________
President

_____________________________
Treasurer/CFO
Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Presentation: Mr. Kelly Wallace, Director of Adult Education
4. Presentation: Joyce L. Malainy, Ed.D. and Keri Vradenburg, TEA President
5. Minutes of March 22, 2016 Board of Education Meeting
6. Hearing of the public (agenda items)
7. Superintendent’s Recommendations
   A. To approve the C-TEC TEA Collective Bargaining Agreement for a period of three (3) years, effective July 1, 2016
   B. Personnel
      1. To employ Dale Fife as Engineering and Science Technologies Instructor at Watkins High School, Class V, Step 15, one (1) year limited contract, at the annual rate of $70,155.00 for the 2016-2017 school year, pending background check
      2. To approve Jeffrey Evans for Field Trip Bus Driver, on an as needed basis, for the 2016-2017 school year at the rate of $14.24 per hour
3. To approve David Able as substitute van driver, on an as needed basis, for the 2016-2017 school year at the rate of $11.77 per hour

4. To employ the following part-time Custodians, during the summer months, on an as needed basis, at the rate of $14.00 per hour, not to exceed 28 hours per week

   Eydie Koski
   Lynn Penrose

5. To approve the following extended service contracts for the 2016-2017 school year

   Bruce Piper       5 days
   Michelle McNeely, School Counselor   10 days
   Ryan Wheeler, School Counselor   10 days

6. To accept the resignation of Ruth Ziegler, Social Studies Instructor, effective June 6, 2016

C. To approve the Pre-Engineering Course of Study for the Gateway to Technology Course housed at Heath Middle School

D. To approve ACE Digital Academy, as the on-line provider for C-TEC at an annual fee of $1,000.00 per year for the 2016-2017 school year

E. To approve a name change for the following program:

   Early Childhood Education to Teaching Careers Program

F. To approve a change to the Teaching Careers Program’s career technical student organization from Family, Career and Community Leaders of America (FCCLA) to Educators Rising

G. To approve the revised job title and job description for the Dean of Students’ Administrative Assistant to Administrative Assistant (200-Day contract)

H. To commend the C-TEC Teaching Staff for National Teacher Appreciation Week, May 2 through 6, 2016
I. To commend all Administrative and Support Staff for Administrative Professionals’ Week, April 24 through April 30, 2016

J. To approve the HOSA out of state field trip to Nashville, Tennessee June 22-26, 2016. The students will be competing in the HOSA National Leadership Conference; the trip will be paid for by fundraisers, student activity funds, and students/parents

K. To approve the C-TEC Board of Education support for $200.00 per student for the following 10 students from the HOSA student organization who will be attending the National Leadership Conference in Nashville, Tennessee June 22-26, 2016

<table>
<thead>
<tr>
<th>Student</th>
<th>Home School</th>
<th>Competition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wesley Walters</td>
<td>Northridge</td>
<td>CERT Skills</td>
</tr>
<tr>
<td>Jared Ryan</td>
<td>Licking Heights</td>
<td>CERT Skills</td>
</tr>
<tr>
<td>Brendyn Ratcliff</td>
<td>Watkins</td>
<td>CERT Skills</td>
</tr>
<tr>
<td>Elena Best</td>
<td>Northridge</td>
<td>CERT Skills</td>
</tr>
<tr>
<td>Trenton Lucas</td>
<td>Watkins</td>
<td>Emergency Medical Technician</td>
</tr>
<tr>
<td>David McNelley</td>
<td>Northridge</td>
<td>Emergency Medical Technician</td>
</tr>
<tr>
<td>Logan Huffman</td>
<td>Heath</td>
<td>Epidemiology</td>
</tr>
<tr>
<td>Rebecca Hansen</td>
<td>Newark</td>
<td>Medical Assisting</td>
</tr>
<tr>
<td>Maxine McCampell</td>
<td>Heath</td>
<td>MRC Partnership</td>
</tr>
<tr>
<td>Nicole Turos</td>
<td>Licking Heights</td>
<td>MRC Partnership</td>
</tr>
</tbody>
</table>

L. To hold the first reading of the Secondary Center Student Handbook for the 2016-2017 school year

M. To hold the first reading of the Satellite Center Student Handbook for the 2016-2017 school year

N. To hold the first read of the following Board Policies:
   3440    Job Related Expenses (Professional Staff)
   4440    Job Related Expenses (Classified Staff)
   6110    Grant Funds
   6111    Internal Controls
   6112    Cash Management of Grants
   6114    Cost Principles – Spending Federal Funds
   6116    Time and Effort Reporting
Board Policies, continued
6325  Procurement – Federal Grants/Funds
7310  Disposition of Surplus Property
7450  Property Inventory

O. To approve the following Board Policies

4162  Drug and Alcohol Testing of CDL License Holders
5200  Attendance
5320  Immunization
7300  Disposition of Real Property/Personal Property

P. To commend the following C-TEC Staff who have served the District for ten (10), Twenty (20) and thirty (30) years

Ten Years
John Kerschner  Robotics & Automated Manufacturing Instructor
Jennifer Kinsley  Visual Communications through Art Instructor
Ryan Paisie     Electronics & Computer Technology Instructor

Twenty Years
Michael Carnahan  Culinary Arts II Instructor
David McNabb    Diesel & Power Equipment Mechanics Instructor
Rex Wilson    Building Trades Instructor

Thirty Years
Laura Atherton  Math Instructor
Karen Oberlander  FACTS Coordinator

8. Treasurer's Recommendations

A. To approve the financial reports for March, 2016

B. To approve a lease agreement between C-TEC and H. Steven Rauch and Richmond W. Rauch for the purpose of farming 30 acres of agriculture land, owned by the Thomas J. Evans Foundation, for the amount of $2,700.00 ($90 per acre), for the crop year of 2016

C. To approve the revision of the Dental Assisting Purpose Statement and Budget
D. To approve the amended Internal Revenue Service Section 125 Premium Conversion Plan for Health Insurance Premiums

E. To approve the LACA Technical Services Contract in an amount not to exceed $26,000.00, from July 1, 2016 to June 30, 2017

F. To approve the LACA Service Agreement in the amount of $63,409.40, from July 1, 2016 to June 30, 2017

G. To approve the following Then and Now purchases

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>72445</td>
<td>Mitchell Repair</td>
<td>$3,019.00</td>
</tr>
<tr>
<td>72432</td>
<td>Tel/Logic</td>
<td>$4,500.00</td>
</tr>
<tr>
<td>72492</td>
<td>Gordon Food Service</td>
<td>$4,809.73</td>
</tr>
</tbody>
</table>

9. Hearing of the public (non-agenda items)

10. Request for an Executive Session to consider the compensation of public employees, with possible Board action to follow

11. Board Members’ Comments

12. Superintendent’s Comments

13. Treasurer’s Comments

**Adjournment:** Next Meeting May 31, 2016
The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on April 26, 2016.

The meeting was called to order at 5:33 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Dr. Jennifer Cornman, Mr. Freddie Latella, Mrs. Jennifer McDonald, Mr. Forest Yocum and Ms. Bev Niccum

16:019

Mr. Freddie Latella moved and Mr. Tim Carr seconded approval of the Board of Education meeting minutes of March 22, 2016

YEA: LATELLA, CARR, CORNMAN, MCDONALD, YOCUM and NICCUM
The President advised the motion carried

16:020

Dr. Jennifer Cornman moved and Mrs. Jennifer McDonald seconded the approval of the Superintendent’s Recommendation

A. To approve the C-TEC TEA Collective Bargaining Agreement for a period of three (3) years, effective July 1, 2016

YEA: CORNMAN, MCDONALD, CARR, LATELLA, YOCUM, and NICCUM
The President advised the motion carried

16:021

Dr. Jennifer Cornman moved and Mr. Tim Carr seconded the approval of the Superintendent’s Recommendations

B. Personnel

1. To employ Dale Fife as Engineering and Science Technologies Instructor at Watkins High School, Class V, Step 15, one (1) year limited contract, at the annual rate of $70,155.00 for the 2016-2017 school year, pending background check
2. To approve Jeffrey Evans for Field Trip Bus Driver, on an as needed basis, for the 2016-2017 school year at the rate of $14.24 per hour

3. To approve David Able as substitute van driver, on an as needed basis, for the 2016-2017 school year at the rate of $11.77 per hour

4. To employ the following part-time Custodians, during the summer months, on an as needed basis, at the rate of $14.00 per hour, not to exceed 28 hours per week

   Eydie Koski
   Lynn Penrose

5. To approve the following extended service contracts for the 2016-2017 school year

   Bruce Piper                      5 days
   Michelle McNeely, School Counselor 10 days
   Ryan Wheeler, School Counselor 10 days

6. To accept the resignation of Ruth Ziegler, Social Studies Instructor, effective June 6, 2016

C. To approve the Pre-Engineering Course of Study for the Gateway to Technology Course housed at Heath Middle School

D. To approve ACE Digital Academy, as the on-line provider for C-TEC at an annual fee of $1,000.00 per year for the 2016-2017 school year

E. To approve a name change for the following program:

   Early Childhood Education to Teaching Careers Program

F. To approve a change to the Teaching Careers Program’s career technical student organization from Family, Career and Community Leaders of America (FCCLA) to Educators Rising

G. To approve the revised job title and job description for the Dean of Students’ Administrative Assistant to Administrative Assistant (200-Day contract)

H. To commend the C-TEC Teaching Staff for National Teacher Appreciation Week, May 2 through May 6, 2016
I. To commend all Administrative and Support Staff for Administrative Professionals’ Week, April 24 through April 30, 2016

J. To approve the HOSA out of state field trip to Nashville, Tennessee June 22-26, 2016. The students will be competing in the HOSA National Leadership Conference; the trip will be paid for by fundraisers, student activity funds, and students/parents

K. To approve the C-TEC Board of Education support for $200.00 per student for the following 10 students from the HOSA student organization who will be attending the National Leadership Conference in Nashville, Tennessee June 22-26, 2016

<table>
<thead>
<tr>
<th>Student</th>
<th>Home School</th>
<th>Competition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wesley Walters</td>
<td>Northridge</td>
<td>CERT Skills</td>
</tr>
<tr>
<td>Jared Ryan</td>
<td>Licking Heights</td>
<td>CERT Skills</td>
</tr>
<tr>
<td>Brendyn Ratcliff</td>
<td>Watkins</td>
<td>CERT Skills</td>
</tr>
<tr>
<td>Elena Best</td>
<td>Northridge</td>
<td>CERT Skills</td>
</tr>
<tr>
<td>Trenton Lucas</td>
<td>Watkins</td>
<td>Emergency Medical Technician</td>
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<tr>
<td>David McNelley</td>
<td>Northridge</td>
<td>Emergency Medical Technician</td>
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<td>Logan Huffman</td>
<td>Heath</td>
<td>Epidemiology</td>
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<tr>
<td>Rebecca Hansen</td>
<td>Newark</td>
<td>Medical Assisting</td>
</tr>
<tr>
<td>Maxine McCampell</td>
<td>Heath</td>
<td>MRC Partnership</td>
</tr>
<tr>
<td>Nicole Turos</td>
<td>Licking Heights</td>
<td>MRC Partnership</td>
</tr>
</tbody>
</table>

YEA: CORNMAN, CARR, LATELLA, MCDONALD, YOCUM, and NICCUM

The President advised the motion carried

L. To hold the first reading of the Secondary Center Student Handbook for the 2016-2017 school year

M. To hold the first reading of the Satellite Center Student Handbook for the 2016-2017 school year

16:022

Mr. Freddie Latella moved and Dr. Jennifer Cornman seconded the approval of the Superintendent’s Recommendations

N. To hold the first read of the following Board Policies:

3440  Job Related Expenses (Professional Staff)
4440  Job Related Expenses (Classified Staff)
6110  Grant Funds
Board Policies, continued
6111  Internal Controls
6112  Cash Management of Grants
6114  Cost Principles – Spending Federal Funds
6116  Time and Effort Reporting
6325  Procurement – Federal Grants/Funds
7310  Disposition of Surplus Property
7450  Property Inventory

O. To approve the following Board Policies

4162  Drug and Alcohol Testing of CDL License Holders
5200  Attendance
5320  Immunization
7300  Disposition of Real Property/Personal Property

P. To commend the following C-TEC Staff who have served the District for ten (10), Twenty (20) and thirty (30) years

Ten Years
April Calesaric         Physical Therapy & Exercise Science Instructor
John Kerschner         Robotics & Automated Manufacturing Instructor
Jennifer Kinsley       Visual Communications through Art Instructor
Ryan Paisie            Electronics & Computer Technology Instructor

Twenty Years
Michael Carnahan       Culinary Arts II Instructor
David McNabb           Diesel & Power Equipment Mechanics Instructor
Rex Wilson             Building Trades Instructor

Thirty Years
Laura Atherton         Math Instructor
Karen Oberlander       FACTS Coordinator

Q. To approve a tuition increase of $.10 per hour for all Adult Education occupational programs, effective July 1, 2016

R. Personnel

1. To employ Ryan Johnston as Information Technologies Instructor at Granville High School, Class II, Step 5, one (1) year limited contract, at the annual rate of $43,515.00 for the 2016-2017 school year, pending background check
Mr. Forest Yocum moved and Mrs. Jennifer McDonald seconded the approval of the Treasurer’s Recommendations

A. To approve the financial reports for March, 2016

B. To approve a lease agreement between C-TEC and H. Steven Rauch and Richmond W. Rauch for the purpose of farming 30 acres of agriculture land, owned by the Thomas J. Evans Foundation, for the amount of $2,700.00 ($90 per acre), for the crop year of 2016

C. To approve the revisions of the Dental Assisting and Architectural & Engineering Design Purpose Statement and Budget

D. To approve the amended Internal Revenue Service Section 125 Premium Conversion Plan for Health Insurance Premiums

E. To approve the LACA Technical Services Contract in an amount not to exceed $26,000.00, from July 1, 2016 to June 30, 2017

F. To approve the LACA Service Agreement in the amount of $63,409.40, from July 1, 2016 to June 30, 2017

G. To approve the following Then and Now purchases

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>72445</td>
<td>Mitchell Repair</td>
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<tr>
<td>72432</td>
<td>Tel/Logic</td>
<td>$4,500.00</td>
</tr>
<tr>
<td>72492</td>
<td>Gordon Food Service</td>
<td>$4,809.73</td>
</tr>
</tbody>
</table>

Dr. Jennifer Cornman moved and Mr. Tim Carr seconded the motion to enter into Executive Session to consider the compensation of public employees

YEA: CORNMAN, CARR, LATELLA, MCDONALD, YOCUM, and NICCUM
The President advised the motion carried
The Board Members entered into Executive Session at 6:52 p.m.

The Board Members returned to regular session at 7:04 p.m.

16:025

Mr. Freddie Latella moved and Dr. Jennifer Cornman seconded the motion to extend the increase on the base approved in the TEA collective bargaining agreement to all 260 day employees with the exception of the Superintendent and Treasurer

YEA:  LATELLA, CORNMAN, CARR, MCDONALD, YOCUM, and NICCUM
The President advised the motion carried

16:026

Mr. Freddie Latella moved and Mrs. Jennifer McDonald seconded the motion that the meeting be adjourned

YEA:  LATELLA, MCDONALD, CARR, CORNMAN, YOCUM, and NICCUM
The President advised the meeting be adjourned at 7:05 p.m.

________________________________________
President

________________________________________
Treasurer/CFO
Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call

2. Pledge of Allegiance

3. Presentation: Mrs. Stephanie Priestnal, Director of District Services

4. Minutes of February 23, 2016 Board of Education Meeting

5. Hearing of the public (agenda items)

6. Superintendent’s Recommendations

   A. Personnel

      1. To accept the resignation of Karen Oberlander, FACTS Coordinator, for the purpose of retirement, effective June 6, 2016

      2. To employ Destiny Needles as Culinary Arts II Aide for the 2015-2016 school year at the rate of $15.91 per hour, not to exceed 28 hours per week, pending background check

      3. To approve the following Adult Education Center part-time personnel, on an as needed basis, for the 2015-2016 school year

         Ariel Instructor
         Kyle Fulton $25.00 per hour
Adult Education part-time, continued
Ariel Instructor, continued
Douglas Vickers $25.00 per hour
Travis White * $25.00 per hour

Heavy Truck & Equipment Instructor
Lyle Hager $23.00 per hour

Public Safety-Customized
Todd Smith $23.00 per hour

Public Safety-Fire Instructor
Todd Smith $20.00 per hour

B. To commend Fred Paul, Adult Education Business & Industry Partnership Coordinator, for being selected as the Ohio ACTE 2016 Ambassador of the Year recipient

C. To approve the purchase of 40 new portable radios, 1 new repeater, and 1 new rooftop antenna to replace the district’s current radio system from R.E.M. Communications at the cost of $27,700.95

D. To hold the first read of the following Board Policies

   4162 Drug and Alcohol Testing of CDL License Holders
   5200 Attendance
   5320 Immunization
   7300 Disposition of Real Property/Personal Property

E. To approve the following Board Policies

   1130 Conflict of Interest (Administration)
   3113 Conflict of Interest (Professional Staff)
   4113 Conflict of Interest (Classified Staff)
   8500 Food Service

F. To approve revisions to the 2016-2017 school calendar
7. Treasurer's Recommendations
   A. To approve the Financial Reports for February 2016
   B. To approve the revision of the SkillsUSA Purpose Statement and Budget
   C. To approve amended Appropriation Resolution 2016-02
   D. To approve the following Then and now purchases

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>72257</td>
<td>Time Clock Plus</td>
<td>$5,458.03</td>
</tr>
<tr>
<td>72334</td>
<td>ACCSC</td>
<td>$3,987.53</td>
</tr>
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</table>

8. Hearing of the public (non-agenda items)

9. Board Members’ Comments

10. Superintendent’s Comments

11. Treasurer’s Comments

**Adjournment:** Next Meeting April 26, 2016
The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on March 22, 2016.

The meeting was called to order at 5:31 p.m. The following Board Members were present at roll call: Dr. Jennifer Cornman, Mr. Freddie Latella, Mr. Bill Mann, Mrs. Jennifer McDonald, Mr. Forest Yocum, and Ms. Bev Niccum

16:014

Dr. Jennifer Cornman moved and Mr. Bill Mann seconded approval of the Board of Education meeting minutes of February 23, 2016

YEA: CORNMAN, MANN, MCDONALD, YOCUM, and NICCUM
ABSTAINED: LATELLA
The President advised the motion carried

16:015

Mr. Freddie Latella moved and Mrs. Jennifer McDonald seconded the approval of the Superintendent’s Recommendations

A. Personnel

1. To accept the resignation of Karen Oberlander, FACTS Coordinator, for the purpose of retirement, effective June 6, 2016

2. To employ Destiny Needles as Culinary Arts II Aide for the 2015-2016 school year at the rate of $15.91 per hour, not to exceed 28 hours per week, pending background check

3. To approve the following Adult Education Center part-time personnel, on an as needed basis, for the 2015-2016 school year

   Ariel Instructor
   Kyle Fulton       $25.00 per hour
Adult Education part-time, continued
Ariel Instructor, continued
Douglas Vickers $25.00 per hour
Travis White * $25.00 per hour

Heavy Truck & Equipment Instructor
Lyle Hager $23.00 per hour

Public Safety-Customized
Todd Smith $23.00 per hour

Public Safety-Fire Instructor
Todd Smith $20.00 per hour

B. To commend Fred Paul, Adult Education Business & Industry Partnership Coordinator, for being selected as the Ohio ACTE 2016 Ambassador of the Year recipient

C. To approve the purchase of 40 new portable radios, 1 new repeater, and 1 new rooftop antenna to replace the district’s current radio system from R.E.M. Communications at the cost of $27,700.95

D. To hold the first read of the following Board Policies

4162 Drug and Alcohol Testing of CDL License Holders
5200 Attendance
5320 Immunization
7300 Disposition of Real Property/Personal Property

E. To approve the following Board Policies

1130 Conflict of Interest (Administration)
3113 Conflict of Interest (Professional Staff)
4113 Conflict of Interest (Classified Staff)
8500 Food Service

F. To approve revisions to the 2016-2017 school calendar

YEA: LATELLA, MCDONALD, CORNMAN, MANN, YOCUM, and NICCUM
The President advised the motion carried
Dr. Jennifer Cornman moved and Mr. Bill Mann seconded the approval of the Treasurer's Recommendations

A. To approve the Financial Reports for February 2016

B. To approve the revision of the SkillsUSA Purpose Statement and Budget

C. To approve amended Appropriation Resolution 2016-02

D. To approve the following Then and now purchases

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>72257</td>
<td>Time Clock Plus</td>
<td>$5,458.03</td>
</tr>
<tr>
<td>72334</td>
<td>ACCSC</td>
<td>$3,987.53</td>
</tr>
</tbody>
</table>

YEA: CORNMAN, MANN, LATELLA, MCDONALD, YOCUM, and NICCUM

The President advised the motion carried

Mr. Forest Yocum moved and Dr. Jennifer Cornman seconded the motion to enter into Executive Session for the purpose of preparing for, conducting or reviewing negotiations with public employees

YEA: YOCUM, CORNMAN, LATELLA, MANN, MCDONALD, and NICCUM

The President advised the motion carried

The Board Members returned to regular session at 6:31 p.m.

Dr. Jennifer Cornman moved and Mrs. Jennifer McDonald seconded the motion that the meeting be adjourned

YEA: CORNMAN, MCDONALD, LATELLA, MANN, YOCUM, and NICCUM

President advised the meeting be adjourned at 6:31 p.m.
Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call

2. Pledge of Allegiance

3. Presentation: Mr. Thomas Gamertsfelder, Director of Secondary

4. Minutes of January 12, 2016 Organizational and Regular Board of Education Meetings

5. Hearing of the public (agenda items)

6. Superintendent’s Recommendations

   A. Personnel

      1. To accept the resignation of Karen Wyscarver, Math Instructor, effective April 1, 2016

      2. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2015-2016 school year

         Ariel Instructor
         Ken Decker $25.00 per hour

         Building Supervisor
         Jack Ransom $19.00 per hour
Adult Education Part-Time, continued

Customized Business & Industry
John Daugherty $25.00 per hour
Tim Severt $23.00 per hour

General & CNC Instructor
Kyle Fulton * $25.00 per hour

HVAC Instructor
Jack Ransom $23.00 per hour

Medical Coding Instructor
Marie Shuttleworth * $20.00 per hour

Public Safety – Customized
Thomas O’Brien $23.00 per hour
Warren McCord $23.00 per hour

Public Safety – Fire Instructor
Thomas O’Brien $20.00 per hour
Warren McCord $20.00 per hour

*pending background check

B. To approve an out-of-state field trip to Asheville, North Carolina for Architectural & Engineering Design students on April 21 and April 22, 2016. The trip will be paid for by fundraisers, class funds and student/parent personal funds.

C. To hold the first read of the following Board Policies

1130 Conflict of Interest (Administration)
3113 Conflict of Interest (Professional Staff)
4113 Conflict of Interest (Classified Staff)
8500 Food Services 1130 Conflict of Interest (Administration)

D. To approve the following Board Policies

5517.02 Sexual Violence
8420 Emergency Situations
E. Donations

Kellie Hill
5375 Marion Road
Newark, OH 43055
67 young adult books

Licking County Rescue Team
155 E. Main Street
Newark, OH 43055
Rescue trailer to be used by Secondary and Adult Firefighting/EMS Programs

Outville Presbyterian Church
Pastor M. Stephen Merold
6463 Outville Road SW
Pataskala, OH 43062
Monetary donation to the student assistance fund

James Stanford
Joel Standord
1764 Fir Court
Heath, OH 43056
1994 Lincoln and 1997 Pontiac, to be used by the Automotive Collision & Repair Program

7. Treasurer's Recommendations

A. To approve the Financial Reports for January 2016

B. To approve the following Then and Now purchases

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>71892</td>
<td>Bricker &amp; Eckler</td>
<td>$ 5,061.80</td>
</tr>
<tr>
<td>72008</td>
<td>Grow Licking County</td>
<td>$ 3,000.00</td>
</tr>
<tr>
<td>71985</td>
<td>Licking County Educational Service Center</td>
<td>$ 4,847.33</td>
</tr>
<tr>
<td>71954</td>
<td>Lorain County Community College</td>
<td>$ 3,196.25</td>
</tr>
<tr>
<td>72040</td>
<td>Michael H. Chow/Metro CD Engineering LLC</td>
<td>$ 3,000.00</td>
</tr>
<tr>
<td>72085</td>
<td>Brad Schneider Coaching</td>
<td>$ 7,495.00</td>
</tr>
<tr>
<td>72095</td>
<td>Licking Area Computer Association</td>
<td>$13,000.00</td>
</tr>
</tbody>
</table>
C. To approve the following Purpose Statement and Budget

    National Technical Honor Society
    Social Studies Club (revision)

8. Hearing of the public (non-agenda items)

9. Board Members’ Comments

10. Superintendent’s Comments

11. Treasurer’s Comments

Adjournment: Next Meeting March 22, 2016
The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on February 23, 2016.

The meeting was called to order at 5:31 p.m. The following Board Members were present at roll call: Dr. Jennifer Cornman, Mr. Bill Mann, Mrs. Jennifer McDonald, Mr. Forest Yocum, and Ms. Bev Niccum

Mr. Tim Carr entered the meeting at 5:36 p.m.

16:010

Dr. Jennifer Cornman moved and Mrs. Jennifer McDonald seconded approval of the Board of Education Organizational and Regular meeting minutes of January 12, 2016

YEA: CORNMAN, MCDONALD, CARR, MANN, YOCUM and NICCUM
The President advised the motion carried

16:011

Mr. Bill Mann moved and Mr. Tim Carr seconded the approval of the Superintendent’s Recommendations

A. Personnel

1. To accept the resignation of Karen Wyscarver, Math Instructor, effective April 1, 2016

2. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2015-2016 school year

   Ariel Instructor
   Ken Decker $25.00 per hour

   Building Supervisor
   Jack Ransom $19.00 per hour
### Adult Education Part-Time, continued

**Customized Business & Industry**
- John Daugherty: $25.00 per hour
- Tim Severt: $23.00 per hour

**General & CNC Instructor**
- Kyle Fulton *: $25.00 per hour

**HVAC Instructor**
- Jack Ransom: $23.00 per hour

**Medical Coding Instructor**
- Marie Shuttleworth *: $20.00 per hour

**Network Technician**
- Shawn Decker: $22.00 per hour

**Public Safety – Customized**
- Thomas O’Brien: $23.00 per hour
- Warren McCord: $23.00 per hour

**Public Safety – Fire Instructor**
- Thomas O’Brien: $20.00 per hour
- Warren McCord: $20.00 per hour

*pending background check

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**B.** To approve an out-of-state field trip to Asheville, North Carolina for Architectural & Engineering Design students on April 21 and April 22, 2016. The trip will be paid for by fundraisers, class funds and student/parent personal funds.

**C.** To hold the first read of the following Board Policies

- 1130 Conflict of Interest (Administration)
- 3113 Conflict of Interest (Professional Staff)
- 4113 Conflict of Interest (Classified Staff)
- 8500 Food Services

**D.** To approve the following Board Policies

- 5517.02 Sexual Violence
- 8420 Emergency Situations
E. Donations

Kellie Hill
5375 Marion Road
Newark, OH 43055
67 young adult books

Licking County Rescue Team
155 E. Main Street
Newark, OH 43055
Rescue trailer to be used by Secondary and Adult Firefighting/EMS Programs

Outville Presbyterian Church
Pastor M. Stephen Merold
6463 Outville Road SW
Pataskala, OH 43062
Monetary donation to the student assistance fund

James Stanford
Joel Standord
1764 Fir Court
Heath, OH 43056
1994 Lincoln and 1997 Pontiac, to be used by the Automotive Collision & Repair Program

F. To approve the purchase of an HVAC Preventative Maintenance Service Agreement with Air Force One in the amount of $9,282.00 from July 1, 2016 to June 30, 2017

YEA: MANN, CARR, CORNMAN, MCDONALD, YOCUM and NICCUM
The President advised the motion carried

16:012

Dr. Jennifer Cornman moved and Mr. Tim Carr seconded the approval of the Treasurer’s Recommendations

A. To approve the Financial Reports for January 2016
B. To approve the following Then and Now purchases

- 71892  Bricker & Eckler  $  5,061.80
- 72008  Grow Licking County  $  3,000.00
- 71985  Licking County Educational Service Center  $  4,847.33
- 71954  Lorain County Community College  $  3,196.25
- 72040  Michael H. Chow/Metro CD Engineering LLC  $  3,000.00
- 72085  Brad Schneider Coaching  $  7,495.00
- 72095  Licking Area Computer Association  $13,000.00

C. To approve the following Purpose Statement and Budget

- National Technical Honor Society
- Social Studies Club (revision)

YEA:  CORNMAN, CARR, MANN, MCDONALD, YOCUM, and NICCUM
The President advised the motion carried

16:013

Dr. Jennifer Cornman moved and Mr. Forest Yocum seconded the motion that the meeting be adjourned

YEA:  CORNMAN, YOCUM, CARR, MANN, MCDONALD and NICCUM
President advised the meeting be adjourned at 6:09 p.m.

______________________________
President

______________________________
Treasurer/CFO
AGENDA
CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION
ORGANIZATIONAL MEETING
JANUARY 12, 2016
6:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Election of Officers
   A. President
   B. Vice President
5. Appoint Ohio School Boards Association Legislative Liaison
6. Appoint Ohio School Boards Association Legislative Liaison Alternate
7. Appoint Ohio School Boards Association Student Achievement Liaison
8. Appointment of Bricker and Eckler as legal consultants, as needed
9. Designation of The Advocate as official newspaper for notification
10. Designation of day, place, and time for regular Board Meetings, which shall be held at least once every two months
11. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Purchasing Agent
12. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Federal Administrator
13. Request for authorization of the Superintendent to employ personnel, as needed, pending Board approval at its next regular meeting
14. Request for authorization of the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.
15. Request for authorization of the Superintendent to make application for appropriate local, state, and/or federal funds and grants

16. Request to authorize $5,000.00 for Board Service Fund

17. Request to Authorize the Following Petty Cash Funds:
   A. $200.00 for Treasurer
   B. $3,000.00 for Adult Education checking

18. Request to authorize the following change funds:
   A. $50.00 Adult Education Office
   B. $100.00 Bistro
   C. $400.00 Cafeteria
   D. $100.00 Cosmetology Lab
   E. $50.00 Maintenance Department
   F. $100.00 Student Fees
   G. $150.00 Treasurer’s Office

19. Request for authorization of the Treasurer to invest inactive monies

20. Request for authorization of the Treasurer to approve bills for payment

21. Adjournment
Board of Education Organizational Meeting Minutes  
Newark, Ohio  
January 12, 2016

The Career and Technology Education Centers of Licking County, Board of Education, met in an organizational meeting at the Licking County Educational Service Center, 145 N. Quentin Road, Newark, Ohio on January 12, 2016

The meeting was called to order at 6:10 p.m.

The following Board of Education Members were administered the Oath of Office by Judge David Branstool, Licking County Common Pleas Court

    Mrs. Jennifer McDonald, Heath City Schools
    Mr. Forest Yocum, Licking County ESC

The following Board Members were present at roll call: Mr. Tim Carr, Dr. Jennifer Cornman, Mr. Freddie Latella, Mr. Bill Mann, Mrs. Jennifer McDonald, Ms. Bev Niccum, and Mr. Forest Yocum

16.001

Ms. Niccum opened the floor for nominations for the office of President

Dr. Jennifer Cornman nominated Ms. Bev Niccum

Upon no further nominations Ms. Niccum closed nominations and a vote was taken

YEA:  CORNMAN, CARR, LATELLA, MANN, MCDONALD, and YOCUM
ABSTAINED:  NICCUM
Ms. Niccum confirmed that Ms. Bev Niccum was elected to the office of President

16.002

President Ms. Bev Niccum opened the floor for nominations for the office of Vice President

Mr. Freddie Latella nominated Dr. Jennifer Cornman

Upon no further nominations President Niccum closed nominations and a vote was taken

YEA:  LATELLA, CARR, MANN, MCDONALD, YOCUM and NICCUM
ABSTAINED:  CORNMAN
The President confirmed that Dr. Jennifer Cornman was elected to the office of Vice President
Mr. Tim Carr moved and Mr. Bill Mann seconded the approval of items 5-7

5. Appoint Ohio School Boards Association Delegate and Legislative Liaison, Mrs. Jennifer McDonald

6. Appoint Ohio School Boards Association Delegate Alternate and Legislative Liaison Alternate, Mr. Freddie Latella

7. Appoint Ohio School Boards Association Student Achievement Liaison, Dr. Jennifer Cornman

YEA: CARR, MANN, CORMAN, LATELLA, MCDONALD, YOCUM, and NICCUM

Dr. Jennifer Cornman moved and Mrs. Jennifer McDonald seconded the approval of items 8 - 20

8. Appoint Bricker and Eckler as legal consultants as needed

9. Designate The Advocate as the official newspaper for notification

10. Designate the fourth Tuesday of each month at 5:30 p.m., as the regular Board of Education meeting date to take place at 222 Price Road, Newark, Ohio 43055, for the maximum number of meetings, per board policy

11. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Purchasing Agent

12. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent as Federal Administrator

13. Authorize the Superintendent to employ personnel as needed, pending Board approval at its next regular meeting

14. Authorize the Superintendent, on behalf of the board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance

15. Authorize the Superintendent to make application for appropriate local, state, and/or federal funds and grants
16. Authorize $5,000.00 for Board Service Fund

17. Authorize the Following Petty Cash Funds:
   A. $200.00 for Treasurer
   B. $3,000.00 for Adult Education checking

18. Authorize the following change funds:
   A. $  50.00   Adult Education Office
   B. $100.00   Bistro
   C. $400.00   Cafeteria
   D. $100.00   Cosmetology Lab
   E. $  50.00   Maintenance Department
   F. $100.00   Student Fees
   G. $150.00   Treasurer's Office

19. Authorize the Treasurer to invest inactive monies

20. Authorize the Treasurer to approve bills for payment

YEA:  CORNMAN, MCDONALD, CARR, LATELLA, MANN, YOCUM, and NICCUM
The President advised the motion carried

16.005

Mr. Tim Carr moved and Dr. Jennifer Cornman seconded the motion that the meeting be adjourned

YEA:  CARR, CORNMAN, LATELLA, MANN, MCDONALD, YOCUM, and NICCUM
President advised the Organizational Meeting be adjourned at 6:20 p.m.

_____________________________
President

_____________________________
Treasurer/CFO
Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call

2. Pledge of Allegiance

3. Minutes of December 15, 2015 Board of Education Meeting

4. Hearing of the public (agenda items)

5. Superintendent’s Recommendations

A. Personnel

1. To employ Shelly Blubaugh as part-time EMIS Coordinator at the rate of $20.00 per hour for the 2015-2016 school year, on an as needed basis, beginning January 19, 2016

2. To approve Andrea Scott to provide tutoring services for a student in the Medical Assisting program, for four weeks, up to five hours per week beginning February 1, 2016, at the rate of $25.00 per hour

3. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2015-2016 school year

ABLE-OMJ Instructor
Ellen Izor $28.00 per hour
<table>
<thead>
<tr>
<th>Adult Education part-time, continued</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Cosmetology Instructor</td>
<td></td>
</tr>
<tr>
<td>Rick Pease</td>
<td>$19.00 per hour</td>
</tr>
<tr>
<td>Customized Business and Industry</td>
<td></td>
</tr>
<tr>
<td>Dave McNabb</td>
<td>$25.00 per hour</td>
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<tr>
<td>Justin Paquette</td>
<td>$25.00 per hour</td>
</tr>
<tr>
<td>Medical Assistant Instructor</td>
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<tr>
<td>Priscilla Dixon *</td>
<td>$17.50 per hour</td>
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<tr>
<td>Jamison Heinzman</td>
<td>$21.50 per hour</td>
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<tr>
<td>Network Technician Instructor</td>
<td></td>
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<tr>
<td>Michael Cooper *</td>
<td>$23.00 per hour</td>
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<tr>
<td>Public Safety – Customized</td>
<td></td>
</tr>
<tr>
<td>Lewis Bailey</td>
<td>$23.00 per hour</td>
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<tr>
<td>Jason Wells *</td>
<td>$23.00 per hour</td>
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<tr>
<td>Public Safety – EMT</td>
<td></td>
</tr>
<tr>
<td>Jamison Heinzman</td>
<td>$20.00 per hour</td>
</tr>
<tr>
<td>Public Safety – Fire Instructor</td>
<td></td>
</tr>
<tr>
<td>Lewis Bailey</td>
<td>$20.00 per hour</td>
</tr>
<tr>
<td>Jason Wells *</td>
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</tr>
</tbody>
</table>

*pending background check

B. To hold the first read of the following Board Policy

<table>
<thead>
<tr>
<th>Policy Number</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>1130</td>
<td>Conflict of Interest (Administration)</td>
</tr>
<tr>
<td>3113</td>
<td>Conflict of Interest (Professional Staff)</td>
</tr>
<tr>
<td>4113</td>
<td>Conflict of Interest (Classified Staff)</td>
</tr>
<tr>
<td>5517.02</td>
<td>Sexual Violence</td>
</tr>
<tr>
<td>8420</td>
<td>Emergency Situations at School</td>
</tr>
<tr>
<td>8500</td>
<td>Food Services</td>
</tr>
</tbody>
</table>

C. To approve the Engineering and Science Technologies Pathway Program, to be housed at Watkins High School, beginning the 2016-2017 school year
D. Donations
   Steve Hummel
   Holophane
   Granite Surface Plate and Stand to be used by the Robotics & Advanced
   Manufacturing Program

   Jeff Amo
   Cummins Bridgeway LLC
   21810 Clessie Court
   New Hudson, MI 48165
   3 Cummins engines to be used by the Adult Education Heavy Truck &
   Equipment Program

   Jeff Emery
   R & R Pipeline
   155 Dayton Road
   Newark, OH 43055
   Employee’s time and use of a tractor and lowboy trailer to haul donated
   equipment

   Steve Cohen
   The Screen Machine Industries, Inc.
   10685 Columbus Parkway
   Pataskala, OH 43062
   Lincoln Electric Linconditioner; Brilliant Abrasive Wheel Cut-Off Saw; Gates
   Hydraulic Hose Crimping Machine w/Dies; 2 Milwaukee 7” Electric Grinders;
   Ratchet Binder “New” to be used by the Adult Education Welding & Heavy
   Equipment /Tier 4 Diesel Engine Program

6. Treasurer's Recommendations

   A. To approve the Financial Reports for December 2015

   B. To approve Resolution 2016-01 Accepting Amounts and Rates as determined
      by the Budget Commission and Authorizing the Necessary Tax Levies and
      Certifying them to the County Auditor

   C. To approve the following Purpose Statement and Budgets

      Advanced Machining (Adult Education)
Purpose Statement and Budget, continued
Criminal Justice (revised)
Heavy Truck Mechanic (Adult Education)

7. Hearing of the public (non-agenda items)

8. Board Members’ Comments

10. Superintendent’s Comments

11. Treasurer’s Comments

Adjournment: Next Meeting: TBD
The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session at the Licking County Educational Service Center, 145 N. Quentin Road, Newark, Ohio on January 12, 2016.

The meeting was called to order at 6:20p.m. The following Board Members were present at roll call: Mr. Tim Carr, Dr. Jennifer Cornman, Mr. Freddie Latella, Mr. Bill Mann, Mrs. Jennifer McDonald, Ms. Bev Niccum, and Mr. Forest Yocum

16:006

Mr. Freddie Latella moved and Dr. Jennifer Cornman seconded approval of the Board of Education meeting minutes of December 15, 2015

YEA: LATELLA, CORNMAN, CARR, MANN, MCDONALD, and NICCUM
ABSTAIN: YOCUM
The President advised the motion carried

16:007

Mrs. Jennifer McDonald moved and Mr. Bill Mann seconded the approval of the Superintendent’s Recommendations

A. Personnel

1. To employ Shelly Blubaugh as part-time EMIS Coordinator at the rate of $20.00 per hour for the 2015-2016 school year, on an as needed basis, beginning January 19, 2016

2. To approve Andrea Scott to provide tutoring services for a student in the Medical Assisting program, for four weeks, up to five hours per week beginning February 1, 2016, at the rate of $25.00 per hour

3. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2015-2016 school year

ABLE-OMJ Instructor
Ellen Izor $28.00 per hour
Adult Education part-time, continued
Cosmetology Instructor
Rick Pease $19.00 per hour

Customized Business and Industry
Dave McNabb $25.00 per hour
Justin Paquette $25.00 per hour

Medical Assistant Instructor
Priscilla Dixon * $17.50 per hour
Jamison Heinzman $21.50 per hour

Network Technician Instructor
Michael Cooper * $23.00 per hour

Public Safety – Customized
Lewis Bailey $23.00 per hour
Jason Wells * $23.00 per hour

Public Safety – EMT
Jamison Heinzman $20.00 per hour

Public Safety – Fire Instructor
Lewis Bailey $20.00 per hour
Jason Wells * $20.00 per hour

*pending background check

4. To accept the resignation of Cheryl Woltjen, Culinary Arts II Aide, effective January 11, 2016

B. To hold the first read of the following Board Policy

1130 Conflict of Interest (Administration)
3113 Conflict of Interest (Professional Staff)
4113 Conflict of Interest (Classified Staff)
5517.02 Sexual Violence
8420 Emergency Situations at School
8500 Food Services

C. To approve the Engineering and Science Technologies Pathway Program, to be housed at Watkins High School, beginning the 2016-2017 school year
D. Donations
   Steve Hummel
   Holophane
   Granite Surface Plate and Stand to be used by the Robotics & Advanced Manufacturing Program

   Jeff Amo
   Cummins Bridgeway LLC
   21810 Clessie Court
   New Hudson, MI 48165
   3 Cummins engines to be used by the Adult Education Heavy Truck & Equipment Program

   Jeff Emery
   R & R Pipeline
   155 Dayton Road
   Newark, OH 43055
   Employee’s time and use of a tractor and lowboy trailer to haul donated equipment

   Steve Cohen
   The Screen Machine Industries, Inc.
   10685 Columbus Parkway
   Pataskala, OH 43062
   Lincoln Electric Linconditioner; Brilliant Abrasive Wheel Cut-Off Saw; Gates Hydraulic Hose Crimping Machine w/Dies; 2 Milwaukee 7” Electric Grinders; Ratchet Binder “New” to be used by the Adult Education Welding & Heavy Equipment /Tier 4 Diesel Engine Program

   Mr. Arnold Shaheen, Jr.
   Attorney at Law
   1652 Moncks Corner
   The Villages, FL 32162
   Various office equipment

YEA: MCDONALD, MANN, CARR, CORNMAN, LATELLA, YOCUM and NICCUM
The President advised the motion carried
16:008

Dr. Jennifer Cornman moved and Mr. Freddie Latella seconded the approval of the Treasurer’s Recommendations

A. To approve the Financial Reports for December 2015

B. To approve Resolution 2016-01 Accepting Amounts and Rates as determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor

C. To approve the following Purpose Statement and Budgets

   Advanced Machining (Adult Education)
   Criminal Justice (revised)
   Heavy Truck Mechanic (Adult Education)

YEA: CORNMAN, LATELLA, CARR, MANN, MCDONALD, YOCUM, and NICCUM

The President advised the motion carried

16:009

Dr. Jennifer Cornman moved and Mr. Bill Mann seconded the motion that the meeting be adjourned

YEA: CORNMAN, MANN, CARR, LATELLA, MCDONALD, YOCUM, and NICCUM

President advised the meeting be adjourned at 6:37 p.m.

____________________________________
President

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Treasurer/CFO